



Doncaster Council

Would you please note that a Group Meeting will be held at 1.00 p.m. in the Civic Office.

Agenda

To all Members of the

COUNCIL

Notice is given that a Meeting of the Council is to be held as follows:

Venue: Council Chamber, Floor 2, Civic Office, Waterdale, Doncaster

Date: Thursday, 22nd November, 2018

Time: 2.00 pm

BROADCASTING NOTICE

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A handwritten signature in black ink, appearing to read "Jo Miller".

Jo Miller
Chief Executive

Issued on: Wednesday, 14 November 2018

Governance Officer for this meeting

David Taylor
01302 736712

Doncaster Metropolitan Borough Council
www.doncaster.gov.uk

ITEMS

1. Apologies for Absence.
2. To consider the extent, if any, to which the public and press are to be excluded from the meeting.
3. Declarations of Interest, if any.
4. Minutes of the Council Meeting held on 20th September, 2018. 1 - 16
5. To receive any announcements from the Chair of Council, the Mayor, Members of the Cabinet or the Head of Paid Service.

6. Questions from the public in accordance with Council Procedure Rule 13.

- (a) Question from Mr. Richard Clark to the Mayor of Doncaster, Ros Jones:-

“Friends of the Earth research show that Hickleton has the worst air quality in the whole of Yorkshire and ranks amongst the most highly polluted areas nationally. Hickleton was declared an Air Quality Management Area in 2015 but NO_x (Nitrogen Oxide) levels have continued to increase and breach national/EU guidelines. The high NO_x levels are entirely due to the close proximity of houses to the road making it unsuitable for the volume of traffic passing daily. What actions are DMBC planning to reduce NO_x levels and improve air quality?”

- (b) Question from Mr. Tony Wilson to the Mayor of Doncaster, Ros Jones:-

“When will work start on an improved road structure from the A1 at Marr to the Dearne Valley Parkway at Goldthorpe to incorporate a By Pass as promised many years ago for the village of Hickleton in particular, but also Marr itself. I have contacted the road haulage association who indicate a 54% increase in road traffic by 2050. I have also contacted Transport for the North, an independent government backed hub with money to help such a scheme. It has been highlighted by Sheffield Council as well as Barnsley and indeed yourselves as an area of concern. 2021 and certainly by 2022 to start such a project is surely a target for this Council?”

A. Items where the Public and Press may not be excluded.

For Decision

7. Community Safety Strategy 2018-21. 17 - 72
8. Statement of Licensing Policy 2019 - Gambling Act 2005. 73 - 126

- | | | |
|-----|---|-----------|
| 9. | Neighbourhood Planning - Adoption 'Making' of the Armthorpe Neighbourhood Development Plan. | 127 - 134 |
| 10. | Local Government and Housing Act 1989 - 6 Month Review of the Proportional Allocation of Seats on Committees and Sub-Committees. | 135 - 140 |
| 11. | To approve the following Motion, Proposed by Councillor Rachael Blake and Seconded by Councillor Mark Houlbrook, in accordance with Council Procedure Rule 16.1:- | |

“Earlier this year, this Council agreed to support the Motor Neurone Disease Charter and we have continued to keep in touch with carers and the South Yorkshire Group. We can do our part as a Council in ensuring our services are there to support and work with people who have been diagnosed and their carers but it is important that we recognise that changes need to be made nationally. One such national issue is the Scrap 6 Months campaign.

Within the benefit system, people with unpredictable terminal illness are being unfairly excluded for the Special Rules for Terminal Illness process.

The Special Rules fast track process currently requires a reasonable expectation of death within 6 months. This simply does not work for people living with complex and unpredictable terminal conditions. Instead they are forced to go through the standard application process which is inappropriate and insensitive for people with a terminal illness like motor neurone disease.

Notify the Secretary of State for Work and Pensions that this Council supports the MND Associations’ and Marie Curie’s call for the Government to support a change in the law defining a terminal illness so that the 6 months restriction is scrapped.

The second reading of the Access to Welfare (Terminal Illness Definition) Bill takes place on 23 November and this Council supports the passing of this Bill.”

12. Questions by Elected Members in accordance with Council Procedure Rules 15.2 and 15.3.

(i) Questions on Notice to the Executive:-

None received for this meeting.

(ii) Questions without Notice to the Executive and the Chairs of the Audit Committee, Elections and Democratic Structures Committee, Health and Wellbeing Board and Overview and Scrutiny Management Committee.

For Information

13. To receive the minutes of the following Joint Authorities.

141 - 190

- A. Sheffield City Region Combined Authority held on 10th September, 2018.
- B. Sheffield City Region Local Enterprise Partnership Board held on 17th September, 2018.
- C. South Yorkshire Fire and Rescue Authority held on 17th September, 2018.
- D. South Yorkshire Pensions Authority held on 4th October, 2018.
- E. South Yorkshire Pensions Authority Local Pensions Board held on 4th October, 2018
- F. South Yorkshire Police and Crime Panel held on 3rd September, 2018.
- G. Team Doncaster Strategic Partnership held on 17th July and 28th August, 2018.

DONCASTER METROPOLITAN BOROUGH COUNCIL

COUNCIL

THURSDAY, 20TH SEPTEMBER, 2018

A MEETING of the COUNCIL was held in the COUNCIL CHAMBER, CIVIC OFFICE on THURSDAY, 20TH SEPTEMBER, 2018, at 6.00 pm.

PRESENT:

Chair - Councillor Majid Khan
Vice-Chair - Councillor Linda Curran
Mayor - Ros Jones
Deputy Mayor - Councillor Glyn Jones

Councillors Nick Allen, Duncan Anderson, Lani-Mae Ball, Nigel Ball, Iris Beech, Rachael Blake, Nigel Cannings, John Cooke, Mick Cooper, Steve Cox, George Derx, Susan Durant, Nuala Fennelly, Neil Gethin, John Gilliver, Martin Greenhalgh, Pat Haith, Charlie Hogarth, Mark Houlbrook, David Hughes, Eva Hughes, Richard A Jones, Jane Kidd, Nikki McDonald, Tosh McDonald, Bill Mordue, David Nevett, Jane Nightingale, Ian Pearson, Andy Pickering, Cynthia Ransome, Tina Reid, Andrea Robinson, Dave Shaw, Derek Smith, Frank Tyas, Austen White, Sue Wilkinson, Jonathan Wood and Paul Wray.

APOLOGIES:

Apologies for absence were received from Councillors Joe Blackham, Bev Chapman, Phil Cole, Jane Cox, Sean Gibbons, John Healy, Rachel Hodson, Kenneth Keegan, Chris McGuinness, Sue McGuinness, John Mounsey and Kevin Rodgers.

33 Declarations of Interest, if any

No declarations of interest were made at the meeting.

34 Minutes of the Council Meeting held on 19th July, 2018

RESOLVED that the minutes of the meeting held on Thursday, 19th July, 2018, be approved as a true record and signed by the Chair.

35 To receive any announcements from the Chair of Council, the Mayor, Members of the Cabinet or the Head of Paid Service

Councillor Nuala Fennelly, Cabinet Member for Children, Young People and Schools, made the following announcements:-

“It has recently been announced that Doncaster has been awarded a University Technical College. This project is being led in partnership by Doncaster Chamber, working closely with Sheffield & Sheffield Hallam Universities, industry partners and local employers; it will bring the curriculum to life through project based work. This college is part of a bigger plan to provide our young people with a choice in how they want to be educated. It will provide technical along with traditional studies from the age of 14 and give them better job prospects within Doncaster. When we invest in people to develop their skills and capabilities, we all benefit from a stronger economy

and society. The college is set to open in September 2020 and will be a welcome addition to the Civic and Cultural Quarter.

I would also like to say congratulations to all of our GCSE and A-Level students for their provisional results. They have done really well and I am pleased to see that their hard work and dedication has been rewarded.

Additionally, our Key Stage 2 SATS results figures for Doncaster schools show that outcomes have improved in all subjects; reading, writing and maths. Schools across the Borough have closed the gap on the national average in all subject areas, with Doncaster improving at a greater rate both regionally and nationally.”

Councillor Rachael Blake, Cabinet Member for Adult Health and Social Care, made the following announcement:-

“Improvements have been made with our continuing with Health Care Assessments. Health Care support is provided to people who have been identified as having long term primary health care needs. It is provided either in the form of either fully NHS funded or jointly NHS and social care packages of support. This can include funding support in people’s own home, in residential care or other settings.

The reason it is important is because people who qualify for Continuing Health Care will get all, or part of their long-term support needs met through NHS funding. NHS funded care packages attract no client financial contribution and therefore parts of the support package are effectively free of charge to Doncaster residents who are eligible.

Last year, our performance in assessing people for continuing health care needs (which has to be done in 28 days) was 60% in Q1 for people who were assessed within the 28 days and by Q4, we had 98% of people assessed, taking us from average to one of the top performers nationally for assessing continual health care needs. We are achieving 98% and the overall target set nationally by NHS England is 80%. This makes a huge difference to residents and families, and to the health and social care system and it is a very good example of the success that DMBC and Doncaster CCG have of an integrated approach working effectively.”

36 Questions from the public in accordance with Council Procedure Rule 13

(A) Question from Mr. Stuart Exelby, on behalf of Doncaster Unite: Retired Members Branch, to the Mayor of Doncaster, Ros Jones:-

“Could the Mayor and Council Members give a commitment to the continuous support for all concessionary travel, because without this commitment, Doncaster will be failing the elderly, disabled and the economy of Doncaster?”

The Mayor of Doncaster, Ros Jones, gave the following reply:-

“The English National Concession Travel Scheme (ENCTS), which entitles senior citizens to free off peak travel on buses across England, is a national scheme. Therefore, it cannot be changed unless a decision is made by Central Government.

Only the discretionary concession of free rail travel to the disabled and half price rail fares within South Yorkshire for the elderly is a decision that can

be changed at local level. We are not aware of any plans to remove this at this time.

We recognise the benefits, not just to the economy, of this scheme, but also to the health and wellbeing of our residents. If we become aware of any threat to the scheme we will challenge this.”

In accordance with Council Procedure Rule 13.10, Mr. Exelby asked the Mayor, the following supplementary question:-

“I welcome your response, but as you know, with the Tory Government we do not know what we have got or what we are going to get. As long as DMBC and its Councillors promise to take the Government on if they show any sign of taking the concessionary rate away in Doncaster, you will get the full backing of UNITE?”

In response, the Mayor gave the following reply:-

“I will repeat what I said. It is a National issue and I hope all of the people in the Chamber will work with the South Yorkshire Passenger Transport Executive, and engage with them and take on the Government.”

(B) Question from Mr. Stuart Adams to the Mayor of Doncaster, Ros Jones:-

“As you look to dispose of further assets and as all previous assets disposed of at Lakeside have been converted for retail and housing use, such as the large field now being turned into Willow Grange, can you at least make some provision to consult with residents and allow part of this land to be used to create a public community space such as a park, picnic or play area for all residents and users of the lake to enjoy?”

The Mayor of Doncaster, Ros Jones, gave the following reply:-

“The land use at Lakeside is a planning matter and the area has been allocated as a mixed use regeneration area under the UDP (Unitary Development Plan) which would take into account open space provisions as part of the land allocation process. As sites are sold under the capital disposals programme, potential purchasers are responsible for consulting with Planning and any open space provisions will be specified by Planning and I would assume reflected in the prospective purchasers offer bid to the Council.”

(C) Question from Mrs. Rachael Peace to the Mayor of Doncaster, Ros Jones:-

“As Doncaster Council has agreed to use a certain amount of funding to support extra Police Officers in the Town Centre, I would like to know where exactly is this funding to be taken from to support this and will it have a detrimental effect on the area from which it is taken?”

The Mayor of Doncaster, Ros Jones, gave the following reply:-

“The additional cost is being met from the use of one off Council reserves. Over the next 3 months, we will be evaluating the impact and determine the approach to dealing with the presenting issues and our future course of action. The

associated costs and funding source will be considered at this point. In terms of timing, this fits in with the refresh of the Council's budget prior to the formal budget decision being taken by Council in early 2019.

It is a sorry state for society when the Council is paying to police our streets, this is the sad result of Conservative austerity. South Yorkshire Police has lost nearly 1,000 Police Officers since 2010, meaning there are 20% fewer Police Officers on our streets. That is why we as a Council have had to act and fund the extra Police Officers to ensure there is sufficient Police presence for Doncaster Town Centre."

In accordance with Council Procedure Rule 13.10, Mrs. Peace asked the Mayor, the following supplementary question:-

"Mayor Jones, in response I would like you to tell me how much is left in the Council reserves, how much will be spent on this trial, and after the initial 3 month period, where will the money be taken from to fund the extra police if it is continued?"

In response, the Mayor gave the following reply:-

"We certainly have sufficient funds in reserves, but we will continue to take into account the impact of funding the extra Police. We will continue to review this and then if we need to, we will look to include this in our Medium Term Financial Plans?"

- (D) Question from Mr. Doug Wright, on behalf of 'Keep Our NHS Public' to the Mayor of Doncaster, Ros Jones:-

"The Health and Social Care Joint Commissioning Management Board (JCMB) is responsible to the Council Cabinet and Doncaster CCGB Governing Board. Unlike the CCGB, DMBC does not publish any information about JCMB meetings.

The public has the right to be involved in the consultation and planning of healthcare services, including the challenge of the South Yorkshire and Bassetlaw NHS (SYB) financial gap of £139.5M required by 2020/21.

Will you:-

1. Publicise JCMB meetings and minutes;
2. Agree to the public attending meetings and asking questions; and
3. Inform this meeting of DMBC's projected contribution towards SYB's financial gap of £139.5M
NB. Current CCG projected contribution is around £30m?"

The Mayor of Doncaster, Ros Jones, gave the following reply:-

"Cabinet Members (Councillors Rachael Blake and Nigel Ball) are Members of the JCMB and the outputs from the meeting are fed back to Cabinet by them.

The roles of the Joint Commissioning Management Board include:-

- Agreeing the strategic development priorities for joint commissioning activity;
- Co-ordinating work programmes including monitoring progress on the initial seven areas of opportunity;
- Overseeing the management of any pooled budgets (including the Better Care Fund); and
- Sharing wider transformation agendas to ensure an overall awareness across the health and social care economy.

Any decision proposed at the Joint Commissioning Management Board has to go through the Council's own decision making process (e.g. Cabinet, Cabinet Member or Officer Decision). This is the point at which the public are then able to access forward notice, reports and agendas and where appropriate, attend meetings.

However, we are working with our colleagues in the Clinical Commissioning Group (CCG) to increase the openness and transparency of the Joint Commissioning Management Board. The CCG already publish these minutes on their website and we will ensure that there is a link on the website directing people to the minutes. We will also be discussing with the CCG, the level of public access including both access to information and public attendance, and we will need to consider issues around confidentiality and other practicalities including access to the venue and any opportunity to ask questions."

In accordance with Council Procedure Rule 13.10, Mr. Wright asked the Mayor, the following supplementary question:-

"With regard to the actual detail of the decision, you're saying that it's going to Cabinet, but in fact the public can't raise questions at Cabinet unless you as the Chair, make an exception. We should not have to go to the CCG to find these minutes, they should be on here, and I would like to know when the Council will come to a decision with the CCG, to allow the public to attend meetings and ask questions as it is in the public interest as there is going to be £20m of public money lost to this in the next two years, so the least you could do is allow this?"

In response, the Mayor gave the following reply:-

"Discussions with CCG will go on, but it is not in my power to say when a decision will be made, but I assure you, we will work with them and discussions will be ongoing. The Board is not a Council Committee and I cannot determine this, but in the meantime, I will ensure a link from our Council website to the CCG JCMB Board, is made available. But, with regard to formal decisions, these are made at Cabinet, or by Cabinet Members and it is at that point they will become open for the public to view."

The Council considered a report that provided an updated State of the Borough Assessment for 2018, which aligned with the themes within the Doncaster Growing Together Strategy of Living, Working, Learning and Caring.

In presenting the report to Council, the Mayor of Doncaster, Ros Jones, stated that:-

“A year ago, we saw a major milestone for Doncaster as we jointly launched ‘Doncaster Growing Together’. This was a commitment from public services across Team Doncaster and our communities to work together on ambitious reform programmes to ensure our Borough moves forward and is a thriving place to learn, work, live and care. This plan was unanimously agreed by the whole of the Team Doncaster partnership; It is not ‘the Council plan’; it is our joint partnership for the Borough.

Alongside this, we also launched the first ever State of the Borough Assessment. For the first time, Team Doncaster and the public had a high level of strategic Borough assessment of this kind looking at the ‘state’ of our Borough, people and place.

We are now one year on and we have much to celebrate and reflect on and we have the opportunity to see two documents alongside one another as twin publications:-

1. The State of the Borough Assessment which identifies and analyses quality of life in the Borough; and
2. The Doncaster Growing Together Impact Report which demonstrates the impact of joint reforms across Team Doncaster and within our communities.

These are the reforms that we agreed at Full Council a year ago and we can now take stock of the work done within the first year of a four year programme. We of course have not finished our work. However there are clearly many achievements to be proud of across Team Doncaster and our communities.

These are both standalone documents in their own right, however we should consider these as twin publications.

I would encourage the opportunity now to discuss both the State of the Borough and the Impact Report, informing our policies, approaches and understanding of our communities and the progress we have made when we focus on working together as a collective partnership. This is the only way we can continue to transform and ensure that Doncaster continues to grow together.”

Following the presentation of the report, Members were afforded the opportunity to comment on the report.

RESOLVED that

- (1) the State of the Borough assessment be noted;
- (2) the assessment be used to inform priorities to improve quality of life in Doncaster (in line with its constitutional role to inform the policy and budget setting process);

- (3) the Doncaster Growing Together Impact report be noted; and
- (4) the assessment of Doncaster Growing Together impact over the past year, be agreed.

38 Freedom of the Borough Application - Yvonne Woodcock.

The Council considered a report, which was introduced by Councillor Richard Allan Jones, that sought approval to bestow the Freedom of the Borough on Yvonne Woodcock, which would offer recognition and endorsement of her tireless charity and voluntary work and many years of Public service.

Members noted that Yvonne served as an Elected Councillor on Doncaster Council for over 20 years, as well as serving as the Civic Mayor in 1998/99 Municipal Year, during which time she raised over £20,000 for her chosen charities.

Yvonne supports countless charities and community groups in a voluntary capacity and has raised thousands of pounds for charities, arranging and attending fundraising events, regularly opening her own home and gardens on many occasions, to raise funds.

Yvonne still volunteers around the Finningley Ward and serves on the Airport Committee as an honorary member and volunteer, and also attends the Cantley Community Centre Committee and regularly assists with events. She was also the main fundraiser for the Royal British Legion's Annual Poppy Appeal in that area, raising thousands each year for that charity.

Yvonne also spends a lot of time helping at the Mansion House being a longstanding and active member of the Friends of The Mansion House Group. She is also involved in Doncaster Minster and Doncaster Cultural Leisure Trust, becoming an honorary member when she stood down as a Councillor and remaining a DCLT Board Member.

The nomination was considered consistent with the requirement to bestow an award to someone who was considered a person of distinction and person, who had in the opinion of the Council, rendered eminent services to the Borough.

In affording Members the opportunity to speak on the item, Councillors paid tribute to Yvonne and whole heartedly supported the request to confer the Freedom of the Borough. Members conveyed their thanks and appreciation to Yvonne in devoting many years to Doncaster and its residents.

RESOLVED that the Council support the application and agree to bestow the Freedom of the Borough on Yvonne Woodcock.

39 Freedom of the Borough Application - Tony Sockett.

The Council considered a report, which was introduced by Councillor Bill Mordue, that sought approval to confer the Freedom of the Borough on Tony Sockett. In doing so, it would allow the citizens of Doncaster to offer recognition and endorsement of his tireless charity and voluntary work over many years.

Members noted that Tony served as an Elected Councillor for 11 years serving the Bentley community and also took on the role of Civic Mayor during the 2007/08 Municipal Year. Throughout his working life as a Teacher and Youth worker, Tony has always worked to promote the Borough and its residents and in his former role as the Council's Assistant Director of Leisure Services Directorate, he promoted youth work, sports development, cultural services international 'Town Twinning' and the Civic Theatre; all causes which remained close to his heart to this day.

Tony was also heavily involved in the community's celebrations to mark the 800th anniversary of the first Doncaster Charter. He had always supported his community and worked with a range of voluntary projects including the Cooke Almshouse Trust, establishing the Bentley Area Community Partnership (BACUP) and served as Secretary to the 'A Junction' Project at Askern. He was successful in a bid to secure funds for additional youth work resources from the Department of Education and Science, and Network North was established providing support to disengaged young people across the North of Doncaster.

Tony continues to support his community ensuring the Almshouses were managed effectively and until recently, sitting as a member of the Danvm Drainage Commissioners to assist in protecting people and their property in the area against river and surface water flooding through water level management. As Secretary of the Bentley Area Community Partnership, he continues to raise funding for events and good causes in the area and his community by volunteering and serving on a number of local community groups and committees.

In affording Members the opportunity to speak on this item, Councillors paid tribute to Tony and whole heartedly supported the request to confer the Freedom of the Borough. Members conveyed their thanks and appreciation to Tony for his tireless charity and voluntary work, and years of public service.

RESOLVED that Council support the application and agree to bestow the Freedom of the Borough on Tony Sockett.

- 40 To consider the following Motion, written notice of which has been given by Councillor Dave Shaw and Seconded by the Mayor of Doncaster, Ros Jones in accordance with Council Procedure Rule 16.1.

In accordance with Council Procedure Rule 16.1, a Motion was submitted by Councillor Dave Shaw and Seconded by the Mayor of Doncaster, Ros Jones:-

“That this Council notes:-

- With concern that the Government has made fracking a central plank of the UK's energy policy.
- That the Government have granted exploratory licenses to allow companies to conduct shale gas testing at a number of sites across the country (mainly in the North of England).
- That in areas where exploratory drilling is under consideration, local residents have expressed concern.

- That the Labour Party manifesto at the 2017 General Election included a clear commitment to ban fracking.
- That all planning applications relating to fracking must be considered on their merits in planning terms, within the rules set out by the Government.

That this Council, therefore:-

- a) Regrets the decision of the then Liberal Democrat Secretary of State for Energy and Climate Change, Ed Davey, to lift the national ban on fracking in 2012.
- b) Commits to not allow any fracking activities, including survey work, on Council owned or controlled land and property.
- c) Regrets that the Government now appear to be determined to force fracking on areas, regardless of local opinion.
- d) Supports the position taken by the Labour Party calling on the Government to ban fracking and focus on unlocking the jobs and growth that a low-carbon energy infrastructure can provide for our industry, workforce and communities.”

The Chair afforded all Members present in the Chamber, the opportunity to speak on the Motion.

A vote was taken on the Motion proposed by Councillor Dave Shaw which was declared as follows:-

For - 40

Against - 0

Abstain - 4

On being put to the Meeting, the Motion was declared CARRIED.

RESOLVED that this Council notes:-

- With concern that the Government has made fracking a central plank of the UK's energy policy.
- That the Government have granted exploratory licenses to allow companies to conduct shale gas testing at a number of sites across the country (mainly in the North of England).
- That in areas where exploratory drilling is under consideration, local residents have expressed concern.
- That the Labour Party manifesto at the 2017 General Election included a clear commitment to ban fracking.

- That all planning applications relating to fracking must be considered on their merits in planning terms, within the rules set out by the Government.

This Council, therefore:-

- a) Regrets the decision of the then Liberal Democrat Secretary of State for Energy and Climate Change, Ed Davey, to lift the national ban on fracking in 2012;
- b) Commits to not allow any fracking activities, including survey work, on Council owned or controlled land and property;
- c) Regrets that the Government now appear to be determined to force fracking on areas, regardless of local opinion; and
- d) Supports the position taken by the Labour Party calling on the Government to ban fracking and focus on unlocking the jobs and growth that a low-carbon energy infrastructure can provide for our industry, workforce and communities.

41 Questions by Elected Members in accordance with Council Procedure Rules 15.2 and 15.3.

A. Questions on Notice

No questions on notice had been received for this meeting.

B. Questions Without Notice

In accordance with Council Procedure Rule 15.2, the Chair accepted the following questions from Elected Members during Question Time:-

A. Questions to Ros Jones, Mayor of Doncaster

Q. Councillor Jonathan Wood asked the following question:-

“It is a question regarding something that happened during the summer months at Skelbrooke and the quarry there. We heard a statement from Councillor Nigel Ball that we should not as a Council, let multi-nationals, the words he used, ‘rip things up and move along without any consequence’. We have in Skelbrooke, a large lagoon that was the result of quarrying operations. Quarry operators are typically granted under a 25 year temporary permission, usually with an obligation that the land was going to return to the state from whence it came. The reality is that there is a large hole there which is filled with water and has been for some time.

Sadly, we had a death this summer; a young man who did nothing more than tried to cool off and go swimming in the lake. A sad loss of life and very avoidable. Avoidable simply because if we hold companies and operators like this to account, we have the ability to

return the land to whence it came and restore the land, and make it into a park or something of that nature.

We would like your support Mayor to return things like this to whence they came and I hope you will endorse this?"

A. The Mayor of Doncaster, Ros Jones, gave the following response:-

"I am quite shocked that this has not been brought up before because really it should be dealt with by Planning Enforcement. Therefore, if Planning Enforcement is not pursuing it, you can quite easily email Councillor Chris McGuinness and ask him to take it up as the Planning Portfolio Holder."

Q. In accordance with Council Procedure Rule 15.7, Councillor Jonathan Wood asked the following supplementary question:-

"Thank you Mayor, but it has been raised many times by the local community. You are absolutely right that it does sit in Planning and Enforcement, but unfortunately, it seems to get stuck in the 'quagmire'. If you are going to support us could you possibly 'chivvy' Chris along and if you could give some support, it would certainly be very welcome. Hopefully, you will give me a commitment that you will give Chris a 'nudge'?"

A. The Mayor, Ros Jones, gave the following response:-

"Councillor Wood, I would ask you to put it in an email, copy me in and we will always pursue and answer questions."

Q. Councillor Cynthia Ransome asked the following question:-

"Regarding the question I asked you last month regarding the film studio in my Ward; your response was totally inadequate. I still have no information. It may satisfy you spending tax payers money, but it does not satisfy me. Why am I being denied an adequate answer?"

A. The Mayor of Doncaster, Ros Jones, gave the following response:-

"That is your perception of it not satisfying you. I believe in actually encouraging jobs, growth and training. 360 Degrees will certainly facilitate all of this. If you require any further information, I am sure we could get them to give you further information."

Q. Councillor John Cooke asked the following question:-

"With regard to the facade we took off the old Gaumont building that is now by the side of the Museum, are we going to incorporate them in the new Cultural Learning building next door as a display rather than leave them there, next to what will ultimately be another stock room when complete?"

The Mayor, Ros Jones, referred the question to Councillor Nigel Ball as the subject fell within his Portfolio responsibilities.

A. Councillor Nigel Ball gave the following response:-

“Thank you Mayor and Councillor Cooke. What we have done with the facade at the moment is that they are at the Museum. We have professionally cleaned them and they look fantastic; there is no doubt about it. We are in consultation and discussion with the new build around the Savoy Cinema because effectively, what we thought would be appropriate would be to bring the facades that were on the old Gaumont Cinema and incorporate them into the new build on the Savoy Cinema; quite a nice touch I think. So, that is what we are looking to do at the moment, but I will keep you informed. Clearly, we need to see if it is practical; I am sure it will be, but I think it would be a fitting memorial place for them.”

Q. Councillor Nick Allen asked the following question:-

“How do we plan to bring the level of persistent absences in our Secondary Schools into line with the average for England; I think it is almost a fifth in Doncaster, but it is just over 10% in England?”

The Mayor, Ros Jones, referred the question to Councillor Nuala Fennelly as the subject fell within her Portfolio responsibilities.

A. Councillor Nuala Fennelly gave the following response:-

“We have a plan in place with the Regional Schools Director for Academies and obviously we have part of the plan in Doncaster Council. We cannot enforce everything through an Academy, but all Schools in Doncaster have signed up to an agreement that we will all work together so that we can get absences down and find out why these children are absent, and see what we can do through all our different systems that we are putting together, to ensure that when a child is absent, we know why. Sometimes with the systems we have in Schools, they do not always know why the child is absent. So, the new systems that we are putting in place will be through the Heads of Secondary and Junior Schools, because they have all signed up to it. It will be brought to Council eventually, but obviously it is in the planning stage; we have an outline agreement with all Schools that it will happen. We need to stop children being absent from School; they will not progress if we do not.”

B. Questions to the Deputy Mayor, Councillor Glyn Jones, Cabinet Member for Housing and Equalities

Q. Councillor Cynthia Ransome asked the following question:-

“A quick question please; the Government is giving £26 billion for social housing. Will Doncaster be applying for this grant funding?”

A. The Deputy Mayor, Councillor Glyn Jones, gave the following response:-

“Yes.”

C. Questions to Councillor Nigel Ball, Cabinet Member for Public Health, Leisure and Culture

There were no questions put to Councillor Nigel Ball, Cabinet Member for Public Health, Leisure and Culture.

D. Questions to Councillor Joe Blackham, Cabinet Member for Highways, Street Scene and Trading Services

In the absence of Councillor Joe Blackham, Cabinet Member for Highways, Street Scene and Trading Services, the Chair informed Members that any questions for Councillor Blackham be submitted in writing to the Executive Office after the meeting and a response would be provided.

E. Questions to Councillor Rachael Blake, Cabinet Member for Adult Social Care

There were no questions put to Councillor Rachael Blake, Cabinet Member for Adult Social Care.

F. Questions to Councillor Nuala Fennelly, Cabinet Member for Children, Young People and Schools

Q. Councillor Cynthia Ransome asked the following question:-

“Councillor Fennelly, when Education in Doncaster is sufficiently below the national average, why do we need training days tagged on to every school holiday considering they have 12 weeks off each year?”

A. Councillor Nuala Fennelly gave the following response:-

“A good question and this is actually something that is enforced by the DfE in that there are so many training days per year that schools and teachers have to participate in. Whether these are school days or twilight sessions they do have to have them. It was part of the Baker Deering Institute years ago, and I don’t think they have ever been changed. It is not optional in schools and I think maybe this is something we need to pick up at a later date and write to the Government, and ask why there are so many. They actually have 13 weeks off school too through the year, not 12.”

Q. Councillor Cynthia Ransome asked the following question:-

“In some Doncaster schools, it is common practice to reward pupils with confectionery for doing well. At a time when we are trying to control obesity, do you think that this is good practice?”

A. Councillor Nuala Fennelly gave the following response:-

"I don't know which schools do that, but I will pick it up. Under the Health and Wellbeing Board that I sit on, it is wrong and I don't agree with it. Children should be rewarded in better ways than that. I know a lot of private dance schools and places do it as well. If you have a word with me about this outside the Chamber and tell me where this practice is, I will discuss this with Damian Allen and get in touch with the schools. I personally do not think it is right and I can bring this up at the Health and Wellbeing Board so we can get the message across that we will not accept that."

G. Questions to Councillor Chris McGuinness, Cabinet Member for Communities, Voluntary Sector and the Environment

In the absence of Councillor Chris McGuinness, Cabinet Member for Communities, Voluntary Sector and the Environment, the Chair informed Members that any questions for Councillor McGuinness be submitted in writing to the Executive Office after the meeting and a response would be provided.

H. Questions to Councillor Bill Mordue, Cabinet Member for Business, Skills and Economic Development

There were no questions put to Councillor Bill Mordue, Cabinet Member for Business Skills and Economic Development.

I. Questions to Councillor Jane Nightingale, Cabinet Member for Customer and Corporate Services

Q. Councillor Cynthia Ransome asked the following question:-

"Making an enquiry by telephone can be a lengthy process to get through to Doncaster Council. If we are to encourage the reporting of issues and offer a service, surely this process can be made quicker?"

A. Councillor Jane Nightingale gave the following response:-

"Yes it can and yes it should be. What we are currently doing at the moment is getting more services online to become digital, encouraging more people to sign up online and report digitally. We are providing more computers in Reception which can be used so if a person does not have access at home, they can come in and use the computers downstairs. The more people that we can encourage to use 'Apps' and online services, it will then free up the phone lines. It just needs to get better. We are aware of the issues; it just needs to improve."

Q. Councillor Richard Allan Jones asked the following question:-

"It's good to hear a question from somewhere else about the same problems we have in a different area. One of my residents complained regarding their bin not being emptied, but when they checked on the website what had been done, it said the case was closed. They spent a lot of time initially on the phone, queuing and waiting and when they

followed it up, they were told it is cleared when actually the bin was still sat full of rubbish in the garden. What's happening?"

A. Councillor Jane Nightingale gave the following response:-

"All I can do is speak to Councillor Chris McGuinness and ask him. SITA can close the jobs off themselves too so it may be that it's not been closed off by us and may be the partner company, and not the Council that's done it. I will have a chat with him when he gets back from his holiday and find out what's happening."

J. Questions to Councillor Austen White, Chair of the Audit Committee

There were no questions put to Councillor Austen White, Chair of the Audit Committee.

K. Questions to Councillor Phil Cole, Chair of the Elections and Democratic Structures Committee

In the absence of Councillor Phil Cole, Chair of the Elections and Democratic Structures Committee, the Chair informed Members that any questions for Councillor Cole be submitted in writing after the meeting and a response would be provided.

L. Questions to Councillor Rachael Blake, Chair of the Health and Wellbeing Board

There were no questions put to Councillor Rachael Blake, Chair of the Health and Wellbeing Board.

M. Questions to Councillor Kevin Rodgers, Chair of Overview and Scrutiny Management Committee

In the absence of Councillor Kevin Rodgers, Chair of Overview and Scrutiny Management Committee, the Chair informed Members that any questions for Councillor Rodgers be submitted in writing to the Scrutiny Team after the meeting and a response would be provided.

42 To receive the minutes of the following Joint Authorities.

RESOLVED that the minutes of the following Joint Authorities be noted:-

- A. Sheffield City Region Combined Authority held on 30th July, 2018.
- B. Sheffield City Region Local Enterprise Partnership Board held on 6th August, 2018.
- C. South Yorkshire Fire and Rescue Authority held on 25th June (Annual), 25th June (Ordinary) and 23rd July, 2018.
- D. South Yorkshire Pensions Authority Local Pension Board held on 7th June, 2018.

- E. South Yorkshire Pensions Authority held on 7th June (Annual) and 7th June (Ordinary) 2018.
- F. South Yorkshire Police and Crime Panel held on 2nd July, 2018.
- G. Team Doncaster Strategic Partnership held on 5th June, 2018.

CHAIR:_____

DATE:_____



Date: 22nd November 2018

To the Chair and Members of the Full Council

COMMUNITY SAFETY STRATEGY 2018-21

Relevant Cabinet Member(s)	Wards Affected	Key Decision
Chris McGuinness	All	Yes

1. EXECUTIVE SUMMARY

This report provides an update regarding the 2018-21 Community Safety Strategy. The Strategy is a statutory plan which requires endorsement by Council but is produced and owned by the multi-agency Safer Stronger Doncaster Partnership (SSDP) acting as Doncaster's Community Safety Partnership (CSP). The SSDP has a legal duty to work together to: tackle crime and disorder, including serious and organised crime; reduce re-offending; tackle anti-social behaviour and to tackle alcohol and substance misuse. The SSDP has a wider remit to address any other behaviour which has a negative effect on the local environment, and to produce a plan outlining how this will be achieved.

In Doncaster this plan is known as the Community Safety Strategy which is produced every 3 years and refreshed annually. The attached document has been produced following consultation in respect of the partnership priorities and includes a summary of key achievements and outcomes we are seeking to achieve with, and for, the people of Doncaster. The plan also gives an overview of how we plan to address these priorities.

Key achievements to note over the last year include:

- **Tackling Hate Crime** – the partnership hate crime strategy was launched in 2017 and reflects a co-ordinated response to hate crimes and incidents in Doncaster. Additional reporting routes are also available to improve access to services.
- **County-wide Domestic Abuse Perpetrator Programme** - Doncaster has been chosen as the lead commissioner to provide a County-wide Domestic Abuse Perpetrator Programme, successfully securing funding from the Office of the Police and Crime Commissioner and the three other local authorities within South Yorkshire. Last year, the Domestic Abuse Perpetrator Programme supported 177 clients during a 15-week programme.
- **Domestic Abuse Victim Services** - Last year our IDVAs and Domestic Abuse Caseworkers supported over 2000 clients and 480 high risk clients through the MARAC.
- **Criminal Damage** – there has been an 11% decrease in incidents from April 2017 to January 2018 compared to the same period the previous year.
- **CCTV** - plays a significant role in protecting the public and assisting the police in the investigation of crime. The CCTV system benefits from the latest technology that is available to ensure the system is robust and meets the needs of residents and visitors. Increasingly we are using CCTV in areas affected by organised crime, gaining evidence that may not otherwise be available.

- **Tackling Anti-Social Behaviour and Youth ASB** - Doncaster's approach is directed within three distinct strands: prevention (including education), intervention and enforcement. A targeted estate based intervention model is offered by Doncaster Children's Services Trust via Team EPIC. Doncaster continues to experience a decrease in reported ASB, with recent figures showing a 15% reduction over the last 3-month period.
- **Prisons** – a Prison Partnership Board has been created with agencies working collaboratively to tackle the issues affecting the prison estate and impacting in our communities. Early achievements include new working protocols and enforcement action to prevent mobile phones and illicit substances being smuggled into prison.
- **Community Tension Monitoring** - Doncaster has a partnership approach to its community tension monitoring and assessment process, involving a range of agencies, Departments and Elected Members. An assessment is developed and shared on a weekly basis, to include details of tensions across a wide range of categories. Doncaster's model is widely regarded as one of the most positive examples of tension monitoring due to its multi-agency contribution.
- **Asylum Seeker Support Services** – We have an established multi-agency support network to manage the welfare of asylum seekers and refugees. This group is chaired by DMBC and is attended by a range of partners to represent an asylum seekers' full journey.
- **Prevent Agenda** - The Doncaster Partnership Prevent Group meets on a quarterly basis to assess a range of factors, including the international/national/local risk assessments, emergency planning arrangements and training provision. The Channel Programme is Chaired by the Local Authority, supported by partners as determined by the requirements of the individuals concerned
- **Tackling Child Sexual Exploitation** - The Partnership supports the Children's Safeguarding Board in developing a range of initiatives to tackle Child Sexual Exploitation. We have excellent links with local businesses, hotels and the retail sector which has led to increased referrals and improved awareness.
- **Tackling Substance Misuse** – a range of initiatives are in place to tackle a range of issues, including safe havens, 'reduce the strength' campaigns, targeted interventions to address the use of NPS and Doncaster's status as an Alcohol Action Area.
- **Operations and signage to tackle motorcycle nuisance** - The Partnership has purchased three off-road motorcycles to be used by trained Police Officers to be used during Partnership Operations to tackle this issue.
- **Tackling Serious Organised Crime** - Partners work together across a range of established mechanisms and use their collective powers under housing, environmental enforcement, planning, trading standards, revenue and benefits, education and the Care Act to enable us to share information and jointly tackle organised criminality using disruption techniques and preventative based solutions.
- **Tackling Human Trafficking and Modern Slavery** - Modern slavery and human trafficking is a new agenda for the Partnership. The initial focus has been on raising awareness and training staff to recognise the signs and make appropriate referrals of cases. A successful operation has also taken place, which identified and supported potential victims.

Key challenges remain and actions to address them are detailed within the Strategy:

- There has been a year on year increase in overall crime.
- Incidents of begging and rough sleeping in the Town Centre remains an issue, but have reduced following the introduction of the complex lives multi-agency team.
- There has been a small decrease in people in treatment for substance dependency. The use of Novel Psychoactive Substances by vulnerable individuals remains a challenge across the borough, but is particularly evident in the town centre and local prisons.

- Whilst there has been an increase in the level of Hate Crime, Doncaster has the lowest rate of offences in the county.
- The main categories for Doncaster Council enforcement cases are fly tipping, litter and noise nuisance.
- The use of illegal motorcycles and quad bikes remain an issue across the borough, but the seizure of illegal motorcycle and quad bikes has increased since the introduction of planned intelligence led operations.
- The number of reported domestic crimes and incidents has increased along with the number of repeat victims.
- The wider use of social media and technology has increased opportunities for 'cyber related crimes' such as fraud, theft and sexual offending.
- Prostitution related activity has decreased but remains concentrated in some areas.

2. EXEMPT REPORT

This is not an exempt report.

3. RECOMMENDATIONS

Members of the Full Council are asked to comment on and endorse the content of the Community Safety Strategy 2018-21.

4. WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

Our consultation process has been far-reaching and we have seen a large number of responses from residents, elected members and Partners throughout the Borough. Alongside traditional methods of consultation, we have also used social media and on-line surveys to increase our level of engagement, with particular focus on harder to reach and new/emerging communities to ensure the strategy is as representative as possible of our residents and their needs.

The content of the Community Safety Strategy has been identified through cross referencing the data captured within the Joint Strategic Intelligence Assessment and through a robust and comprehensive process of community consultation.

This consultation has identified that the current priorities should remain, as they continue to meet the needs of residents and Partners, but that an additional priority of 'tackling serious and organised crime' should be added to reflect the current challenges that this particular type of criminality presents. Therefore the priorities reflected within the strategy are:

- Protecting Vulnerable People
- Reducing Anti-Social Behaviour
- Reducing Crime and Re-offending
- Tackling Serious and Organised Crime
- Reducing Substance and Alcohol Misuse

This strategy will result in closer partnership working in respect of the identified priorities and will have a positive impact on the citizens of Doncaster who will see improved outcomes in terms of feeling safer; being safer and getting the support they need with access to improved services. We will also be taking a strong enforcement approach to reducing crime, anti-social behaviour and substance misuse supported by early intervention and prevention, stopping issues from escalating at an early stage and targeting resources where they are most needed.

5. BACKGROUND

Crime reduction and community safety are not the sole responsibility of any one agency, organisation or group and it is important that we draw together all agencies and communities in a joint agenda to combine our shared resources, creativity and effort within a common framework and plan. This plan is owned by all agencies within the Partnership and the Community Safety Strategy provides an outline of this work and importantly how we as a partnership set out our ambitions to address local issues, whilst recognising the needs of our communities.

The results of the community consultation are encouraging and demonstrate that in general, residents have a positive perception of the work of the Partnership. However, many residents felt we could improve our services by being more visible, with a quicker response to incidents and improved communication. These areas will remain a focus for the SSDP in the forthcoming year and we will be examining how all partners can increase visibility and our response to incidents.

6. OPTIONS CONSIDERED

The following options were considered:

- To not produce a Community Safety Strategy – this would mean that the Council are not complying with legal requirements;
- To produce a new Community Safety Strategy – enables the Council and partners to meet statutory requirements as well as focus partnership priorities over the coming year on issues that matter to the community and are based on evidence of needs.

7. REASONS FOR RECOMMENDED OPTION

There is a statutory requirement to produce a local plan setting out how the Council and its partners are working together to tackle crime and disorder, including serious and organised crime; reduce re-offending; tackle anti-social behaviour; tackle alcohol and substance misuse, and tackle any other behaviour which has a negative effect on the local environment. The Community Safety Strategy meets this requirement and will inform the Local Authority's priorities and ensure the service meets the requirements for all Communities within the Borough.

8. IMPACT ON THE COUNCIL'S KEY OUTCOMES

	Outcomes	Implications
1.	Doncaster Working: Our vision is for more people to be able to pursue their ambitions through work that gives them and Doncaster a brighter and prosperous future; <ul style="list-style-type: none">• Better access to good fulfilling work• Doncaster businesses are supported to flourish• Inward Investment	The priorities within the Community Safety Strategy, particularly those of reducing crime (including serious and organised crime), anti-social behaviour and re-offending will help support the economy and businesses within the Borough to flourish and attract new investment.

	Outcomes	Implications
2.	<p>Doncaster Living: Our vision is for Doncaster's people to live in a borough that is vibrant and full of opportunity, where people enjoy spending time;</p> <ul style="list-style-type: none"> • The town centres are the beating heart of Doncaster • More people can live in a good quality, affordable home • Healthy and Vibrant Communities through Physical Activity and Sport • Everyone takes responsibility for keeping Doncaster Clean • Building on our cultural, artistic and sporting heritage 	<p>It is important that residents feel safe within Communities and key areas such as the Town Centre. Residents who feel part of vibrant Communities are more likely to Enjoy spending living and spending time in these areas.</p>
3.	<p>Doncaster Learning: Our vision is for learning that prepares all children, young people and adults for a life that is fulfilling;</p> <ul style="list-style-type: none"> • Every child has life-changing learning experiences within and beyond school • Many more great teachers work in Doncaster Schools that are good or better • Learning in Doncaster prepares young people for the world of work 	<p>None</p>
4.	<p>Doncaster Caring: Our vision is for a borough that cares together for its most vulnerable residents;</p> <ul style="list-style-type: none"> • Children have the best start in life • Vulnerable families and individuals have support from someone they trust • Older people can live well and independently in their own homes 	<p>Delivery of the Community Safety priorities contributes to the improved safeguarding of all residents.</p> <p>Many of our priorities have a direct impact on families and vulnerable individuals.</p>
5.	<p>Connected Council:</p> <ul style="list-style-type: none"> • A modern, efficient and flexible workforce • Modern, accessible customer interactions • Operating within our resources and delivering value for money • A co-ordinated, whole person, whole life focus on the needs and aspirations of residents • Building community and self-reliance by connecting community assets and strengths • Working with our partners and residents to provide effective leadership and governance 	<p>The services provided as outlined within the Strategy are reviewed to ensure they are efficient, effective and deliver value for money. This includes working in Partnership with other agencies to tackle cross cutting issues in a co-ordinated way.</p> <p>The Safer Stronger Doncaster Partnership provides strong and effective leadership to the Partnership agenda through effective governance.</p>

9. RISKS AND ASSUMPTIONS

The main risk to the delivery of this strategy would be pressures upon partnership resources and the ability to remain focused on the priorities identified. This will be addressed through regular discussions with partners and strong performance management.

10. LEGAL IMPLICATIONS (Initials: KW Date: 23/07/2018)

The Crime & Disorder Act 1998 sets out the legal requirements for local authorities, the police and other key partners & agencies to work together to tackle crime and disorder in their area in partnerships. Under the Police and Justice Act 2006, a duty was placed on the partnerships to join together in a formal strategic group to undertake frequent strategic assessments of levels and patterns of crime and drug misuse in their area and to produce annual rolling three year community safety plans. This strategy assists in meeting the legal requirement.

11. FINANCIAL IMPLICATIONS (Initials: OB Date: 20/07/2018)

There are no direct financial implications arising from this report. Any changes that are implemented as a result of the adoption of this Community Safety Strategy should be managed within existing budgets or be subject to a separate report.

46% of the Community Safety Service budget is currently funded by external funding including grants from the Police and Crime Commissioner, Public Health grant and funding from St Leger Homes. Exit strategies need to be in place, where appropriate, to deal with any future reductions in funding. The service has been allocated £192k of efficiency savings during the period of this strategy; £20k in 2018/19 and £172k in 2019/20.

12. HUMAN RESOURCES IMPLICATIONS (BT 30/07/2018)

There are no immediate HR implications surrounding the endorsement of this Strategy; however there could be changes to the Community Safety Structure in its delivery during this period which has potential staffing implications for the current establishment. If this was the case, then a timely Joint Consultation exercise would be undertaken with the staff and Trade Unions under the auspices of the Council's Industrial Relations Framework.

13. TECHNOLOGY IMPLICATIONS (PW 20/07/18)

There are no direct technology implications at this stage. Any requirements for technology to support the delivery of the Doncaster Community Safety Strategy would need to be considered by the ICT Governance Board (IGB)

14. HEALTH IMPLICATIONS (Initials: HC Date: 19/07/2018)

The Community Safety Strategy should improve and protect health, and reduce health inequalities. The Strategy contains a comprehensive range of measures with which the impact of the approach can be monitored, in the areas of interdependency between crime/ASB and health harms. Health investments in domestic violence, mental health and substance misuse issues produce net savings to the health and social care economy and contribute to crime/ASB reduction.

15. EQUALITY IMPLICATIONS

A Due Regard Statement accompanies the Community Safety Strategy 2018-21.

16. CONSULTATION

This report has significant implications in terms of the following:

Procurement		Crime & Disorder	x
Human Resources		Human Rights & Equalities	
Buildings, Land and Occupiers		Environment & Sustainability	
ICT		Capital Programme	

17. BACKGROUND PAPERS

Community Safety Strategy 2018-2021.

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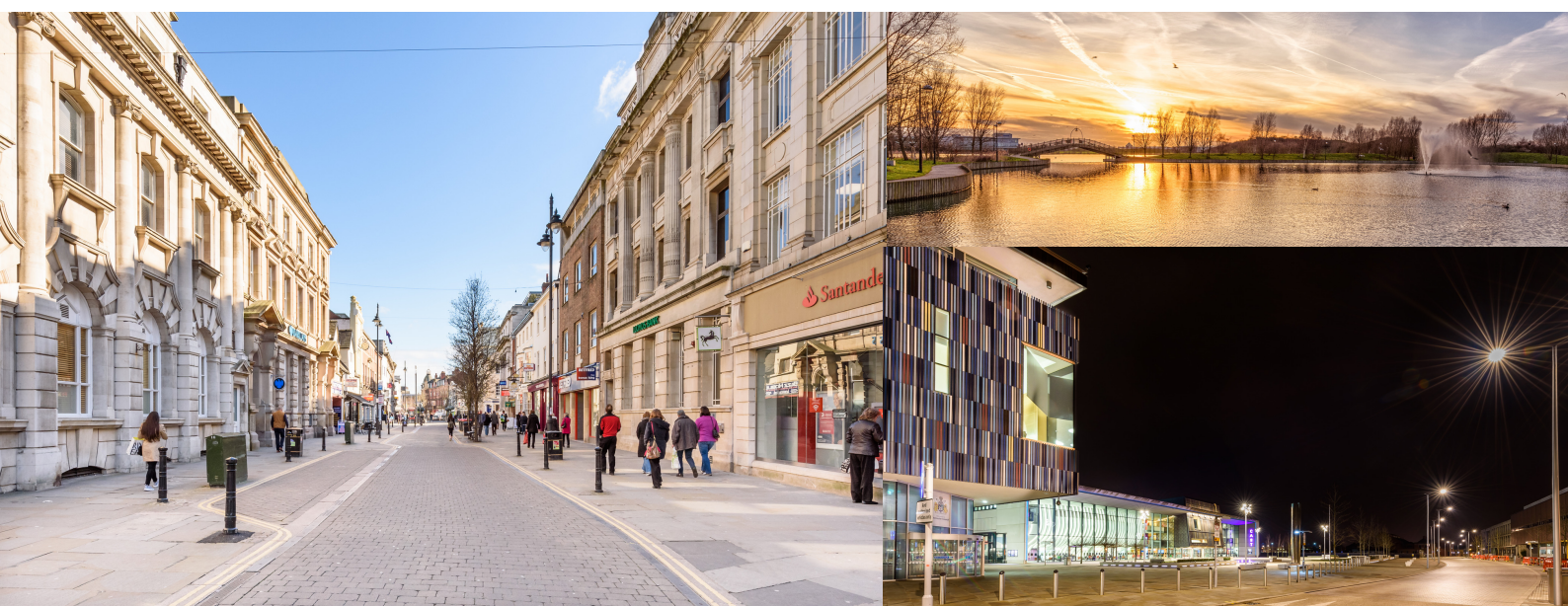
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Doncaster Community Safety Strategy

2018 – 2021



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Foreword



The Doncaster Community Safety Partnership is pleased to present our new Community Safety Strategy for 2018 – 2021. It sets out our ambitions for community safety across Doncaster over the coming four years. The overarching aim of the Community Safety Partnership is to build safer, stronger, more confident communities in Doncaster and reduce the fear of crime. To achieve this aim we will focus our collective efforts and resources on six priorities where we will seek to achieve significant progress during the lifetime of this strategy. They reflect our most pressing community safety issues as identified through a strategic threat assessment and by listening to the views of those living and working in the town.

Our priorities are:

- Reducing Crime
- Tackling Anti-Social Behaviour
- Protecting Vulnerable People
- Reducing Offending
- Tackling Serious and organised crime
- Reducing substance and alcohol misuse

Over the past twelve months we have seen a rise in recorded crime. Changes to the way that Police record crimes is one factor to account for this increase, but nonetheless we need to be mindful of the impact of this amongst the public and their fears and perception of rising levels of crime. This is why Community Safety remains a priority for Doncaster.

In delivering this strategy, we will work hard to reverse this trend by focusing on those crimes that matter most to residents. There has been and will continue to be unprecedented pressures on public sector funding. This strategy will therefore ensure partners are using our available resources effectively, creating a Community Safety Partnership, which looks at new and innovative ways of working together and thereby efficiently achieving our community safety aim and priorities. We will remain alert to the changing nature of crime and the increasingly complex patterns of criminality and we will adapt our responses to emerging threats.

Continuing to tackle Domestic and Sexual Violence and abuse remains a key priority for the Partnership and building upon the success of the 'growing futures' programme we now have safer mechanisms in place to support victims, families and children affected by abuse. One of the key successes being the Domestic Abuse perpetrator programme, which is now being extended across South Yorkshire, based upon the success we have achieved in changing behaviours in Doncaster.

Like many of our neighbouring towns and cities we are seeing increasing levels of individuals seeking help and support with complex needs and dependencies. This can be evident with repeated calls for our services and through raised levels of reported anti-social behaviour and homelessness. It is important that we understand our role fully in supporting this need whilst also tackling unacceptable behaviours which have a negative impact on our communities. Getting this balance right will be difficult and will require intensive 'partnership working' to achieve a positive outcome. The Partnership has been directly involved in the introduction of the new Town Centre Public Space Protection Order (PSPO) which provides support to those individuals for housing and substance dependencies as well as highlighting the acceptable behaviours in this area which have been raised as a concern by the public.

As outlined, our aim within this Strategy is to continue to build safer, stronger and more confident communities. We will do this by reducing the impact of crime, anti-social behaviour and substance misuse, providing the right support to the most vulnerable members of our communities.

Shaun Morley

Doncaster District Commander
Doncaster Community Safety Partnership Chair

Community Safety in Doncaster

a partnership approach

Doncaster covers an area of 224 square miles and has a diverse population of 308,940 (an increase of 5,340 residents since 2010). The town is located at the heart of national rail and road networks and is served by a local international airport, all of which can bring significant opportunities to the borough.

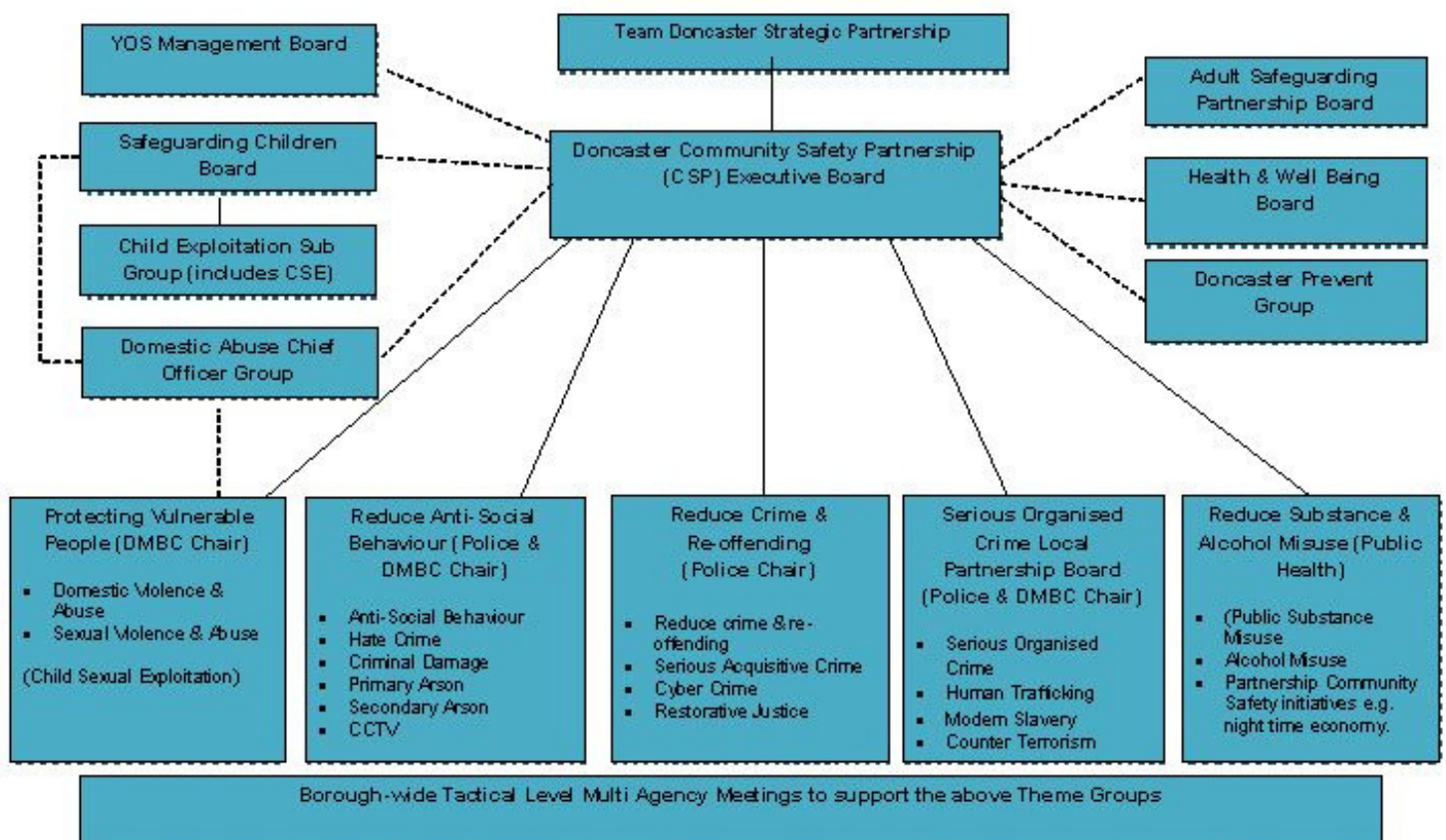
In Doncaster, we have an established Safer Stronger Doncaster Partnership (SSDP) that has worked successfully, for nearly twenty years, in a collective effort to make Doncaster a safer place to live, work and visit. The SSDP is made up of statutory and non-statutory partners and responsible authorities, a full list of members can be found below:

- *Doncaster Council*
- *Doncaster Children's Services Trust*
- *South Yorkshire Police*
- *National Probation Service*
- *South Yorkshire Community Rehabilitation Company*
- *South Yorkshire Fire & Rescue Service*
- *Doncaster Clinical Commissioning Group*
- *Public Health Doncaster*
- *St Leger Homes*
- *Office of the Police and Crime Commissioner*
- *Doncaster Prisons Representation*
- *South Yorkshire Criminal Justice Board*
- *Elected Members and Portfolio Holders*
- *DMBC Adults and Communities service, including Community Safety*
- *DMBC Children & Young People's Services*
- *DCST Youth Offending Service*

The SSDP also has close links to other Partnership Boards, most notably the new Safeguarding Board which incorporates safeguarding issues for both children and adults and the Health and Well-Being Board, which has shared agendas around Domestic and Sexual Abuse, mental health and the impact of synthetic drugs.

Community Safety in Doncaster

a partnership approach



The Crime and Disorder Act 1998 placed a duty on the Police and Local Authorities to work together with key partners and organisations to develop and implement local crime reduction strategies. The Act states that before developing such strategies, it is important to identify key local crime and disorder priorities through consultation and by analysing crime and disorder levels and patterns in the area.

Community Safety in Doncaster

a partnership approach

To ensure that the Partnership is proactive and well informed, we carry out an annual Joint Strategic Intelligence Assessment in order to review existing priorities and identify any new or emerging priorities that the Partnership should focus on. This is in line with the National Intelligence Model and the inception of the Police Justice Act and is cross-referenced with the Joint Strategic Needs Assessment undertaken by Public Health and consultation carried out to inform the Police and Crime Commissioners Police and Crime Plan. The Joint Strategic Intelligence Assessment (JSIA) recommends what the strategic priorities for the Safer Doncaster Partnership should be, based on the evidence provided. Below are summaries of the emerging issues identified from the JSIA:



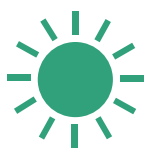
Year on year increase in overall crime



Increase in Serious Acquisitive crime particularly domestic burglary



Proportion of substance misuse clients that live with children is higher than the national average



Increase in seasonal antisocial behaviour in the summer months



Number of recorded sexual offences has increased



Serious increase in vagrancy and begging in the town centre



Prostitution-related activity has decreased but remains a concern in certain areas



Small decrease in people in treatment for substance dependency



Use of Novel Psychoactive Substances by vulnerable individuals remains a challenge



Increase in the level of hate crime however, Doncaster has lowest rate of offences nationally



Main categories for council enforcement cases are fly tipping, noise and litter



Use of illegal motorcycles and quad bikes



Increased reports of domestic crimes and incidents, and repeat victims



Year on year increase in vehicle crime, primarily theft of, and from, vehicles



Increased opportunities for cyber crime such as fraud, theft and sexual offending

For further information about the data in this document, please contact the Community Safety team.

Community Safety in Doncaster

a partnership approach

In addition to the JSIA, in January 2017 the Community Safety Team on behalf of the SSDP, commenced a full consultation. This involved community consultation events, face to face meetings with key networks and groups, as well as an online questionnaire, which has been made available in paper form for those individuals without access to a computer. Through this exercise we asked our communities about their perceptions of feeling safe, the impact of crime and anti-social behaviour in their communities and what they saw as the future priorities of the partnership and importantly how our services could be improved to meet their needs.

From the responses 69% of the public gave a clear indication that they felt safe living in Doncaster most or all of the time. Of those respondents who felt they were unsafe living in Doncaster, the area highlighted as of most concern was the town centre. The peak time for feeling unsafe was overnight between 9pm and 6am and the key issue of concern was anti-social behaviour.

Overall, respondents felt that our current priorities accurately reflected their highlighted concerns, however a common suggestion to help the Partnership improve their services to residents was to increase the visibility of Police and partners. The full breakdown of results can be found in Appendix A.



Team Doncaster

Team Doncaster is Doncaster's Local Strategic Partnership. It is a non-statutory, non-executive organisation which brings together organisations and individuals from the public, private, voluntary and community sectors to take shared ownership and responsibility for Doncaster's vision, leadership and direction.

Team Doncaster



**Safer Stronger
Doncaster
Partnership**



**Health &
Wellbeing
Board**



**Children
& Families**



**Enterprising
Doncaster**

Our Vision for the Town

"To create a borough that is vibrant and full of opportunity, where people enjoy spending time"

Doncaster Growing Together is Team Doncaster's vision for the Borough to be a thriving place to live, learn, care and work. It invites everyone who lives and works in Doncaster to make a choice to fully embrace the changes we all want to see.

- **Learning** – to prepare all children and young people for a life that is fulfilling
- **Working** – in ways that create purpose and meaning, and allow more people to pursue their ambitions
- **Living** – in a place that is vibrant and full of opportunity, where people enjoy spending time
- **Caring** – together for the most vulnerable in our communities

This vision underpins everything that Team Doncaster is working on, and the Caring and Living themes play a key role in this new strategy. As well as linking into the Doncaster Growing Together Borough Strategy, the Community Safety Strategy also has connections with other Borough Strategies notably:

- To prepare all children and young people for a life that is fulfilling
- The annual Community Safety Joint Strategic Intelligence Assessment (JSIA)
- The Community Safety Partnership Plan
- The Alcohol and Drug Strategy
- The Annual Drug Treatment Needs Assessment and Strategic Plan
- The Youth Justice Plan
- The Partnership Community Engagement and Involvement Strategy and Delivery Plan
- The Stronger Families Programme
- Domestic Abuse Strategy and Delivery Plan
- Sexual Abuse Strategy and Action Plan
- Domestic Homicide Reviews

Key Achievements

There have been a number of key achievements from the last four year Community Safety Strategy:

Tackling Hate Crime

The Partnership launched its Hate Crime Strategy for the period 2017-2021, which reflects the co-ordinated response to hate crime in Doncaster and sets out how we will further improve our response to hate crimes and incidents over the coming years.

Doncaster continues to offer a range of support services and reporting options in relation to hate crime, including a number of successful third party hate crime reporting centres, designed to offer victims a choice regarding where, when and how to report a hate crime or incident



South Yorkshire-wide Domestic Abuse Perpetrator Programme

Doncaster has been chosen as the lead commissioner to provide a County-wide Domestic Abuse Perpetrator Programme, successfully securing funding from the Office of the Police and Crime Commissioner and the three other local authorities within South Yorkshire.

The new programme based on the successful model that has operated in Doncaster for the last 3 years. During this time over 690 referrals have been dealt with and 124 clients have successfully completed the programme. Tackling perpetrators behaviour and enabling them to change is a key part of our new Domestic Abuse Strategy and it is rewarding that all parts of South Yorkshire will now be in a position to offer this facility based upon our innovative approach in Doncaster.

Tackling Anti-Social Behaviour and Youth ASB

Anti-social behaviour has a huge impact on communities and remains a key priority for the Partnership. Doncaster's approach to dealing with ASB is directed within three distinct strands: prevention (including education), intervention and enforcement.

The Neighbourhood Response Team are a team of dedicated officers providing day and night time public facing patrols and undertaking focused activity in response to anti-social behaviour and community quality of life issues. The team's remit is wider than enforcement and includes a focus around children and adults safeguarding. The team work alongside South Yorkshire Police and other partners and have accredited powers to assist in tackling crime and anti-social behaviour; playing a key role in the rollout of the town centre PSPO and making referrals to the complex dependencies team for individuals identified with a specific need e.g. Housing support.

In addition to the above a targeted estate based intervention model is offered by Doncaster Children's Services Trust via Team EPIC. The approach utilises a positive activities offer, combined with therapeutic interventions to divert young people away from anti-social and criminogenic behaviour. The intervention undertaken over a six month period has yielded significant outcomes in the areas of Stainforth and Conisbrough reducing incidents of youth led ASB by an average of 30% six months after its initial deployment. Team EPIC will continue to support the partnership priorities to further reduce ASB in 2018/19.

Key Achievements

There have been a number of key achievements from the last four year Community Safety Strategy:

CCTV

Closed circuit television (CCTV) plays a significant role in protecting the public and assisting the police in the investigation of crime.

Residents and visitors to Doncaster benefit from a dedicated CCTV suite located within Doncaster Council's Civic Office, which has been instrumental in helping to combat anti-social behaviour and also helping the police to identify and bring to justice those involved in all aspects of criminality.

The CCTV system benefits from the latest technology that is available to ensure the system is robust and meets the needs of residents and visitors. The CCTV team also plays a part in assisting voluntary and community organisations to install CCTV to meet local needs. Doncaster also benefits from a supply of re-locatable CCTV cameras that can be installed rapidly across the Borough to meet emerging and urgent needs.

Restorative Justice

Restorative justice is about victims and offenders communicating within a controlled environment to talk about the harm that has been caused and finding a way to repair that harm. Community Justice Panels are a new scheme in Doncaster tackling anti-social behaviour and neighbour disputes.

The panels are facilitated by volunteers and referrals to the process are received from various agencies.

The Youth Offending Service has recently launched a triage panel through which restorative justice is used as an intervention in appropriate cases as a direct alternative to young people becoming first time entrants into the criminal justice system. The approach has resulted in a 49% reduction in first time entrants in 2017/18 and has supported Doncaster's performance as the area with the fastest reducing first time entrant rate in England.

Community Tension Monitoring

Doncaster has a partnership approach to its community tension monitoring and assessment process, involving a range of agencies, departments and Elected Members. An assessment is developed and shared on a weekly basis, to include details of tensions across a wide range of categories. Each tension is scored in terms of severity and impact and the assessment provides details of actions taken (or planned) to address the issue.

Doncaster's model is widely regarded as one of the most positive examples of tension monitoring due to its multi-agency contribution and high level of detail



Key Achievements

There have been a number of key achievements from the last four year Community Safety Strategy:

Asylum Seeker Support Services

Doncaster has an established multi-agency support network to manage the welfare of asylum seekers and refugees. This group is chaired by DMBC and is attended by a range of partners, including the Deputy Mayor, G4S, Red Cross, Refugee Council, Migration Yorkshire and many others.

As a group of agencies, all aspects of the asylum seeker journey and experience are explored and challenges are addressed collectively where necessary to overcome barriers.

Tackling Child Sexual Exploitation

The Partnership supports the Children's Safeguarding Board in developing a range of initiatives to tackle Child Sexual Exploitation. This includes the training of groups, including taxi drivers, to recognise the signs of abuse and how these should be reported.

We have excellent links with local businesses, hotels and the retail sector which has led to increased referrals and improved awareness.

The partnership is also supported by the Protecting Vulnerable Young Person's Panel (PVYP) a multi-agency oversight panel which addresses issues of missing young people, young people at risk of child sexual exploitation and issues relating to young people involved in organised crime groups and child criminal exploitation

Tackling Substance Misuse

The Safe Space provides a calming place where 'revellers' who have had too much to drink and are either distressed or vulnerable can attend for advice, help and support. The Safe Space is open on targeted nights in Doncaster Town Centre at the Changing Lives building on Princes Street.

Reduce the Strength campaign - a voluntary scheme where over 30 town centre shopkeepers who sell alcohol agree not to sell high strength low cost beers and ciders over 6.5% was launched during Alcohol Awareness week in November 2017.

Operations and signage to tackle motorcycle nuisance

The Partnership has invested significantly in this area in our determination to tackle the impact caused by off road motorcycles and quad bikes within our communities. We have purchased two off-road motorcycles to be used by trained Police Officers to help tackle this problem.

Warning notices have also been developed highlighting the law in relation to use of off road vehicles (predominantly motorcycles and quad bikes) explaining that vehicles can be seized if not correctly insured or if repeatedly used in an anti-social manner. All results are published in the local media and members of the public are encouraged to pass information through to the council's anti-social behaviour reporting line or by contacting the Police 101 (non-emergency) number.

Above is a selection of images from successful operations involving seizures of vehicles. The message is very clear - we will not tolerate vehicles being used in either an anti-social manner or without the correct documentation covering its use on a public road.



Key Achievements

There have been a number of key achievements from the last four year Community Safety Strategy:

Tackling Serious and Organised Crime

Working alongside other Local Authorities in South Yorkshire, Doncaster has made significant progress in developing our local approach to tackling serious and organised crime, as we fully understand the links between serious and organised crime, human trafficking, modern slavery and street based gang cultures.

Many of the groups are fuelled by the motivation to gain financial reward from criminal activities and our focus has been on developing a strong partnership approach to work jointly to tackle this agenda, as set out within the Government strategy.

Partners work together and use powers under housing, environmental enforcement, planning, trading standards, revenue and benefits, education and the Care Act to enable us to share information and jointly tackle organised criminality using disruption techniques and preventative based solutions.

Positive actions already include:

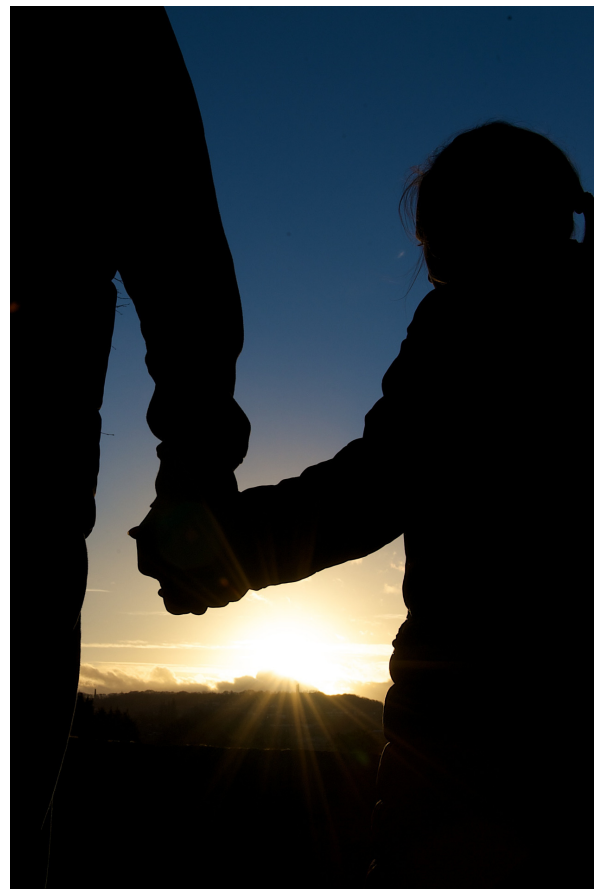
- Establishment of Serious and Organised Crime Local Partnership Board, a forum for partners to share information and develop new initiatives.
- All Organised Crime Groups have been mapped and are reviewed on a regular basis
- Enforcement operations have taken place in affected areas resulting in numerous arrests and significant seizures of controlled drugs.
- Public realm CCTV installed to provide reassurance to communities and gather evidence.

Tackling Human Trafficking and Modern Slavery

Modern slavery and human trafficking is a new agenda for the Partnership.

The initial focus has been on raising awareness and training staff to recognise the signs and make appropriate referrals of cases.

We have undertaken a successful Partnership Operation to tackle modern slavery and human trafficking, with the Partnership being involved in establishing a reception centre for victims enabling them to be interviewed and assessed in a supportive environment.



Our Priorities for 2018-2021

As outlined earlier, we have identified five key priority areas that this strategy will seek to achieve significant progress in.

Priority 1: Protecting Vulnerable People

Tackling Domestic Abuse

This continues to be a priority for the Partnership and we have invested significant resources in addressing this important issue, providing additional support to victims and an integrated response to the whole family approach, whereby victims, perpetrators and families receive timely and appropriate support. Victims of Domestic Abuse and their families have access to a 24 hour helpline, refuge, floating support services and additional caseworkers to support victims and their families.

Due to the success of the Doncaster perpetrator programme, a sub-regional non-criminal justice perpetrator programme is being progressed. Doncaster is leading this with the support from the Office of the Police and Crime Commissioner, and all areas in the sub-region (Sheffield, Rotherham and Barnsley) have now committed to this development. The new service will be operational from Jan 2018.

Research shows that the vast majority of incidents are not reported to police or other agencies and therefore raising awareness and encouraging victims and families to access support at the earliest opportunity is the key to long term success in reducing incident levels and making families safer. Community Safety Workforce Development and Training Officers deliver regular training to all multi-agencies in Doncaster.

The Domestic Abuse Strategy for 2017-2021 aims to protect and support victims, holding abusers to account through support and challenge; and growing futures for children and young people through prevention and recovery.

Sexual Abuse

The partnership will deliver a new strategy on Sexual Abuse for 2018- 2022 which will ensure strong partnership working recognising that sexual abuse is a cross-cutting issue. We will deliver a communications plan on all aspects of sexual abuse to raise public awareness that it is unacceptable. We will provide children and young people with age appropriate information on respectful relationships by delivering education programmes in schools and colleges. We will respond as early as possible to issues of sexual abuse, to prevent escalation and provide staff in all agencies with training to recognise and respond appropriately to disclosures of sexual abuse.

We will ensure a co-ordinated response to incidents which focus on the safety and welfare of victims and any children. We will ensure marginalised and vulnerable groups are able to access appropriate support. We will encourage and support victims to report to the Police, recognising the various barriers to reporting and addressing them. We will continue to support the work of Doncaster Rape and Sexual Abuse Counselling Service (DRASACS) which provides support for children and adult victims and their families of sexual abuse. Work has been completed in developing a regional ISVA Service with partners across South Yorkshire.



Our Priorities for 2018-2021

Child Sexual Exploitation (CSE)

The Doncaster Community Safety Partnership fully supports the Child Sexual Exploitation Agenda and the work undertaken by the Safeguarding Children's Board.

At every Strategic bi-monthly meeting we receive a report from the Child Exploitation Theme Group, which enables the Partnership to remain informed of this agenda. We know from the profile in Doncaster it is not specific to particular areas or groups and reported levels of CSE are amongst some of the lowest in South Yorkshire.

A member of the Community Safety Partnership chairs the Child Exploitation Industry Sector Group and is a member of PVYP, thereby ensuring a clear line of sight to the highest risk young people in the borough. This meeting brings together partners and key members of the local business sector to work together to raise awareness of CSE with a strong focus on training and sharing information. As a positive outcome over 600 Taxi drivers have received CSE training and this requirement has now been formalised as part of their licence renewal.

Security staff at the Frenchgate Centre and Transport interchange have also received training and are now fully aware of how to intervene and report incidents of CSE. Hotels have been identified nationally as an area of vulnerability in terms of adults using this facility to groom potential victims. Recognising this as a potential issue in Doncaster the group have worked proactively to ensure hotel reception staff are trained to 'spot the signs' and a manager of a local high profile hotel is now an active member of the group.

Next Steps

Emerging Issues

Compliance with VAWG National Statement of Expectations

Objectives

Audit current position and produce action plan for outstanding issues to ensure full compliance with national expectations prior to inspection.

Outcomes

- Improved multi agency working
- A focus on the victim and robust consultation with victims and survivors
- Creating a culture that ensures that communities and families no longer accept or experience domestic abuse

Our Priorities for 2018-2021

Emerging Issues

Management of non-high risk cases of domestic abuse

Objectives

Devise an agreed model of responding to all victims of domestic abuse, in particular how agencies can work together to prevent escalation of risk.

Outcomes

- People who experience domestic abuse are identified earlier and receive effective support to stay safe, reduce repeat victimisation and recover
- Prevention of domestic homicides

Impact of sexual abuse and violence on individuals, families and communities

Produce a clear vision and action plan for preventing and responding to sexual violence and abuse

- Prevention of sexual abuse and violence
- Reduction of sexual abuse and violence
- Early and effective intervention
- Appropriate management of offenders

Securing future funding for domestic and sexual abuse services

Agree and implement a funding strategy for a minimum of 4 years based on evidence of need and best practice

- A good foundation on which the partnership can build on
- Retention of valuable staff
- Reduction in confusion about support services available to help manage domestic and sexual abuse
- Earlier intervention for victims

Our Priorities for 2018-2021

Priority 2: Reducing Anti-Social Behaviour

The Partnership's Anti-Social Behaviour Strategy, which is currently being updated, reflects the importance of meeting the needs of victims of anti-social behaviour and properly reflecting these needs in the range of work it undertakes.

The neighbourhood action groups and case identification meetings discuss individual and repeat cases on a local level, where there is an input from local partners and an emphasis on problem solving and early intervention.

Doncaster has seen a reduction in ASB incidents, which is some indication of the successful approach we are taking. Despite this the concerns raised by local communities in terms of the impact of off road motorcycles and quad bikes being ridden illegally means that this will remain a key focus of the Partnership within this strategy.

Tackle Hate Crimes and Incidents

We will continue to work closely with our partners to improve our response to hate crimes and incidents, including the continued provision of third party hate crime reporting centres. We will continue to encourage the reporting of hate crimes and incidents and provide multi-agency support to all victims who report to us, to improve victim confidence and satisfaction. It is our promise to provide hate crime training to staff across the Partnership to raise awareness of the agenda and we continue to advertise our hate crime services to improve public understanding and awareness.

Next Steps

Emerging Issues

Incidents of personal ASB

Objectives

Audit current position and produce action plan for outstanding issues to ensure full compliance with National Expectations prior to inspection.

Outcomes

- Reduction in reported ASB incidents

Off road bikes

Continue to develop and deploy the multi-agency 'Quad Squad'

- Reduction in ASB incidents with off road bikes as a qualifier

Our Priorities for 2018-2021

Emerging Issues

Prison fires

Improve the perception of ASB from Doncaster communities

Objectives

Implement and embed an input from SYFRS during the induction of new prisoners in Doncaster prisons.

Clear comms strategy around ASB as part of engagement plans. Bespoke to areas as per the Mosaic data

Outcomes

- Reduction in reported cell fires to SYFRS
- Improvement in public perception of ASB through YVC data
- Increased satisfaction measured through STAR survey (Survey of tenants and residents)
- Increased satisfaction through feedback following completion of CIM cases

Our Priorities for 2018-2021

Priority 3: Reducing Crime and Re-offending

Reduce crime and re-offending

We will continue to establish and strengthen joint approaches to crime reduction techniques and activities whilst also allocating available budgets to crime reduction work and coordinated operations, including bespoke patrols and enforcement based operations. We will share intelligence and data to understand and respond to crime trends involving prolific offenders and bring together all statutory partners to discuss, understand and facilitate joint working which assists the Community Rehabilitation Company and the National Probation Service to achieve their primary objectives. We will discuss how processes can be improved to ensure rehabilitation and enforcement is as efficient and effective as it can be and examine best practice to ensure the most effective use of facilities to process offenders. The multi-agency youth offending service will continue to operate a clinically and forensically informed service to address offending and re-offending for children and young people throughout the borough.

Tackle Cyber Crime

We will identify the latest threats through cyber networks and communicate these via partners and media, along with any 'dos and don'ts' to avoid becoming a victim. The Police and partners will continue to work together to ensure consistent messages and themes are communicated via their websites which will all signpost to each other. We are committed to sharing the latest intelligence as well as latest themes and trends to consider and decide upon the most effective responses. We will continue to look at how best to engage with the public, both to alert them to crime trends and appeal for information and will work hard to ensure that services operate smoothly and effectively to maximise public safety.

Restorative Justice

Restorative justice is about victims and offenders communicating within a controlled environment to talk about the harm that has been caused and finding a way to repair that harm. Community Justice Panels are a new scheme in Doncaster tackling anti-social behaviour and neighbour disputes. The panels are facilitated by volunteers and referrals to the process are received from various agencies. The Youth Offending service has recently launched a triage panel through which restorative justice is used as an intervention in appropriate cases. This prevents young people potentially entering the criminal justice service.

Our Priorities for 2018-2021

Next Steps

Emerging Issues

Emerging issues from Cyber Crime

Objectives

- Raise awareness of new and emerging trends
- Operation signature, identifying vulnerable victims

Outcomes

- Improvement in awareness of new and emerging trends
- Number of vulnerable persons identified and referred for support

Working together to reduce the impact of re-offending

- Intensive work around top 10 repeat volume offenders, alternative disposals
- Pro-actively managing key offenders to reduce the impact of offending

- Successful reduction in re-offending amongst target group

Using Restorative Justice to pro-actively reduce demand

- Increase number of referrals from communities
- Raise awareness of restorative justice to front line staff

- Improvement in number of referrals to RJ programme
- Number of positive outcomes, following intervention

Reduce the impact of Serious Acquisitive Crime within Communities through prevention, education and early intervention

- HGV Fuel thefts alternative parking arrangements and targeted operations
- Target hardening of high crime areas
- Crime reduction initiatives

- Number of properties successfully target hardened
- Number of successful crime reduction and early intervention initiatives

Our Priorities for 2018-2021

Priority 4: Tackling Serious and Organised Crime

Tackling Serious and Organised Crime

All organised crime groups have been mapped and are reviewed on a regular basis to understand the threat, harm and risk they present. Enforcement operations have taken place in areas affected by Organised Crime Group (OCG) activity, resulting in numerous arrests and significant seizures of controlled drugs. In addition, public realm CCTV is installed to provide reassurance to communities and gather evidence, footage of which has been used to support prosecutions of OCG members where there is a lack of direct witness evidence. We are committed to undertaking programmes in schools, including the 'Guns Knives Costs Lives' programme which is delivered by trained Police Officers. The development of the Think First, Think Forward and Think Again programmes are designed to help young people understand the consequences of their actions and further funding is being sought from the Home Office to expand this intervention based work.

The partnership is also focussed on the emerging national issue of child criminal exploitation and processes are in place, via the Child Criminal Exploitation Operational Group, to identify and support young people at risk from organised crime groups and those who reside in the households of organised crime nominals.

Tackle Human Trafficking and Modern Slavery

Modern slavery and human trafficking is a new agenda for the Partnership. The initial focus has been on raising awareness and training staff to recognise the signs and make appropriate referrals of cases.

Next Steps

Emerging Issues

Children and young people at risk of child criminal exploitation

Objectives

- Implement and embed a multi-agency policy and procedure for Child Criminal Exploitation (CCE)
- Implementation of programme to reduce risk of young people being drawn into organised crime and gang activity

Outcomes

- Policy and procedure developed and children/ young people identified as being at risk appropriately managed
- Number of young people identified and referred to programme and number of successful completions.

Our Priorities for 2018-2021

Emerging Issues

Impact of Serious and Organised Crime within Communities

The extent of modern slavery and human trafficking within Communities

Organised crime activity within prisons and the impact across the Borough

Objectives

- Number of ongoing joint operations to target and disrupt organised crime groups
- Support communities to come forward with intelligence to disrupt criminal activity
- Interventions to reduce/ disrupt OCGs access to firearms

- Ensure appropriate partnership arrangements are in place to deal with planned and spontaneous reports
- Raise awareness amongst partners and key professionals of modern slavery and human trafficking.

- Introduction of a prison partnership board to develop understanding
- Maximise opportunities for joint operations
- Reduce the impact of illegal contraband entering the prison estate

Outcomes

- No of OCG nominals successfully prosecuted/ positive partnership interventions
- Increased actionable intelligence from community against OCGs
- Reduce number of firearm discharges linked to OCGs.

- Policies and procedures in place to ensure effective arrangements and support with cases being appropriately managed.
- Number of staff who have received awareness training and the increase in referrals as a result.

- Establishment of board with agreed terms of reference
- No of successful joint partnership operations.
- Creation of a joint partnership risk register to manage crime and disorder within prisons, reducing the availability of contraband within prisons.

Our Priorities for 2018-2021

Priority 5: Reducing Substance and Alcohol Misuse

The Substance Misuse Theme Group is a multi- agency group of professionals which tackles the health and crime impacts of substance misuse via the development and performance management of an integrated substance misuse plan for the Partnership

The effectiveness of the drug / alcohol treatment and care system is monitored against the 2017-18 treatment plan, which oversees actions relating to Public Health and Police and Crime Commissioner funds. These funds are invested to address addiction and substance misuse related offending, by the delivery of an integrated range of addiction services.

A task and finish group to tackle the harms of New Psychoactive Substances (NPS) has recently been established and is developing a co-ordinated approach to reducing the impact of NPS especially on vulnerable adults and young people, and prisoners.

Next Steps

Emerging Issues

High prevalence of people using drugs and drinking alcohol at harmful and hazardous levels with significant health and crime impacts on individuals, families and communities.

Objectives

- People choose not to misuse drugs and/or alcohol.

Outcomes

- Increased public awareness and knowledge about the harm caused by alcohol and drugs
- Early identification and support of people who want to change their alcohol and/or drug using behaviour in place
- Reduction in the availability of illegal drugs and the inappropriate use of alcohol and other legal substances

Our Priorities for 2018-2021

Emerging Issues

Objectives

Outcomes

- | | |
|---|---|
| <ul style="list-style-type: none"> • More People choose not to misuse drugs and/or alcohol. | <ul style="list-style-type: none"> • Good quality drug and alcohol treatment services in place that respond rapidly and effectively to changing patterns of drug and alcohol misuse • Improved housing outcomes for people in recovery (safe, suitable and supported) • Improved employment and training outcomes for people in recovery • A visible recovery community in Doncaster, which includes effective mutual aid support |
| <ul style="list-style-type: none"> • Fewer, children, young people and families are affected by Drug and/or Alcohol misuse | <ul style="list-style-type: none"> • Alcohol and drug education and prevention for school age children in place • Endorsement of Hidden Harm Strategy across all partner agencies. • Established young people's drug and alcohol treatment services in place that work effectively with partner agencies to identify and respond holistically to the needs of children and young people. • Effective identification and support for children, young people, and family members who are affected and harmed by the drug and alcohol misuse of others • An increase in number of families supported where drug and alcohol use is a cause for concern and impacting on the children and young people |

Our Priorities for 2018-2021

Emerging Issues

Objectives

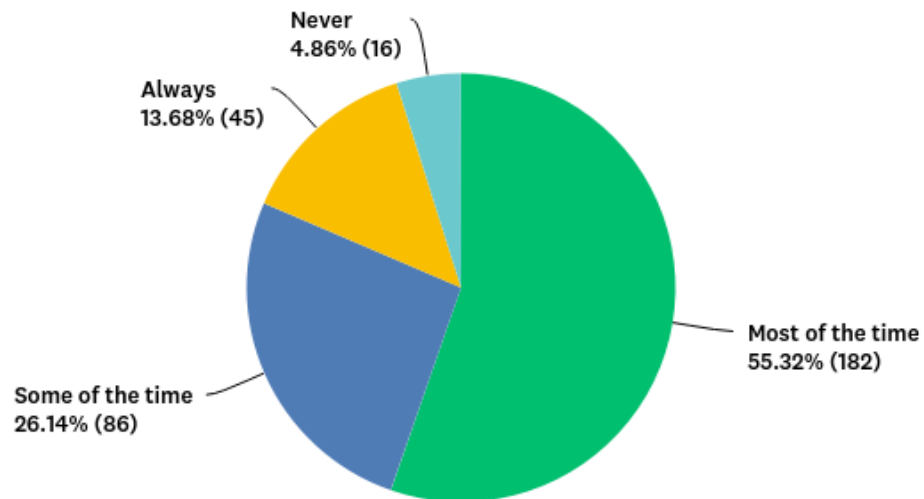
- Fewer people experience crime and disorder related to the misuse of Drugs and/or Alcohol

Outcomes

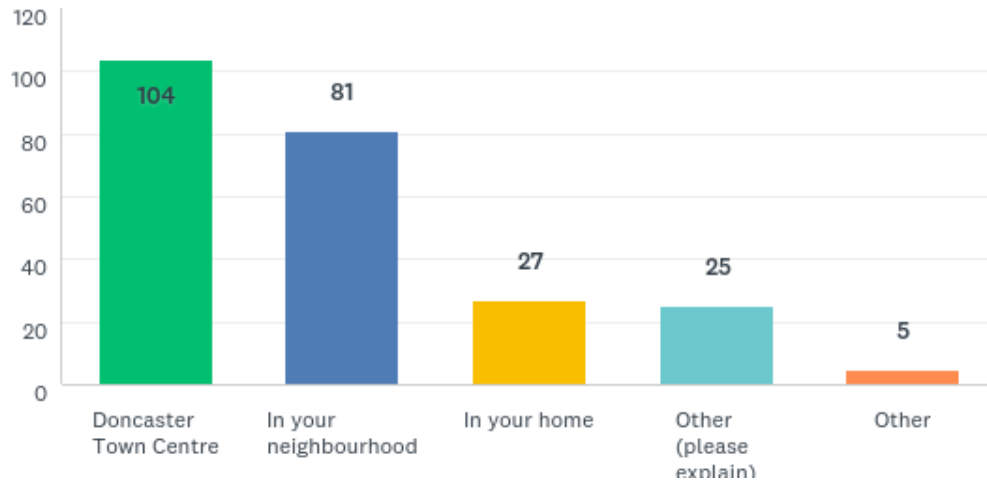
- Fewer families experience domestic violence related to the misuse of drugs and/or alcohol
- Safeguarding and support in place for family members of drug and alcohol misusers
- Increase in effective rehabilitation of offenders who have drug and/or alcohol issues
- Reduction in the probability of crime in the night time economy and local neighbourhoods.

Appendix A - Community Consultation Findings Summary

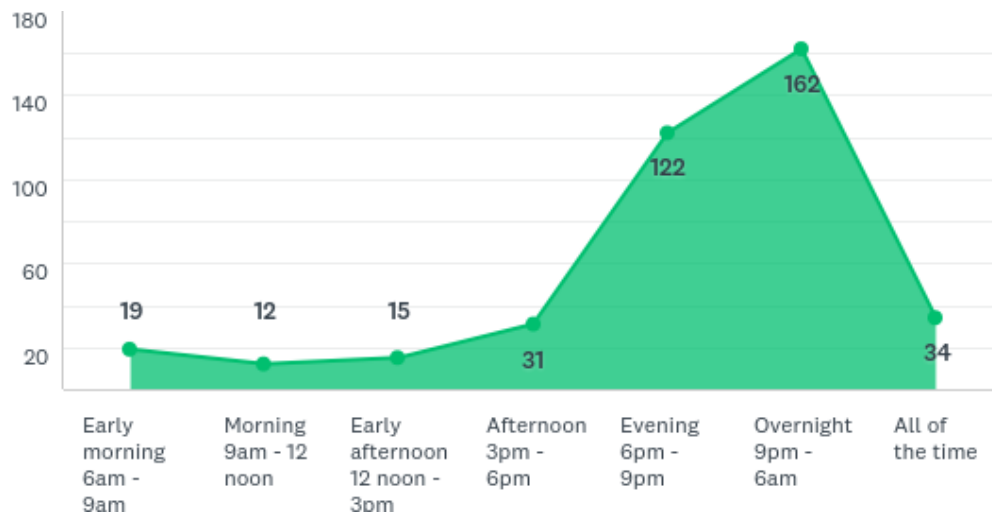
Question 1: Overall, do you feel safe living in Doncaster?



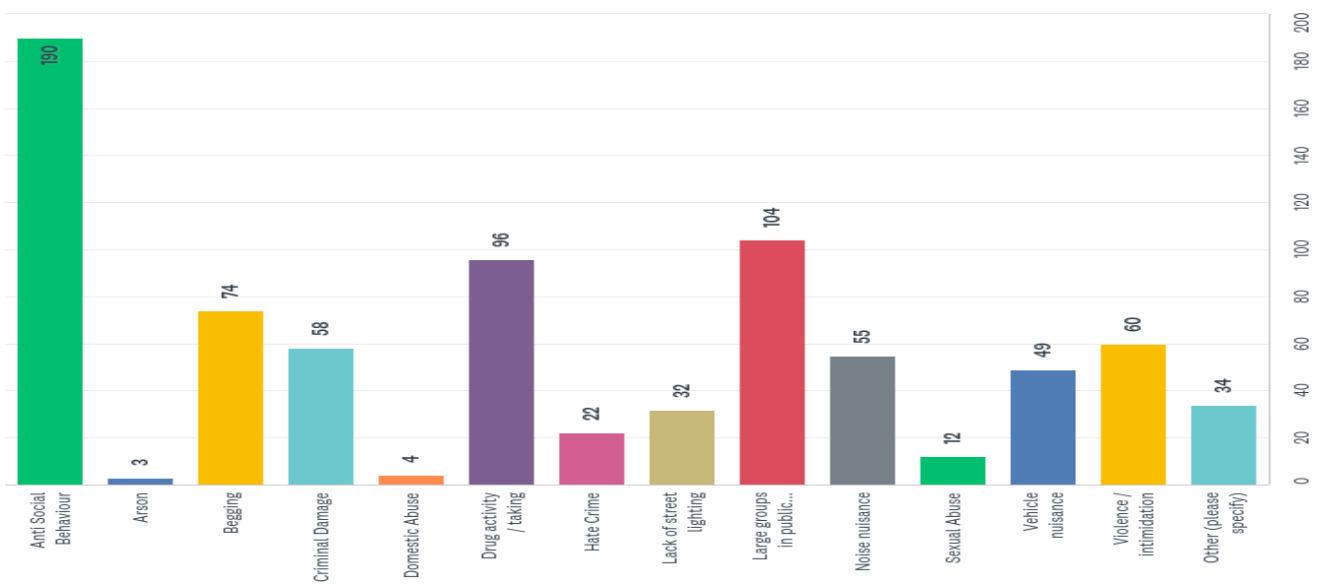
Question 2: If you answered 'some of the time' or 'never' where do you feel unsafe (tick as many as apply)



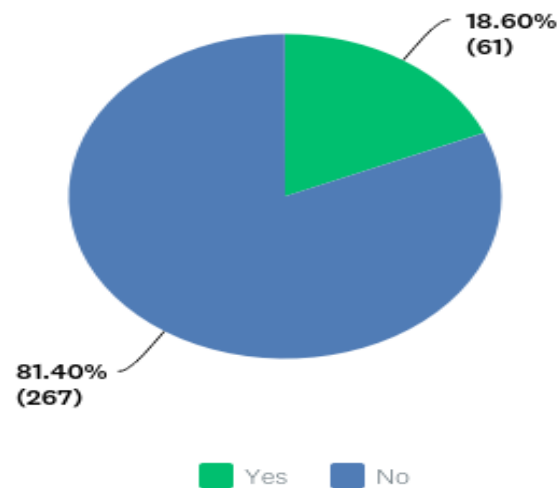
Question 3: What time of day do you feel most unsafe?



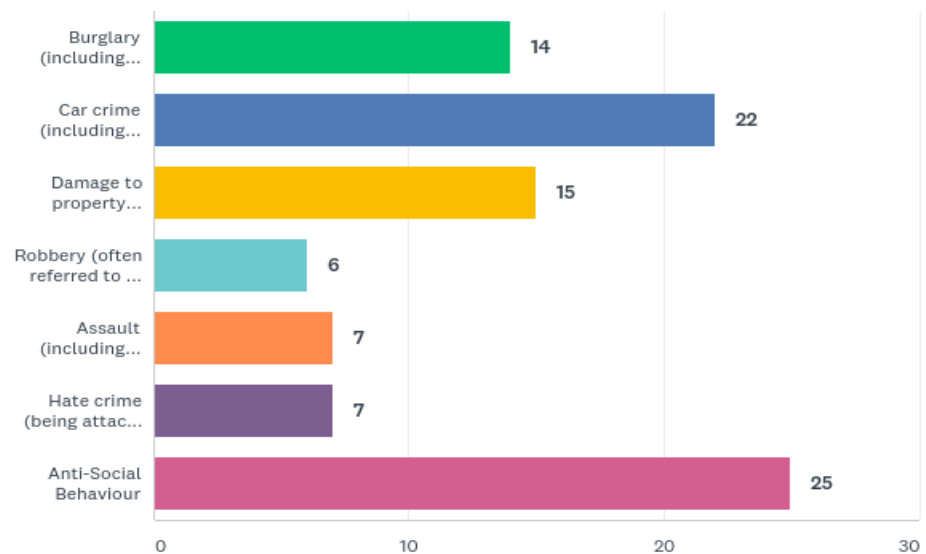
Question 4: What is the reason you feel unsafe at this time/place?



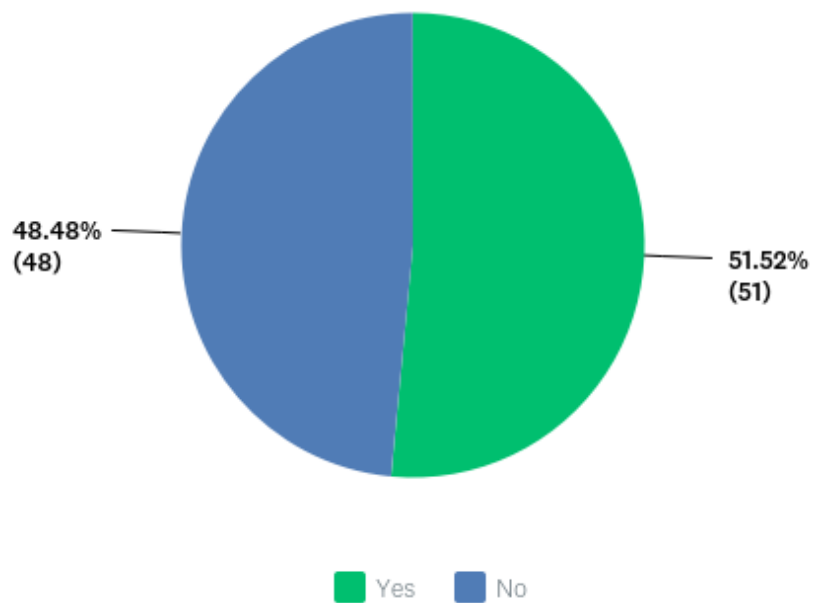
Question 5: Have you personally been a victim of crime in the last 12 months?



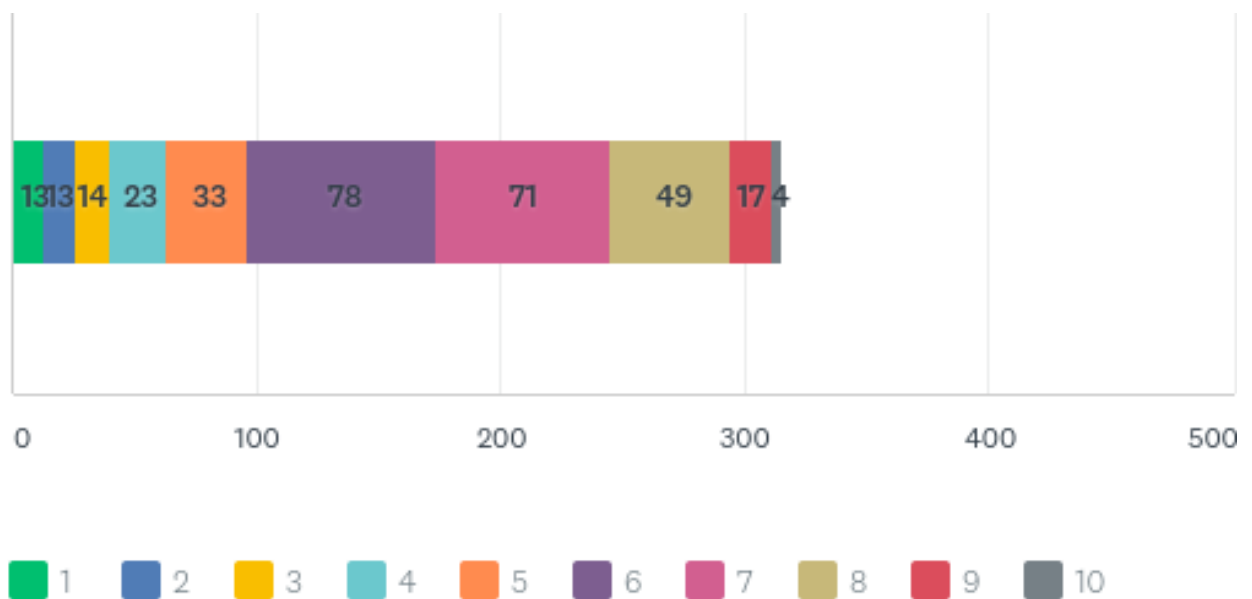
Question 6: If you answered 'yes', what type of crime was this? (Tick as many as apply)



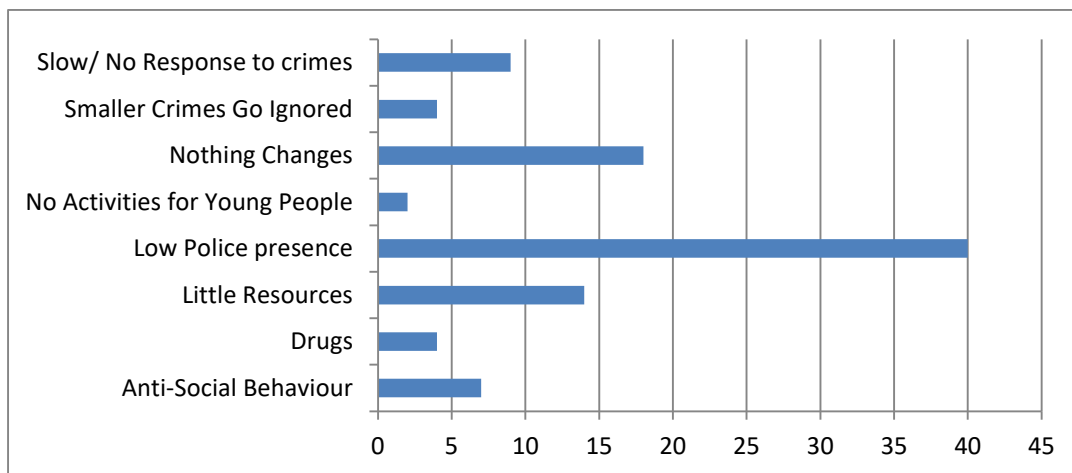
Question 7: Did you report this crime/ Anti-social behaviour to the Police?



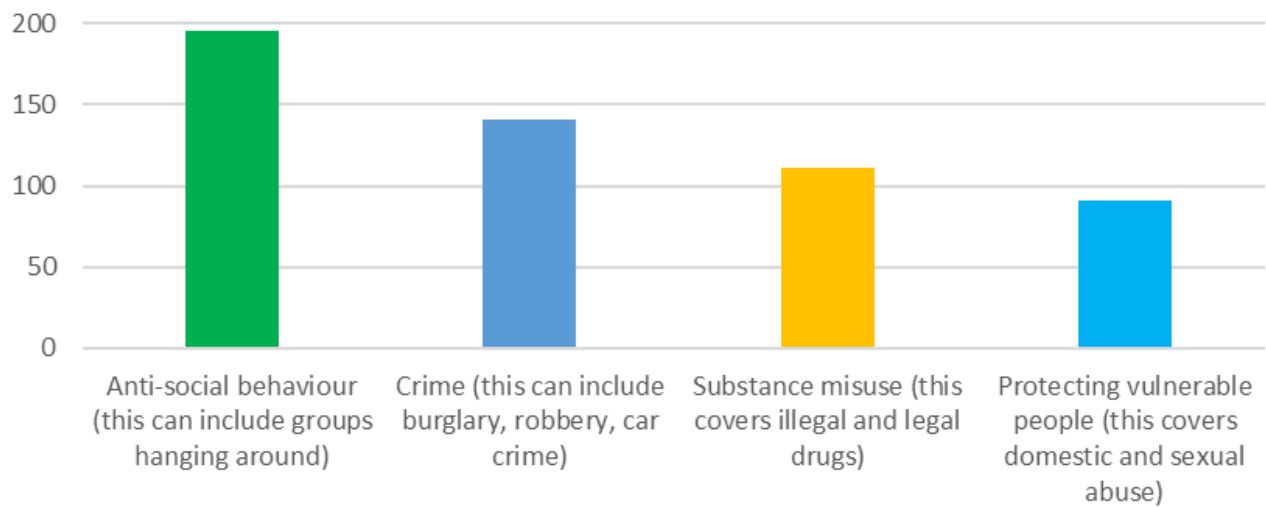
Question 8: On a scale of 1 – 10 with 1 being the lowest and 10 the highest please rate how effective do you think agencies are in tackling crime and disorder in Doncaster?



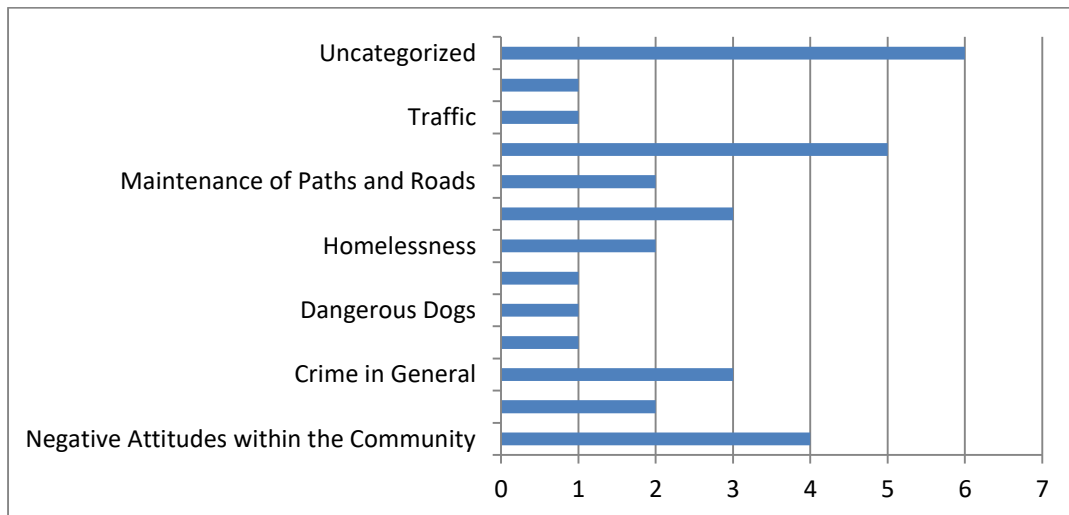
Question 9: If you have scored 5 or below please explain why



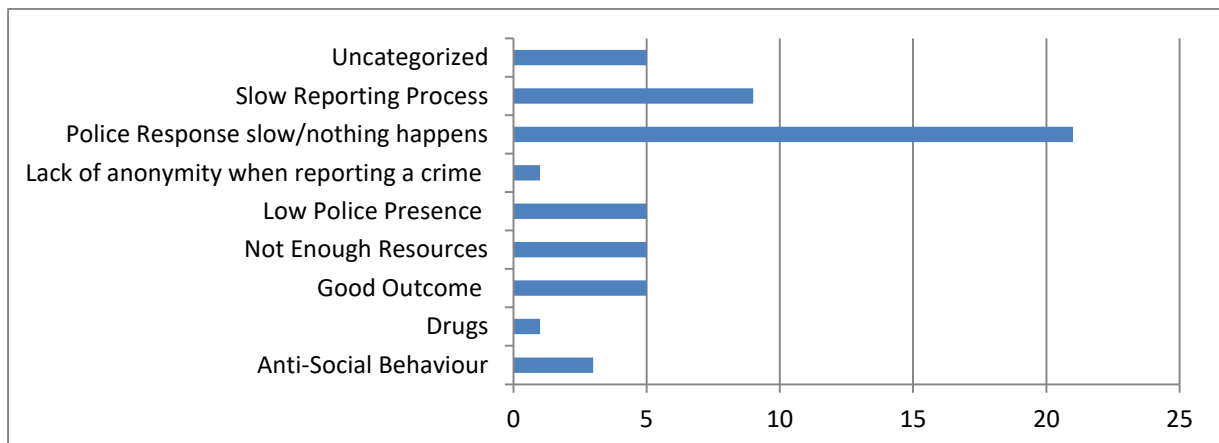
Question 10: Which, if any, of our existing priorities are of most concern to you?



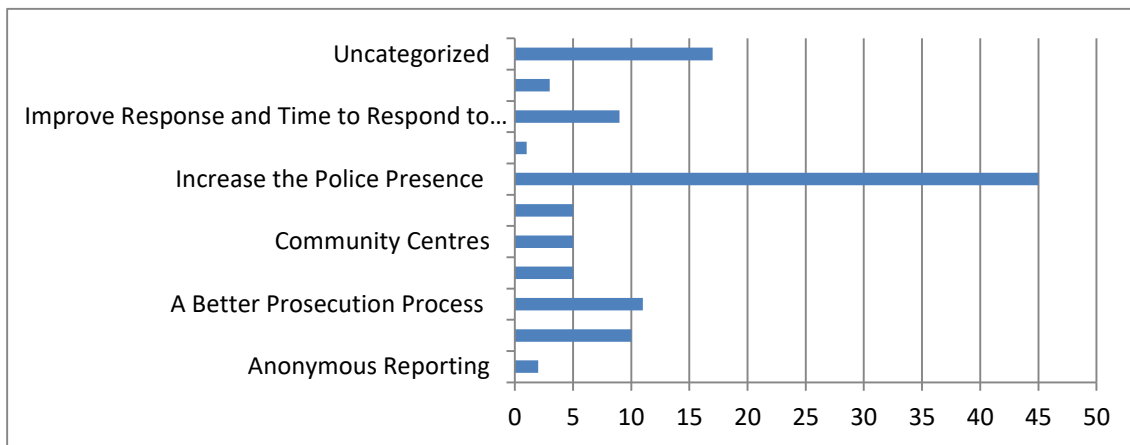
Question 11: If you are most concerned about something different than the priorities above, please explain what this is?



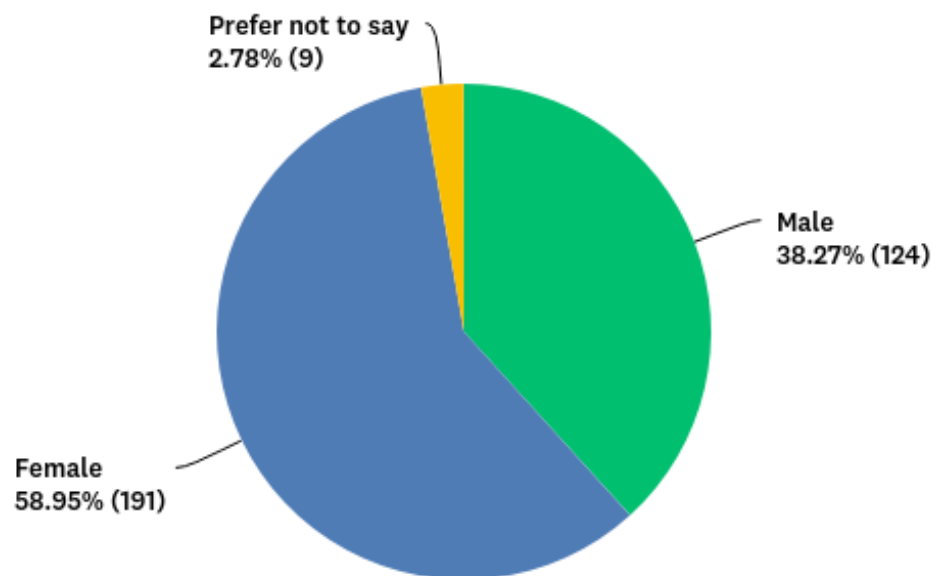
Question 12: If there is anything else you would like to tell us about your experience of reporting your crime/anti-social behaviour incident, please do so here



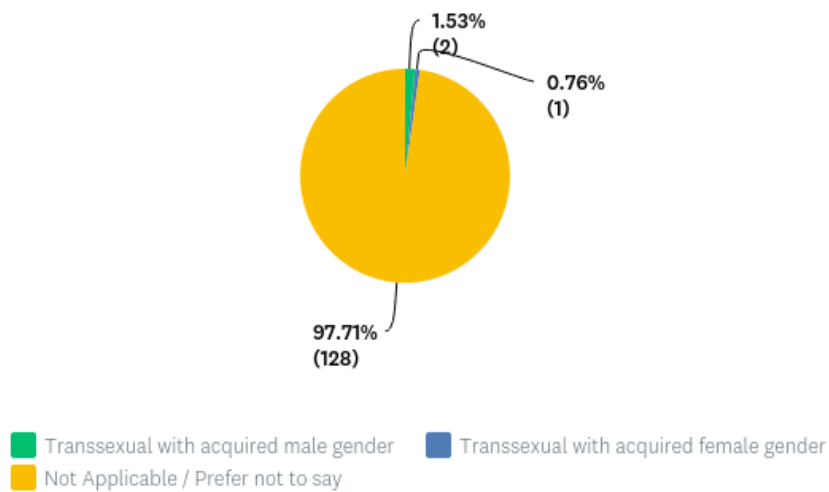
Question 13: What suggestions do you have to help the Safer Stronger Doncaster Partnership improve our services? (This could include suggestions about how to improve access to our services for hard to reach groups)



Question 14: Gender

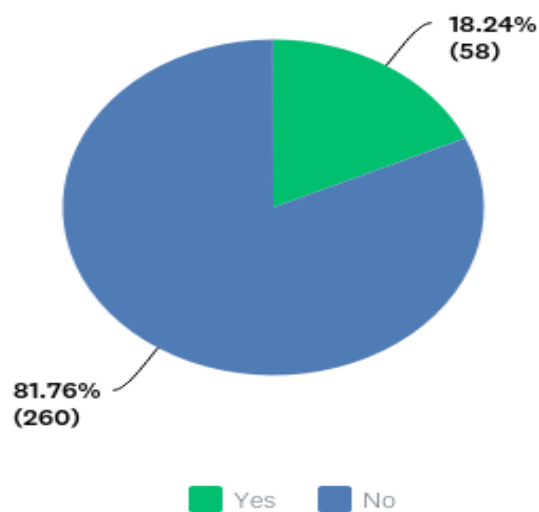


Question 15: Gender Reassignment

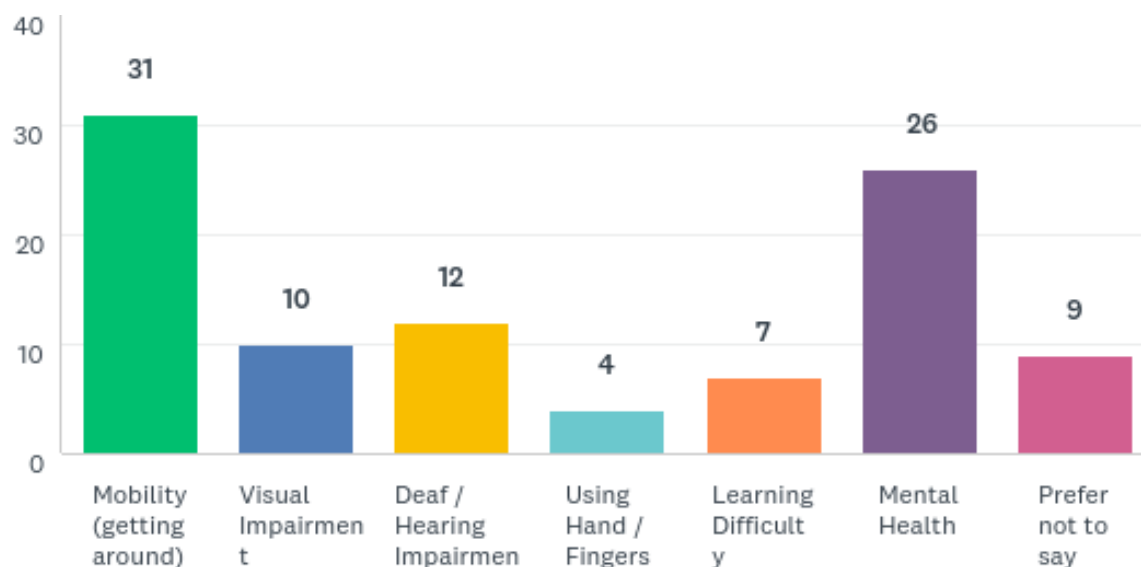


Question 16: Do you consider yourself to have a disability?

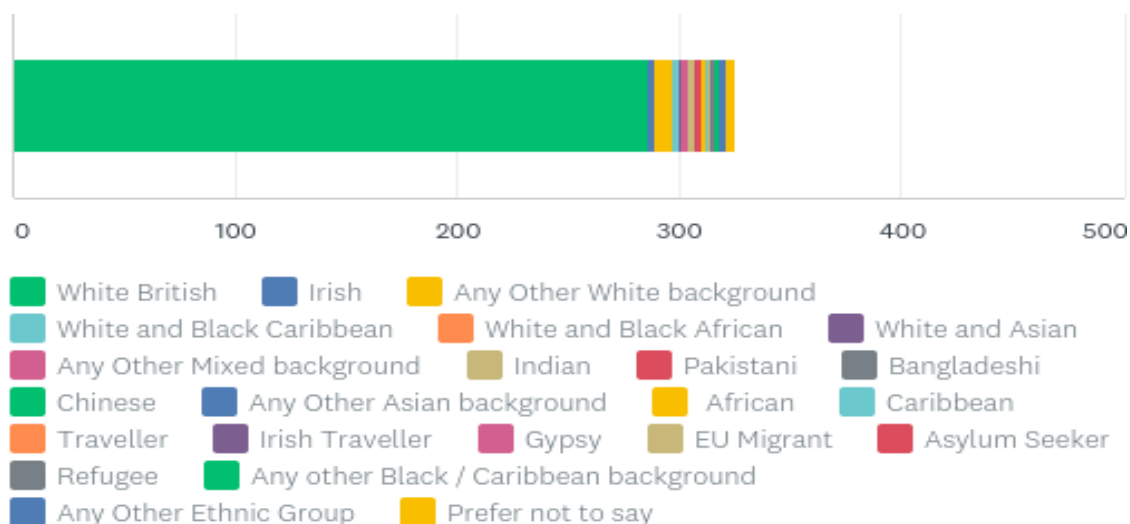
The Equality Act 2010 defines disability as: “a person has a disability is s/he has a physical or mental impairment which has substantial and long term adverse effect upon their ability to carry out normal day to day activities”



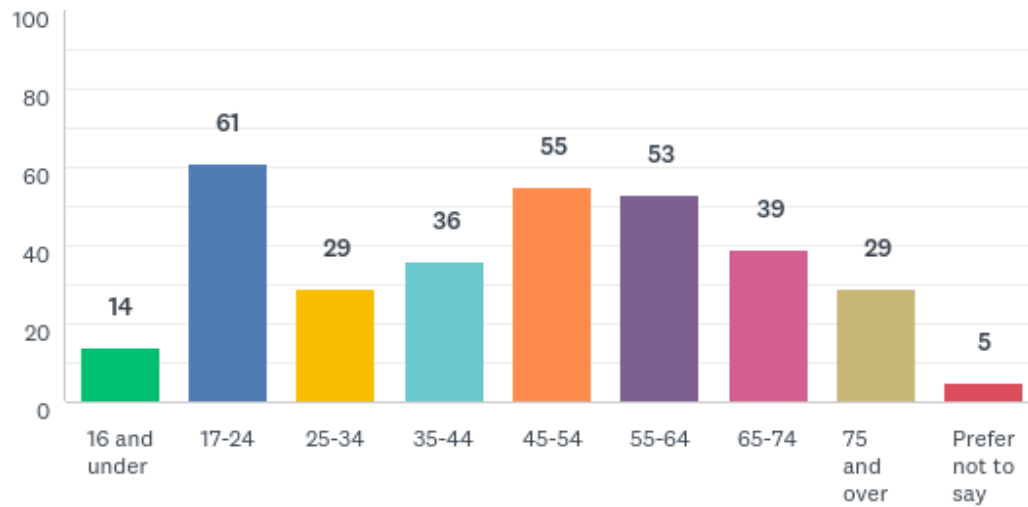
Question 17: If you do consider yourself to have a disability, please indicate which of the following options describes your disability? (you may tick more than one box)



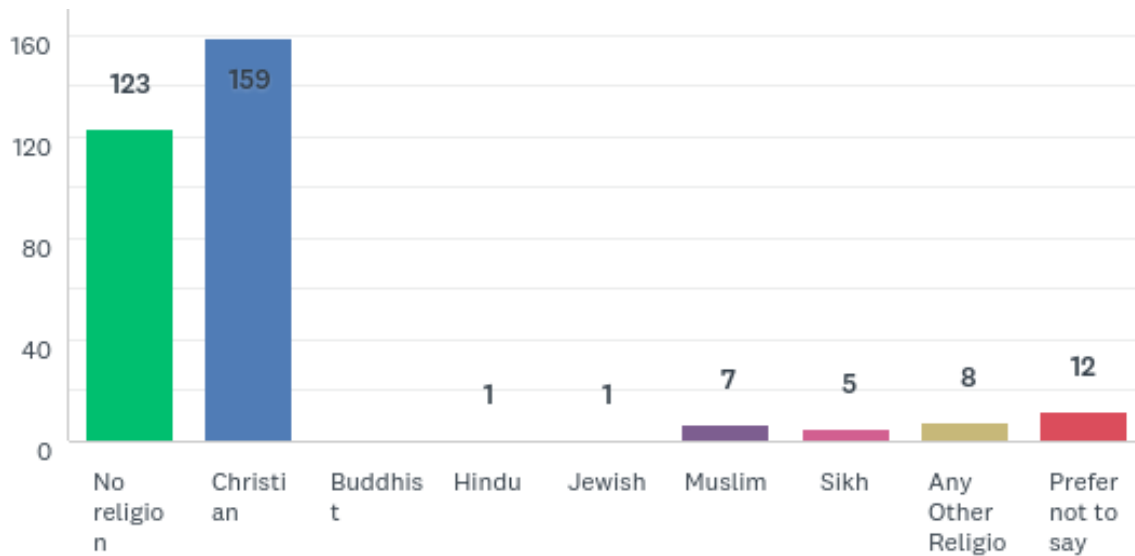
Question 18: Ethnicity: How would you describe your ethnic group?



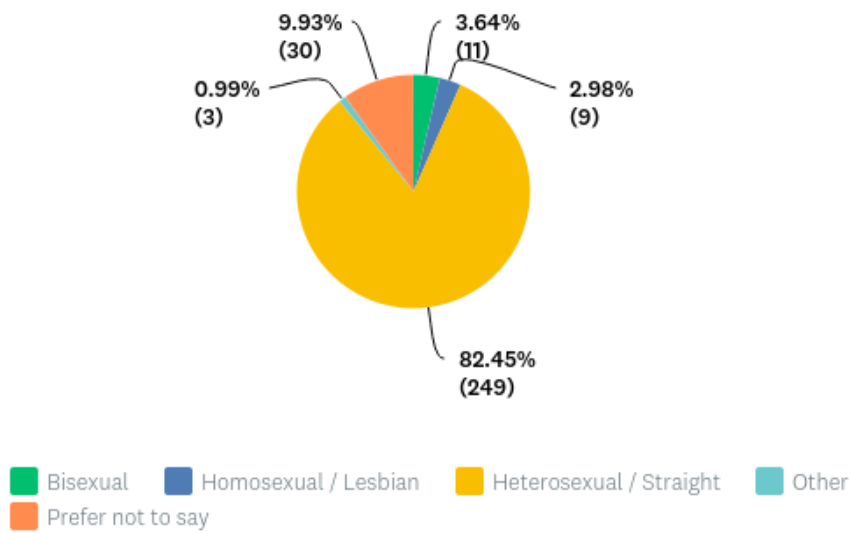
Question 19: Age: Which age group do you belong to?



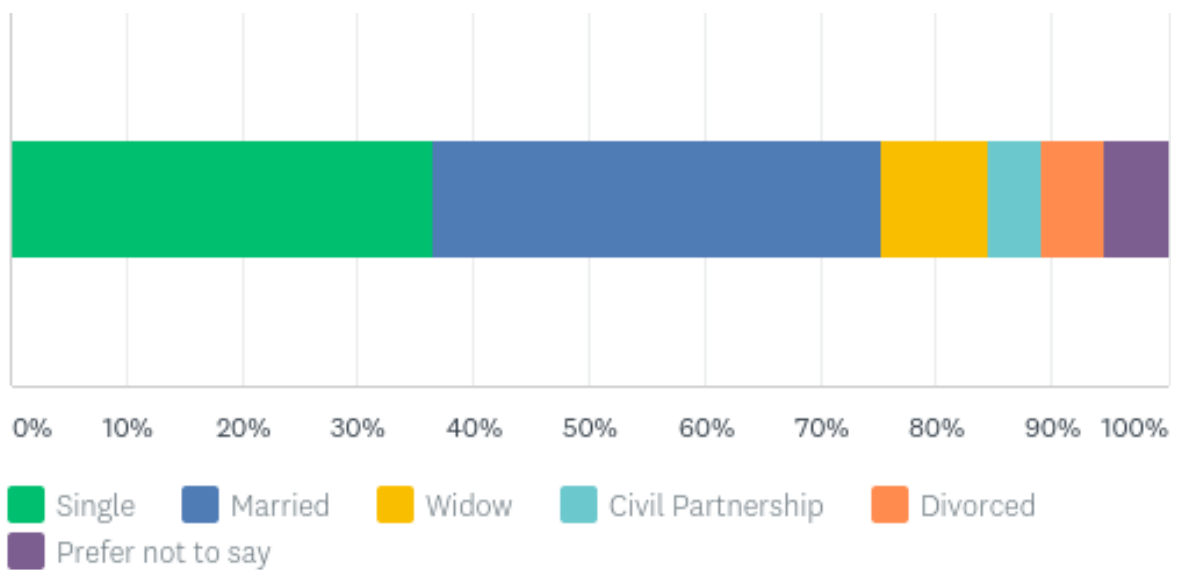
Question 20: Religion & Belief: What is your religion?



Question 21: Sexual Orientation: How would you describe your sexual orientation?



Question 22: Marriage and Civil Partnership: What is your marital status?



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EQUALITY, DIVERSITY AND INCLUSION

**DONCASTER METROPLITAN BOROUGH
COUNCIL**

**Due Regard Statement
Community Safety Strategy 2018-21**

How to show due regard to the equality duty in how we develop our work and in our decision making.

Due Regard Statement

A **Due Regard Statement** (DRS) is the tool for capturing the evidence to demonstrate that due regard has been shown when the council plans and delivers its functions. A Due Regard Statement must be completed for all programmes, projects and changes to service delivery.

- A DRS should be initiated at the beginning of the programme, project or change to inform project planning
- The DRS runs adjacent to the programme, project or change and is reviewed and completed at the relevant points
- Any reports produced needs to reference “Due Regard” in the main body of the report and the DRS should be attached as an appendix
- The DRS cannot be fully completed until the programme, project or change is delivered.

1	Name of the 'policy' and briefly describe the activity being considered including aims and expected outcomes. This will help to determine how relevant the 'policy' is to equality.	<p>Development of the 2018-21 Community Safety, which is a statutory plan under the Crime and Disorder Act 1998.</p> <p>The strategy shows residents what they can expect from the Safer Stronger Doncaster Partnership over the next three years. It outlines our priorities and the methods we will use to achieve them.</p> <p>From the development of the strategy this will provide us with a framework to meet the following outcomes:</p> <ul style="list-style-type: none"> • Protecting Vulnerable People; • Reducing crime, ASB and Re-offending; • Reducing Substance and Alcohol Misuse and the associated effects on crime. <p>Our aim through consultation with all communities is to understand what is important to them and for them to be part of the solution, working with us as an active partner in creating a safer stronger Doncaster through a variety of activities and initiatives.</p>
2	Service area responsible for completing this statement.	Community Safety Team – Adults, Health and Well Being Directorate.
3	Summary of the information considered across the protected groups.	<p>Protected user groups as defined by the Equalities Act 2010 are :</p> <p>Age, Disability, Race, Sex, Sexual Orientation, Religion and Belief, Pregnancy and Maternity, Gender Identity, Marriage and Civil Partnership.</p> <p>The review of the Community Safety Strategy begins from the statutory Joint Strategic Intelligence Assessment which is a comprehensive analysis of crime and community safety data across Doncaster. In addition to this, our Strategy is informed by an understanding of our communities, their demographics, needs and concerns. Overlaid with this is key information from data sources such as the census, Joint Strategic Needs Assessment and local crime and anti-social behaviour data.</p> <p>The JSIA and our local community intelligence have identified a number of issues relating to those with protected characteristics. These are summarised as follows:</p>

Anti-Social Behaviour and Vulnerable Victims:

Recently we have seen a decrease in reported anti-social behaviour but by far the most significant concern has been vehicle related anti-social behaviour linked to the use of off road motorcycles and quad bikes. This has particularly been raised as a concern by the elderly who feel intimidated by the behaviour and manner of driving damaging local parks, footpaths and public areas.

In response we have used Partnership funding to purchase three off road motorcycles to be used by a dedicated and specially trained Police team, working alongside other Partners. A number of operations have taken place across the Borough and we have successfully recovered a large number of motorcycles and quad bikes being used illegally. These successes have been publicised, sending a strong message of our approach and importantly providing reassurance to vulnerable members of our communities.

Our Partnership approach to tackling ASB includes the completion of vulnerable victim risk assessments which gathers information across a variety of factors, including the protected groups. This information is then used to tailor an appropriate response to effectively meet the needs of the individual concerned.

In terms of community cohesion, we have improved the links that exist between local area team networks and the

Anti-social behaviour theme group, to ensure this group monitors cohesion and community tension across the Borough, reporting to the Safer Stronger Doncaster Partnership (SSDP) details of action taken and longer term issues or trends.

Hate Crime:

General reporting of hate crime is increasing at a steady pace, which can be interpreted as a good thing in that trust and confidence in reporting is improving. The only pattern that is evident is a rise in figures in the aftermath of recent terror events. This can be seen in the yearly figures 2016-2017. It is also not unusual for reports to rise during periods of warm weather or high profile events where large crowds gather.

We continue to work in a changeable environment where opportunities for collective working are more important than ever before. We have operated within an integrated, partnership-focused structure for many years to effectively address hate crime. The strategic management of hate crime is located within the Anti-Social Behaviour Theme Group of the partnership structure. Whilst this strategy is owned by the SSDP, on behalf of Team Doncaster, it is important that all the strategic partnerships in Doncaster have due regard for and contribute to the delivery of the hate crime strategy.

At an operational level within the SSDP, hate crime cases are managed by the Council's Communities Service, through established multi-agency mechanisms. These processes are robust and are focused around the monthly cycles of Case Investigation Meetings (CIM) and Neighbourhood Action Group (NAG) meetings across the Borough. Hate Crime support services are fully embedded within these processes and have been for a number of years. As such, the CIM and NAG structures continue to be the key operational drivers for the hate crime agenda. These groups are populated by agencies who manage all actions and interventions relating to victims and offenders, to ensure early intervention for those reported cases and the prevention of any repeat cases, wherever possible.

Every hate crime or incident reported through the partnership receives a multi-agency response to ensure that vulnerable victims are supported and offending behaviour is challenged. We aim to always provide a thorough, co-ordinated, partnership response to reports of hate crimes or incidents which facilitates the development of tailored action plans to address the specific needs of each case.

Hate crime victims are offered a choice of reporting agency and location, with Doncaster Council hosting a number of hate crime reporting locations across the Borough. At these locations, staff have received training to take and process hate crime reports sensitively and confidentially, in line with the victim's wishes. Whilst our Council services are robust and co-ordinated, the majority of hate crime reports continue to be made directly to the Police. As a partnership, we continue to recognise that that reported incidents to the Police as a single agency are only a part of the hate crime story, and that this crime type is historically highly under-reported. As a Council, we also offer further reporting options in the form of a dedicated Hate Crime telephone line and an on-line reporting service for any victim of a hate crime or incident.

Domestic and Sexual Abuse:

An estimated 1.9 million adults aged 16 to 59 years experienced domestic abuse in the last year, according to the year ending March 2017 Crime Survey for England and Wales (1.2 million women, 713,000 men). The majority of victims of domestic homicides recorded between April 2013 and March 2016 were females (70%). Approximately 85,000 women and 12,000 men are raped in England and Wales alone every year; that's roughly 11 rapes (of adults alone) every hour. These figures include assaults by penetration and attempts. Nearly half a million adults are sexually assaulted in England and Wales each year. 1 in 5 women aged 16 - 59 has experienced some form of sexual violence since the age of 16. Only around 15% of those who experience sexual violence choose to report to the police. Approximately 90% of those who are raped know the perpetrator prior to the offence.

		<p>At a local level, domestic violence remains a priority for the Borough and whilst we haven't seen significant increases in the number of reports, we are aware that this issue remains largely un-reported.</p> <p>A particular focus this year has been on repeat incidents of Domestic Abuse, particularly the high risk cases which are discussed at MARAC. We have undertaken a full review of the MARAC in Doncaster to ensure that it meets the needs of all victims and deals effectively with repeat cases. The review findings have yet to be finalised but will be shared with Partners and Professionals engaged in this important agenda.</p> <p>In April 2018 we saw the launch of the Countywide 'Inspire to Change' Domestic Abuse Programme, which receives referrals from Perpetrators to change their behaviour. Doncaster has been pivotal in developing this programme, modelled on our own successful approach. The programme is managed by Doncaster on behalf of all four local authorities and the Office of the Police and Crime Commissioner. The programme accepts referrals from male and female perpetrators and is viewed as key to reducing and preventing Domestic Abuse, which directly impacts predominantly on females and children.</p>
4	Summary of the consultation/engagement activities	<p>In addition to utilising those data sources described above, the following engagement has taken place in order to gather the responses and opinions of varying communities:</p> <ul style="list-style-type: none"> • Face-to-face engagement with a variety of groups representing protected characteristics, including Doncaster Deaf College, Live Inclusive, the Conversation Club, the Keeping Safe Forum, St Leger Homes BME TARA, Changing Lives, Hate Crime Reporting Centres and many more detailed within the consultation plan; • General engagement within Doncaster College, the Civic Office One Stop Shop, DMBC staff, Victim Support, Elected Members, the Safer Stronger Doncaster Partnership and Executive Board and many more detailed within the consultation plan; • On-line engagement via Survey Monkey, advertised through local media, the DMBC website, information screens and publicised on social media.
5	Real Consideration: Summary of what the evidence shows and how has it been used	<p>The Community Safety Consultation:</p> <p>The review of the community safety strategy begins from the statutory Joint Strategic Intelligence Assessment which is a comprehensive analysis of crime and community safety data across Doncaster. In addition to this our Strategy is informed by an understanding of our communities, their demographics, needs and concerns.</p>

Overlaid upon this is key information from data sources such as census, Joint Strategic Needs Assessment and local crime and anti-social behaviour data.

The Community Safety Consultation identified a number of prominent issues.

What the Evidence Shows:

- 69% of survey respondents stated that they felt safe living in Doncaster either 'always' (13.68%) or 'most of the time' (55.32%).
- Of those respondents who said they felt unsafe, the majority stated that this was when they were out of the house in Doncaster town centre.
- It is unsurprising to note that of these respondents, the most common time of feeling unsafe was during the evening and overnight.
- The main reasons for feeling unsafe included: anti-social behaviour; large groups gathering and drug activity.
- The vast majority of survey respondents stated that agencies were effective (6/10 or higher) at tackling crime and disorder.
- Of those who felt agencies were ineffective, the most common reasons were: slow responses to reported incidents, lack of visibility / low number of officers on the street and no changes being implemented. The lack of resources was a common theme across many survey respondents.
- When asked about which priorities were of most concern, respondents stated that anti-social behaviour was of most concern, followed closely by crime. Substance misuse was identified as the third highest priority of most concern.

Who Responded:

The questionnaire circulated included details of respondent's age, gender, gender reassignment, ethnicity, disability, religion, marital status, sexuality and area of residence. This enabled us to monitor how representative the responses were. This information was valuable when developing local delivery plans, assessing existing service provision and exploring potential new services. In brief, the consultation, which attracted 332 responses showed:

- The majority of respondents were aged 17-24 years. The second highest respondents were aged 45-54 years and the third highest were aged 55-64 years.

- The gender split was relatively even with 58.95% of females completing the survey compared to 38.27% of males. 2.78% of respondents preferred not to answer this question.
- The significant majority of respondents were of White British background. Whilst considerable targeted engagement was undertaken with other minority groups across a range of factors, the majority of respondents were White British.
- The majority of those who responded stated that they did not have a disability (81.76%). Of those who did indicate a disability, the highest reason given was around mobility difficulties. The second highest reason was mental health.
- The majority of respondents stated that they were of Christian faith. The second highest response was from those who stated they had no religion.
- The percentage of respondents who were married was relatively even compared to those respondents who were single. These 2 categories account for the vast majority of respondents within this category.

Full analysis of the survey monkey questionnaire is displayed as an appendices within the Community Safety Strategy document.

How have we used the evidence:

Nearly 69% of survey respondents stated that they felt safe living in Doncaster either 'always' (13.68%) or 'most of the time' (55.32%), but the survey highlighted that residents felt most unsafe in the Town Centre, highlighting anti-social behaviour as a key concern.

During 2017 and 2018 a significant investment of additional resources has been made in the town centre, with the introduction of the complex dependencies team and an increase in Policing resources. The complex dependencies team have focused on individuals with a range of needs, which may relate to substance misuse, lack of accommodation and access to key services. Focusing on this cohort has enabled individuals to gain accommodation and access to support and services. It is recognised that maintaining stability is a continuing challenge to the team, but alongside the introduction of the PSPO this has led to a fall in the number of ASB complaints.

The Amber project, supporting female sex workers, has now received continued funding as the project was recognised as being very successful in engaging with this hard to reach group. This service is now offered as part of a range of other services through the Doncaster Changing Lives Project. Although mainly aimed at females the service is also open to male sex workers.

	<p>The consultation has identified that hate crime remains an important issue, with the JSIA highlighting racially aggravated hate crime as being the highest category and mostly occurring within the town centre. In order to reflect the prevalence of hate crimes and incidents reported within the town centre, the highest concentration of third party reporting centres are established within the central area. This now includes a recent addition of the Conversation Club, which operates as a drop-in support service for Asylum Seekers and Refugees. The public consultation results indicated that these groups preferred to report at a location where trust and relationships were already established. The Partnership has worked with the Conversation Club to allow them to receive hate crime reports and to feed them in to the existing multi-agency processes. We have also produced publicity material in a range of languages to promote this service, which is displayed in all asylum seeker managed properties. Every hate crime or incident reported through the partnership receives a multi-agency response to ensure that vulnerable victims are supported and offending behaviour is challenged. We aim to always provide a thorough, co-ordinated, partnership response to reports of hate crimes or incidents which facilitates the development of tailored action plans to address the specific needs of each case.</p> <p>We will be undertaking a review of Hate crime reporting centres and we are seeking to use other buildings such as health centres to ensure wider availability of local reporting. We are aware that many potential victims with protected characteristics may use these services, increasing the ability to report hate crime.</p> <p>Doncaster has for a number of years welcomed asylum seekers into our communities and we have developed strong links with housing providers who operate the national housing contract. Approval mechanisms exist to ensure that any new accommodation is located in areas with good access to local services and there are no recognised issues with anti-social behaviour and the housing meets approved standards with regular inspections. We also hold quarterly meetings with housing providers and local voluntary groups (the conversation club) to ensure ongoing issues are dealt with and we share information. On an annual basis the conversation club take a large group of new asylum seekers to the Crucial Crew Lifewise Centre at Hellaby, to receive inputs around home safety and how to report crimes. This has led to very positive feedback and has broken down a number of misconceptions about the role of the Police and Fire Service. Through our asylum seeker support meeting we have also secured the engagement of the Department of Work and Pensions and there is now much better support available to asylum seekers in terms of advice around benefits.</p> <p>Domestic Violence remains a priority for the Borough and whilst we haven't seen significant increases in the number of reports, we are aware that this issue remains largely un-reported.</p> <p>A particular focus this year has been on repeat incidents of Domestic Abuse, particularly the high risk cases which are discussed at MARAC.</p>
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		<p>We have undertaken a full review of the MARAC in Doncaster to ensure that it meets the needs of victims and deals effectively with repeat cases. The review findings have yet to be finalised but will be shared with Partners and Professionals engaged in this important agenda.</p> <p>In April 2018 we saw the launch of the Countywide 'Inspire to Change' Domestic Abuse Programme, which receives referrals from Perpetrators to change their behaviour. Doncaster has been pivotal in developing this programme, modelled on our own successful approach. The programme is managed by Doncaster on behalf of all four local authorities and the Office of the Police and Crime Commissioner. The programme accepts referrals from male and female perpetrators and is viewed as key to reducing and preventing Domestic Abuse, which directly impacts predominantly on females and children.</p> <p>Modern Slavery and Human Trafficking is a new and emerging agenda for the Partnership, but is an issue affecting individuals from the protected user group.</p> <p>In conjunction with the Safeguarding Adults and Children's Board, we have provided training to front line staff and key partners to recognise the signs of modern slavery and human trafficking and we are represented on the Countywide modern slavery and human trafficking Partnership Board, giving us access to the latest intelligence and emerging issues.</p> <p>Last year we assisted South Yorkshire Police and the GLAA in conducting an operation to target labour exploitation and our plan worked very effectively to ensure potential victims had access to interpreters and support from adult safeguarding using a reception centre. This gave us reassurance that our response to such events, whether planned or spontaneous, is effective.</p> <p>We will continue to develop our intelligence network around this issue to ensure we have a clear understanding and we will ensure full awareness amongst front line workers and professionals, to enable them to report concerns and offer support.</p>
6	Decision Making	<p>It is important that the Mayor and Cabinet understand the obligation demonstrating due regard from the review of this strategy and any changes to priorities are presented with a clear rationale and evidence base.</p> <p>The Mayor and portfolio holder will be made aware of due regard considerations through:</p> <ul style="list-style-type: none"> • Regular briefing updates reporting upon progress of the Community Safety Strategy; • As the Strategy progresses through the Councils Governance structures the Mayor and Cabinet will be able to comment upon the content and provide feedback as to due regard considerations.

7	Monitoring and Review	<p>The Community Safety Strategy will be monitored through various mechanisms which include;</p> <ul style="list-style-type: none"> • SSDP Executive Board meetings, reports and presentations, including utilising performance management models; • The consideration of equality standards and impact will continue to be a required theme of action plans and new policies. • Action plans developed from the strategy will be monitored through the Partnership theme group structure; • An annual review of the Strategy will take place and will be informed by on-going consultations with communities through various methods.
8	Sign off and approval for publication	<p>The JSIA and community consultation has examined a full range of evidence across all protected groups and has used the information as a basis to show due regard to the aims of the general duty. This has enlightened the development of the strategy, based upon the changing nature, needs and concerns of our communities.</p>

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Doncaster Council

Report

Date: 22nd November, 2018

To the Chair and Members of the Council

Statement of Licensing Policy 2019 – Gambling Act 2005

Relevant Cabinet Member(s)	Wards Affected	Key Decision
Cllr C McGuinness	All	Yes

EXECUTIVE SUMMARY

1. To request that the members of the Council consider the adoption of the Statement of Licensing Policy 2019 - Gambling Act 2005 following its triennial review. For information, the route and timetable for adoption is attached as Appendix A.

RECOMMENDATIONS

2. It is recommended that the Council approve the reviewed Statement of Policy 2019 - Gambling Act 2005 and, following consideration of the responses received during the consultation and the resolutions by the Licensing Committee and Cabinet, 17th October 2018 and 6th November 2018 respectively, resolve that the Policy be adopted to take effect from 31st January 2019.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

3. Doncaster Council is required by the Gambling Act 2005 to produce a Statement of Licensing Policy and to review its Policy triennially. This is the Statement of Policy produced by Doncaster Council under the Gambling Act 2005, which will set out the basis for all relevant licensing decisions to be taken by the Authority over the next three years.

BACKGROUND

4. The Licensing Authority is required, under the Gambling Act 2005 (The Act), to produce a Statement of Licensing Policy and to review the Policy at least every 3 years. The reviewed Policy must be effective by the 31st January 2019. There are three licensing objectives set out in the Act and these must be addressed within the Authority's Statement of Licensing Policy, namely:

- preventing gambling from being a source of crime or disorder, being associated with crime or disorder or being used to support crime.
 - ensuring that gambling is conducted in a fair and open way.
 - protecting children and other vulnerable persons from being harmed or exploited by gambling.
5. The Policy sets out, under these three objectives, the steps that need to be taken by applicants to address these issues. It also addresses how the Licensing Committee will conduct hearings for applications that cannot be resolved. The delegation of work to the Licensing Committee is prescribed within the Gambling Act and members of that Committee and any Sub Committee will have to have a detailed knowledge of the Policy and its implications for applicants. Decisions of the relevant committees must state how decisions have been made and how the relevant parts of the Policy have been used to make that decision.
 6. This is the fifth Statement of Policy produced by Doncaster Council under the Gambling Act 2005, which will set out the basis for all licensing decisions to be taken by the Authority over the next three years. The statement has been produced following public consultation including those bodies and persons set out in section 1.10 of the Policy document.
 7. The Gambling Act 2005 implemented a comprehensive structure of gambling regulation, which modernised previous gambling regulation and was designed to face the challenges of today and the future.
 8. The Policy creates a regime of firm but fair regulation, which encourages residents and visitors to enjoy gambling and recognises the contribution of this sector to the economic development of the Borough. It also takes account of the Council's significant duty to protect children, young people and the vulnerable and to reduce the potential risks that gambling can bring.
 9. The Council, in its role of licensing premises for gambling, recognises the importance of involving all residents and stakeholders in creating and enforcing this Statement of Policy and will seek to balance all the different aspirations and needs of businesses, local residents and the many visitors to the Borough.
 10. We will continue to encourage the development and use of a Local Area Profile of the Borough in this Policy. We hope that this will bring a clearer understanding of local issues. Unlike alcohol control, where some of the harms are readily apparent, for example anti-social behaviour, gambling harms are usually less visible and insidious in nature. Problem gambling can have devastating impacts on the individual, their family and their relationships with others. These impacts are not confined to debt but also include detrimental effects on an individual's health.
 11. We expect operators of gambling premises to have regard to the local area when undertaking their own risk assessment on their premises and when they make licence applications.

12. Given the range of comorbidities associated with addictions it is likely that some of those presenting with one specific condition may be experiencing gambling related harm as well, for example those with a mental health issue or an addictive behaviour. A notable addition, therefore, to this version of the Policy is that the Licensing Authority, in its capacity as a responsible authority under the Gambling Act 2005 (The Act), will actively seek the views of the Director of Public Health on all applications that the Licensing Authority are required to be notified of. Where applicable, these views will be used to make informed decisions regarding any representation the Licensing Authority may be minded to make.
13. Furthermore, whilst the Act makes it clear that children are vulnerable it also refers to 'other vulnerable persons' and there is an expectation that steps will be taken to prevent them from being harmed or exploited by gambling. The Act does not define 'other vulnerable persons' however, following feedback from the Director of Public Health, this Policy now includes details of which persons/groups the Council considers that 'vulnerable person' may include.
14. With limited exceptions, the existing law, by way of mandatory licence conditions, does not permit access by children and young persons under 18 to those gambling premises that are considered to be adult only environments. Where access to premises by children and young persons is prohibited this prohibition includes situations where they are accompanied by an adult. For information, the premises to which persons under the age of 18 may not be admitted are summarised in Appendix B.
15. This Policy will be reviewed and revised by the Council as and when required.
16. The Draft Policy, with revisions that have arisen out of the consultation, is attached as Appendix D.

OPTIONS CONSIDERED

17. The Policy has been reviewed and updated to ensure it is relevant to Doncaster in 2019 going forward and to take account of the latest Guidance to Local Authorities produced by the Gambling Commission. If the Policy was to remain in its current form it would be outdated.
18. The alterations have arisen out of the review process and consultation albeit they are largely driven by the Licensing Authority seeking to ensure the Policy remains up to date, relevant and in line with the latest guidance.

REASONS FOR RECOMMENDED OPTION

19. The Licensing Authority is required, under the Gambling Act 2005 (The Act), to produce a Statement of Licensing Policy and to review the Policy at least every 3 years. The Policy has been the subject of a full consultation.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

20.

	Outcomes	Implications
	<p>Doncaster Working: Our vision is for more people to be able to pursue their ambitions through work that gives them and Doncaster a brighter and prosperous future;</p> <ul style="list-style-type: none"> • Better access to good fulfilling work • Doncaster businesses are supported to flourish • Inward Investment 	<p>It is recognised that gambling premises are, quite often, businesses, places of employment and potential assets to the community. The Council, via its Licensing Committee/Sub-Committee, subject to the general principles set out in the Council's Statement of Licensing Policy and the overriding need to promote the 3 licensing objectives, will have regard to this priority when making licensing decisions.</p>
	<p>Doncaster Living: Our vision is for Doncaster's people to live in a borough that is vibrant and full of opportunity, where people enjoy spending time;</p> <ul style="list-style-type: none"> • The town centres are the beating heart of Doncaster • More people can live in a good quality, affordable home • Healthy and Vibrant Communities through Physical Activity and Sport • Everyone takes responsibility for keeping Doncaster Clean • Building on our cultural, artistic and sporting heritage 	<p>It is recognised that gambling premises are, quite often, businesses, places of employment and potential assets to the community. The Council, via its Licensing Committee/Sub-Committee, subject to the general principles set out in the Council's Statement of Licensing Policy and the overriding need to promote the 3 licensing objectives, will have regard to this priority when making licensing decisions.</p>
	<p>Doncaster Learning: Our vision is for learning that prepares all children, young people and adults for a life that is fulfilling;</p> <ul style="list-style-type: none"> • Every child has life-changing learning experiences within and beyond school • Many more great teachers work in Doncaster Schools that are good or better • Learning in Doncaster prepares young people for the world of work 	<p>None</p>

	<p>Doncaster Caring: Our vision is for a borough that cares together for its most vulnerable residents;</p> <ul style="list-style-type: none"> • Children have the best start in life • Vulnerable families and individuals have support from someone they trust • Older people can live well and independently in their own homes 	<p>The Council, via its Licensing Committee/Sub-Committee, subject to the general principles set out in the Council's Statement of Licensing Policy and the overriding need to promote the 3 licensing objectives (see above), will have regard to this priority when making licensing decisions.</p>
	<p>Connected Council:</p> <ul style="list-style-type: none"> • A modern, efficient and flexible workforce • Modern, accessible customer interactions • Operating within our resources and delivering value for money • A co-ordinated, whole person, whole life focus on the needs and aspirations of residents • Building community resilience and self-reliance by connecting community assets and strengths • Working with our partners and residents to provide effective leadership and governance 	<p>None</p>

RISKS AND ASSUMPTIONS

21. Failure to adopt and or review a statement of licensing policy would create a risk by exposing the Council to a legal and financial liability brought about by the Council's inability to discharge its functions under the Gambling Act 2005.
22. However, by preparing and publishing a statement of policy, in accordance with the Gambling Act 2005, that has regard to the licensing objectives of the 2005 Act, the Guidance to Licensing Authorities and the Licence Conditions and Codes of Practice (LCCP) issued by the Gambling Commission, and any responses from those consulted on the statement the risk is substantially reduced.

LEGAL IMPLICATIONS [Officer Initials HW Date 16/8/18]

23. Section 349 Gambling Act ('the Act) requires the Licensing Authority (the Authority) to prepare a statement of the principles they propose to apply in exercising their functions and publish it in accordance with the statutory requirements. The Policy must be reviewed at least every 3 years. When reviewing the policy, the Authority is required by the Act to consult the chief officer of police, those who appear to the Authority to represent the interests of persons carrying on gambling businesses in the Authority's area, and those who appear to the Authority to represent the interests of persons who are likely to be affected by the exercise of the Authority's functions under this Act. The Act also requires the Licensing Authority, when reviewing its policy, to take account of guidance issued by the Gambling Commission. Full Council must approve the Policy for adoption.

FINANCIAL IMPLICATIONS [Officer Initials: RT Date: 16.08.2018]

24. There are no financial implications associated with this report. Any costs involved with the preparation, adoption and implementation of the Policy are met by the fees paid by new applicants and existing licence holders.

HUMAN RESOURCES IMPLICATIONS [Officer Initials DK Date: 16/08/2018]

25. There are no direct HR Imps in relation to this report, but if in future staff are affected or additional specialist resources are required then further consultation will need to take place with HR.

TECHNOLOGY IMPLICATIONS [Officer Initials KF Date:15/08/18]

26. There are no anticipated technology implications in relation to this report.

HEALTH IMPLICATIONS [Officer Initials: CT Date: 16/08/2018]

27. The inclusion to seek the views of the Director of Public Health on all applications is welcomed; problem gambling is increasingly being cited as a public health issue and the invitation to comment on licensing applications is a significant step forward in ensuring public health considerations are included in the decision making process. This ensures the impact of problem gambling and the proliferation of gambling establishments in Doncaster is minimised.
28. Problem (or harmful) gambling is defined as any type of gambling that damages personal, family or recreational pursuits. The impact can be on the individual's physical and mental health, relationships, housing and finances and affects a range of people such as families, colleagues and wider local communities.
29. Licensing Objective 3: Protecting children and other vulnerable people/persons from being harmed or exploited by gambling describes vulnerable people as:
- People who gamble more than they want to,
 - People who gamble beyond their means,
 - People who may not be able to make informed or balanced decisions about gambling due to a mental impairment, or because of the influence of alcohol and drugs.
30. Public Health responded to the recent consultation on the draft Statement of Licensing policy and made a request that examples of groups of people that are considered vulnerable are made explicit in the policy; this has been actioned and has been included in this revision.
31. Public Health is also working with Licensing and Strategic Performance Unit to update the Local Area Profile. The profile will be an interactive mapping tool that profiles the characteristics of communities along with current provision of gambling/gaming establishments. The map will be used to identify any potential risks associated with the location of any new applications.

EQUALITY IMPLICATIONS [Officer Initials: PJW Date:15.08.2018]

32. Decision makers must consider the Council's duties under the Public Sector Equality Duty at s149 of the Equality Act 2010. The duty requires the Council, when exercising its functions, to have 'due regard' to the need to eliminate discrimination, harassment and victimisation and other conduct prohibited under the act, and to advance equality of opportunity and foster good relations between those who share a 'protected characteristic' and those who do not share that protected characteristic. There are no specific equality implications arising from this report. However, any activities arising from this report will need to be the subject of separate 'due regard' assessments.

CONSULTATION

33. The Gambling Act 2005 requires formal consultation with:
- The Chief Officer of Police;
 - Representatives of one or more persons who appear to the authority to represent the interests of persons carrying on gambling businesses in the authority's area
 - one or more persons who appear to the authority to represent the interests of persons who are likely to be affected by the exercise of the authority's functions under the Act.
34. In addition to the statutory consultees, the Council has consulted widely on this Policy during the review. Full details of the consultation process and those consulted with can be found in section 1.10 of the Policy.
35. All responses received have been acknowledged and given due consideration. The matters arising out of the consultation and the actions taken are summarised at Appendix C.

BACKGROUND PAPERS

36. The Draft Policy, with revisions that have arisen out of the consultation, is available at www.doncaster.gov.uk/gamblingpolicy2019 and attached as Appendix D.

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Appendix A
Statement of Licensing Policy 2019 - Gambling Act 2005
Adoption Route and Timetable

Formal Consultation took place from 28th June 2018 to 10th August 2018

Meeting / Committee	Date of Meeting
Directors Meeting	03/09/2018
Exec Board	18/09/2018
Overview and Scrutiny Management Committee	04/10/2018
Licensing Committee	17/10/2018
Cabinet	06/11/2018
Council	22/11/2018
Policy to be published by	03/01/2019
Policy Effective	31/01/2019

Appendix B
Summary of the law regarding access to licensed gambling premises by children and young people (under 18s)

Type of Premises	Notes
Casino	Under 18s are prohibited from entering
Bingo	Under 18s may enter the premises but no person under the age of 18 can gamble on the premises. NB: See adult only area provisions below.
Adult gaming Centres	Under 18s are prohibited from entering.
Family Entertainment Centres	No restrictions – subject to adult only area provisions below
Betting Shops	Under 18s are prohibited from entering.
Tracks e.g.Racecourse	Under 18s may enter the premises but no person under the age of 18 is permitted to bet.
Adult only (over 18) area in Family Entertainment Centres and Bingo Halls i.e. area where category B or C gaming machines are made available.	Where provided, under 18s are prohibited from entering adult only areas. These areas must be separated from areas where children and young people are allowed.

Note: Where access to premises by children and young persons is prohibited this prohibition includes situations where they are accompanied by an adult.

Appendix C

Summary of matters arising out of the Consultation on the Draft Policy

1. GamCare (provider of information, advice and support for the prevention of problem gambling)

Not a specific response to Doncaster's Draft Policy but a list of issues or factors which GamCare think would be helpful for licensing authorities to consider.

Response: Draft Policy already includes reference to measure for protecting children and vulnerable persons and, in particular, makes multiple specific references to GamCare.

2. Local Parish Councillor

Requested that gender specific terms, where not specifically required, within the Policy be replaced with a suitable alternative and clarification sought on the meaning of gaming machine categories.

Response: Draft Policy has been suitably amended and a definition of gaming machines added.

3. Racecourse Association

Clarification sought on matters relating to Racecourses.

Response: Following discussion, responder confirmed that they were satisfied that these were already addressed within the Draft Policy.

4. Director of Public Health

Welcomed proposal that the Director of Public Health's views be sought by the Licensing Authority when performing its responsible authority role.

Recommendation that a wider definition of what the Council considers a vulnerable person to be is included in the Policy.

Response: Draft Policy has been amended to identify groups for whom, based on research, there is evidence to support suggestions that they are more vulnerable.

5. Trade Comments made on behalf of a nationwide operator

- i. Suggestion that the Draft Policy should make reference to the Regulators' Code's wider application to the Council's activities under the Act.

Response: Further acknowledgement of the Regulators' Code's application has been added to the Draft Policy (para 1.7)

- ii. Suggestion that the reference to seeking the views of the Director of Public Health (para 1.8) on all applications would be inappropriate and recommendation that this new paragraph should be removed from the Draft Policy.

Response: The Council and Draft Policy recognise that the Director of Public Health is not a responsible authority under the Gambling Act but are aware that the Licensing Authority is a responsible authority in its own right. The Licensing Authority can legitimately make representations in respect of relevant applications and feel it is appropriate to seek the views or gather intelligence, in so far as they relate to the licensing objectives, of any person or body who may hold information that affords them the opportunity to make informed decisions about any relevant representation it may choose to make. The Draft Policy is clear that any such representation would be made by the Licensing Authority.

- iii. Suggestion that Draft Policy be amended (paras 2.1 & 2.2) to remove any possible ambiguity that a building must be finished before an application can be made.

Response: Draft Policy (2.1 & 2.2) amended to remove reference to finished buildings.

- iv. Suggestion that the Draft Policy is not consistent with regard to the wording used regarding the protection of children in respect of Adult Gaming Centres, Betting Premises and Bingo Premises.

Response: Draft Policy amended (4.8 Bingo Premises) to provide consistency

- v. Request that third bullet point of 9.1 concerning the exchange of information about “gaming trends” is too vague, runs the risk of breaching (General Data Protection Regulations) GDPR and should be removed from the Draft Policy.

Response: Draft Policy amended (9.1) to clarify that gaming trends relates to increased levels of gambling activity which, for example, correspond with pay days or benefit payments. There is no suggestion in the Draft Policy that operators should do anything that contravenes any data protection requirements.

- vi. Suggestion that the location of places of worship does not have any relevance to the Local Risk Assessment (9.2 and 9.5) and that these references be removed from the Draft Policy.

Response: The Gambling Commission’s guidance to licensing authorities states, at Part 6.21, that it is expected that the types of organisations that may be considered to have business interests will be interpreted broadly to include, for example, partnerships, charities, faith groups and medical practices. On this basis that faith groups are considered to have business interests and, thereby, fall within the definition of interested party it is appropriate that the location of such premises are considered in local risk assessments. Furthermore, we have taken the opportunity to add a new paragraph to 1.9 to reflect the Gambling Commission guidance regarding organisations that may be considered to have business interests.

- vii. Respondent does not understand why the Council considers the fact that children and young people might be able to see gambling taking place is of relevance (Para 9.4).

Response: The Gambling Commission's guidance to licensing authorities states, at Part 7.29, that licensees should not only be able to supervise their premises but also mitigate the risks to under 18s being attracted to enter premises by the products available within them. Where a licensing authority has concerns that such products are visible, they could for example, require the licensee to re-site the products out of view. The wording we have used in (para 9.4) bullet point 3 is such that this would not be an absolute requirement but something that should be considered on a risk basis.



**Doncaster
Council**

www.doncaster.gov.uk

Consultative Document Statement of Licensing Policy 2019

Gambling Act 2005

Further advice and guidance can be obtained from:

Business Safety & Licensing
Doncaster Council
Civic Office
Waterdale
Doncaster
DN1 3BU
Tel: 01302 737590

Email: licensing@doncaster.gov.uk
Web: www.doncaster.gov.uk/licensing

FOREWORD

This is the fifth Statement of Policy produced by Doncaster Council under the Gambling Act 2005, which will set out the basis for all licensing decisions to be taken by the Authority over the next three years. The statement has been produced following consultation with those bodies and persons set out in section 1.10.

The Gambling Act 2005 implemented a comprehensive structure of gambling regulation, which modernised previous gambling regulation and was designed to face the challenges of today and the future.

The Policy creates a regime of firm but fair regulation, which encourages residents and visitors to enjoy gambling and recognises the contribution of this sector to the economic development of the Borough. It also takes account of the Council's significant duty to protect children, young people and the vulnerable and to reduce the potential risks that gambling can bring.

The Council, in its role of licensing premises for gambling, recognises the importance of involving all residents and stakeholders in creating and enforcing this Statement of Policy and will seek to balance all the different aspirations and needs of businesses, local residents and the many visitors to the Borough.

We will continue to encourage the development and use of a Local Area Profile of the Borough in this Policy. We hope that this will bring a clearer understanding of local issues. Unlike alcohol control, where some of the harms are readily apparent, for example anti-social behaviour, gambling harms are usually less visible and insidious in nature. Problem gambling can have devastating impacts on the individual, their family and their relationships with others. These impacts are not confined to debt but also include detrimental effects on an individual's health.

We expect operators of gambling premises to have regard to the local area when undertaking their own risk assessment on their premises and when they make licence applications.

A notable addition to this version of the Policy is that the Licensing Authority, in its capacity as a responsible authority under the Gambling Act 2005 (The Act), will actively seek the views of the Director of Public Health on all applications that the Licensing Authority are required to be notified of. Where applicable, these views will be used to make informed decisions regarding any representation the Licensing Authority may be minded to make.

This Policy will be reviewed and revised by the Council as and when required.

The Council will seek, through the licensing process and the decisions it takes, to make Doncaster a safe and welcoming place for both residents and visitors to enjoy.

Doncaster Council

Statement of Licensing Policy (Gambling Act 2005)

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1 Statement of Licensing Policy

1.1 Introduction

Doncaster Metropolitan Borough Council is the Licensing Authority under the Gambling Act 2005 and is responsible for granting premises licences and receiving notifications in the Borough of Doncaster in respect of:-

- Casino Premises
- Bingo Premises
- Betting Premises, including Tracks
- Adult Gaming Centres
- Family Entertainment Centres
- Travelling Fairs
- Club Gaming Permits
- Prize Gaming and Prize Gaming Permits
- Temporary Use Notices
- Occasional Use Notices
- Registration of Small Society Lotteries

Unless stated otherwise, any reference, in this policy, to the Council is to the Licensing Authority and vice versa.

The Gambling Act 2005 requires the Licensing Authority to prepare and publish a Statement of Licensing Policy that sets out the policies that the Licensing Authority will generally apply to promote the licensing objectives when making decisions on applications made under the Act.

In producing this statement, the Licensing Authority declares that it has had regard to the licensing objectives of the Gambling Act 2005, the Guidance to Licensing Authorities and the Licence Conditions and Codes of Practice (LCCP) issued by the Gambling Commission, and any responses from those consulted on the statement.

It should be noted that this statement of licensing principles will not override the right of any person to make an application, make representations about an application, or apply for a review of a licence, as each will be considered on its own merits and according to the statutory requirements of the Gambling Act 2005.

The Policy is scheduled to be approved at a meeting of the Council on 22nd November 2018 and will be published via our website on or before 3rd January 2019. Notice of the Policy and a copy of the Policy will be posted at the Civic Office, Doncaster and Doncaster Central Library for inspection on or before 3rd January 2019. This Policy is due to take effect on the 31st January 2019 and will be further reviewed / revised as necessary. Statute currently requires this Policy to be reviewed every three years.

1.2 The Borough of Doncaster

The Doncaster Metropolitan Borough, extends over 224 square miles, has a population of 302400 (taken from the 2011 census) and is the largest metropolitan borough by area. A plan of the Borough is attached as Appendix A.

The Borough consists of the Doncaster town centre and the urban areas that surround it, the more rural villages and includes the towns of Mexborough, Consibrough, Thorne, Bawtry and Tickhill. Around 80% of the Borough is classed as green space, with a significant proportion being agricultural land.

Due to its geographical location and excellent rail, road and air links, Doncaster attracts many visitors attending local, regional and national events and activities.

Since 1776 Doncaster has been home of the 'St Leger', the oldest classic horse race.

Doncaster has seen significant developments in recent years with the opening of Robin Hood Airport, FARRS scheme, Transport Interchange, Doncaster College's Waterfront campus, the Keepmoat Stadium, Lakeside, redevelopment of Doncaster racecourse and the creation of a Civic and Cultural Quarter in the town centre which is home to the Doncaster Council Civic Office and the Cast theatre.

Doncaster has diverse leisure and entertainment facilities which provide facilities for residents and visitors. It is regarded as an important provider of leisure and entertainment within South Yorkshire.

Team Doncaster is ambitious for the Borough and its people, business and communities. Together we have pulled together collective thinking, experience skills and resources to develop Doncaster Growing Together (DGT). DGT is a set of concrete plans for now and big ideas for the future. Further details can be found in section 2.4 of this policy and on our website www.doncaster.gov.uk.

Each area of the Borough has its own character and challenges. The Council has provided general advice in this policy to assist applicants in preparing applications. Applicants are also expected to demonstrate knowledge of their local area when describing the steps they propose to take to promote the licensing objectives (see section 9). Applicants may consult with the Licensing Officer to ensure they have as much information as possible before making their application.

1.3 Glossary of Terms

Within this Statement of Policy, the following words and terms are defined as stated:

Act:	The Gambling Act 2005
Application:	Applications for licences and permits as defined in section 1.5
Borough:	The area of South Yorkshire administered by Doncaster Metropolitan Borough Council (Map appended at Appendix A)
Code of Practice:	Any relevant code of practice under section 24 of the Gambling Act 2005
Default Condition:	Means a specified condition provided by regulations to be attached to a licence, unless excluded by Doncaster Metropolitan Borough Council
Gaming Machine:	A gaming machine is defined by the Gambling Act 2005 as a machine that is defined or adapted for use by individuals to gamble. Gaming machines fall into categories depending on the maximum stake and prize available. Details of the categories, stakes and prizes are available on the Gambling Commission website www.gamblingcommission.gov.uk
Interested Party:	For the purposes of this Act, a person is an interested party in relation to a premises licence if, in the opinion of the Licensing Authority which issues the licence or to which the application is made, the person:- <ul style="list-style-type: none"> a) Lives sufficiently close to the premises to be likely to be affected by the authorised activities; b) Has business interests that might be affected by the authorised activities; c) Represents persons who satisfy a) or b) above.
Licences:	As defined in section 1.5
Licensing Authority:	Doncaster Metropolitan Borough Council
Licensing Objectives:	As defined in section 1.4
Mandatory Condition:	A specified condition provided by regulations to be attached to a licence
Notification:	Notification of temporary and occasional use notices

Premises: Any place, including a vehicle, vessel or moveable structure

Regulations: Regulations made under the Gambling Act 2005

Responsible Authority: For the purposes of this Act, the following are Responsible Authorities in relation to premises:

1. The Licensing Authority - Doncaster Council;
2. The Gambling Commission;
3. South Yorkshire Police;
4. South Yorkshire Fire and Rescue Service;
5. Planning Authority - Doncaster Council;
6. Enforcement Team (Environmental Health) - Doncaster Council;
7. Doncaster Safeguarding Children Board;
8. HM Customs and Excise;
9. Any other person prescribed by regulation made by the Secretary of State;
10. In the case of vessels:
 - the Environment Agency,
 - the British Waterways Board, and
 - the Secretary of State for Transport.

1.4 Licensing Objectives

In accordance with the Gambling Act 2005, Doncaster Council will carry out its licensing functions with a view to promoting the following three licensing objectives: -

1. Preventing gambling from being a source of crime or disorder, being associated with crime or disorder or being used to support crime;
2. Ensuring that gambling is carried out in a fair and open way;
3. Protecting children and other vulnerable persons from being harmed or exploited by gambling.

1.5 Types of Licence

This document sets out the policies that the Licensing Authority will apply when making decisions upon applications or notifications made for:

1. Premises Licences;
2. Temporary Use Notices;
3. Permits as required under the Act;
4. Registrations as required under the Act.

1.6 Licensable Premises and Permits

The Licensing Authority is required under the Act to:

- Be responsible for the licensing of premises where gambling activities are to take place by issuing *Premises Licences*
- Issue *Provisional Statements*
- Regulate *members' clubs* and *miners' welfare institutes* who wish to undertake certain gaming activities via issuing Club Gaming Permits and/or Club Machine Permits
- Issue *Club Machine Permits* to *Commercial Clubs*
- Grant permits for the use of certain lower stake gaming machines at *unlicensed Family Entertainment Centres*
- Receive notifications from alcohol licensed premises (under the Licensing Act 2003) for the use of two or fewer gaming machines
- Issue *Licensed Premises Gaming Machine Permits* for premises licensed to sell/supply alcohol for consumption on the licensed premises, under the Licensing Act 2003, where there are more than two machines
- Register *small society lotteries* below prescribed thresholds
- Issue *Prize Gaming Permits*
- Receive and Endorse *Temporary Use Notices*
- Receive *Occasional Use Notices*
- Provide information to the Gambling Commission regarding details of licences issued
- Maintain registers of the permits and licences that are issued under these functions

It should be noted the Licensing Authority is not responsible for the licensing of remote gambling this is regulated by the Gambling Commission.

1.7 General Principles

Nothing in this Statement of Policy will:-

1. Undermine the rights of any person to apply, under the Act, for a variety of permissions and have the application considered on its individual merits; or
2. Override the right of any person to make representations on any application or seek a review of a licence or permit where they are permitted to do so under the Act.

The Council is aware, as per Section 153 of the Act, that in exercising its functions it must aim to permit the use of premises for gambling in so far as the Authority thinks it is:

- (a) in accordance with any relevant code of practice issued by the Gambling Commission;
- (b) in accordance with any relevant guidance issued by the Gambling Commission;
- (c) reasonably consistent with the licensing objectives; and
- (d) in accordance with the Council's Statement of Licensing Policy.

The starting point in determining applications will be to grant the application without additional conditions. Conditions will only be considered where they are needed to meet the requirements of the licensing objectives, and any conditions applied will not be overly onerous and will be proportionate to the scale of the application and the risks involved. Conditions will generally be considered unnecessary if they are already adequately covered by other legislation.

All applicants for Premises Licences will be required to set out how they will promote the licensing objectives, as specified in section 1.4, and what measures they intend to employ to ensure compliance with them. The Licensing Authority will also expect to receive a copy of the applicant's local risk assessment in accordance with the LCCP and Social Responsibility Code. When determining an application to grant a Premises Licence or review a Premises Licence, regard will be taken to the proximity of the premises to schools, vulnerable adult centres or residential areas where there may be a high concentration of families with children. The proximity of premises taken into consideration will vary depending on the size and scope of the gambling premises concerned. Each case will, however, be determined on its individual merits. Therefore, if an applicant can effectively demonstrate how they might overcome licensing objective concerns, this will be taken into account.

Licensing is concerned with the control of licensed premises, temporary use notices or occasional use notices within the terms of the Act. Conditions may be attached to licences that will cover matters that are within the control of individual operators.

When considering any conditions to be attached to licences, the Licensing Authority will primarily focus on the direct impact of the activities taking place at licensed premises on members of the public living, working or engaged in normal activity in the area concerned. The Secretary of State may, by regulation, provide for specified conditions to be attached to a premises licence as either "mandatory" or "default" conditions. In determining an application, the Licensing Authority may not have regard to the expected demand for the facilities, which it is proposed to provide.

The Licensing Authority recognises that, apart from the licensing function, there are a number of other mechanisms available for addressing issues of unruly behaviour that can occur away from licensed premises, including:-

1. Planning controls;
2. On-going measures to create a safe and clean environment in these areas in partnership with local businesses, transport operators and other Council departments;
3. Regular liaison with the Police on law enforcement issues regarding disorder and anti-social behaviour;
4. The power of the Police, other responsible authorities or local residents and businesses to seek a review of the licence.

Any person making a representation in respect of a licence application will be required to relate their representation to one or more of the Licensing Objectives,

as specified in section 1.4, before the Licensing Authority will be able to consider it.

The Licensing Authority, in undertaking its licensing function, will have due regard to the need to eliminate unlawful discrimination and to promote equality and good relations between persons of different ethnic and minority groups (see section 1.12).

The Licensing Authority, in undertaking its licensing function, will have full regard to the Regulators' Code.

1.8 Responsible Authorities

The responsible authorities are identified in Section 1.3. The contact details for the responsible authorities are published on the Licensing Authority's website www.doncaster.gov.uk/licensing

The Licensing Authority is required to designate in writing a body that is competent to advise it about the protection of children from harm. In making this designation the following principles have been applied:

- the competency of the body to advise the Licensing Authority,
- the need for the body to be responsible for an area covering the whole of the Licensing Authority's area, and
- the need for the body to be answerable to democratically elected persons rather than particular invested interest group etc.

In accordance with the Gambling Commissions Guidance to Local Authorities the Council designates the Doncaster Safeguarding Children Board for this purpose.

Another body which, whilst not listed as a responsible authority, can also help to inform the strategic picture and approach as well as inform the local area profile, is Public Health. Given the range of comorbidities associated with addictions it is likely that some of those presenting with one specific condition may be experiencing gambling related harm as well, for example those with a mental health issue or an addictive behaviour. The Licensing Authority, when acting in its role as a responsible authority, will actively seek the views of the Director of Public Health on all applications that the Licensing Authority are required to be notified of. In so far as they relate to the licensing objectives, these views will be used to make informed decisions regarding any representation the Licensing Authority may be minded to make.

1.9 Interested Parties

See definition of Interested Parties in Section 1.3

Interested parties can be persons who are democratically elected, such as Councillors and MPs. Where appropriate this will include parish and town councillors.

Other than persons mentioned above, the Licensing Authority will require some form of confirmation that a person, representing an interested party, is authorised to represent that party.

The Licensing Authority considers that trade associations, trade unions and resident and tenant associations qualify as 'Interested Parties' where they can demonstrate that they represent persons listed in a) or b) of section 1.3 of this policy (Interested Party).

The Licensing Authority deems that the types of organisations that may be considered to have business interests will be interpreted broadly to include, for example, partnerships, charities, faith groups and medical practices.

In determining if a person lives or has business interests sufficiently close to the premises that they are likely to be affected by the authorised activities, the Licensing Authority will consider the following factors:

- The size of the premises
- The nature of the premises
- The distance of the premises from the location of the person making the representation
- The potential impact of the premises (e.g. number of customers, routes likely to be taken by those visiting the establishment)
- The circumstances of the complaint. This does not mean the personal characteristics of the complainant but the interest of the complainant, which may be relevant to the distance from the premises.
- The catchment area of the premises (i.e. how far people travel to visit)
- Whether the person making the representation has business interests in that catchment area that might be affected.

1.10 Consultation

This Statement of Policy was subject to formal consultation with:-

1. The Chief Officer of Police for the Doncaster District.
2. Representatives of persons who appear to the Authority to represent the interests of persons carrying on gambling businesses within the Borough.
3. Persons/bodies that appear to the Authority to represent the interests of persons likely to be affected by the exercise of Authority's functions under the Act.

Doncaster Council has consulted widely upon this policy statement and the list of some of those consulted is provided below:

- The Gambling Commission
- Local Elected Members
- South Yorkshire Police
- South Yorkshire Fire and Rescue Service
- HM Customs and Excise

- Doncaster Council Development Control
- Doncaster Council – Public Health
- Doncaster Council - Environmental Health Department
- Doncaster Safeguarding Children Board
- Local Tenants' and Residents' Association groups
- Rotherham, Doncaster and South Humber NHS Foundation Trust
- Doncaster Chamber
- British Beer and Pub Association
- Association of British Bookmakers
- Bingo Association
- The Racecourse Association
- Gamcare
- Local Licensing Solicitors
- Trade Unions
- Gamblers Anonymous
- Samaritans
- Doncaster Advice Services Partnership
- The Environment Agency
- British Waterways – Canal and River Trust

The consultation commenced on the 29th June 2018 and, as far as practicable, the Council followed the Consultation Principles issued by central government in 2018. The consultative document was also published on the Council's website for public comment.

1.11 Information Exchange

In fulfilling its functions and obligations under the Act, the Licensing Authority will exchange relevant information with other regulatory bodies and will establish protocols in this respect. In exchanging such information, the Licensing Authority will conform to the requirements of data protection and freedom of information legislation in accordance with the Licensing Authority's existing policies.

Details of those persons making representations will be made available to applicants to allow for negotiation and, in the event of a hearing being required, will form part of a public document. Anyone making representations or applying for the review of a premises licence will be informed that their details will be disclosed.

1.12 Promotion of Equality

The Council recognise that the Equality Act 2010 places a legal obligation on public authorities to have regard to the need to eliminate unlawful discrimination, harassment and victimisation; to advance equality of opportunity; and foster good relations, between persons with different protected characteristics. The protected characteristics are age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

At Doncaster Council we use a range of data and information when we develop policies, set strategies, design and deliver our services. By using equality information we can make sure we have thought about opportunities to promote equality, eliminate discrimination and foster good relations across all the protected groups when making decision. Equality information is used when we develop our corporate plans and it gives us an understanding of what our equality objectives should be.

We continuously review and provide equalities information in line with our commitment to the Equality Act and Transparency Code of Practice

Equality data and information is published on the Council website www.doncaster.gov.uk. The Doncaster Data Observatory aims to provide information and intelligence that:

- informs the development of policies and plans across Doncaster;
- increases understanding to support the main population based needs assessment reports;
- improves the sharing of research, best practice, data and intelligence among partners and minimises duplication;
- improves the commissioning of Public Services.

2. Legislation, Policies and Strategies

2.1 Legislation - Duplication with other Regulatory Regimes

This Licensing Authority seeks to avoid duplication with other statutory / regulatory systems wherever possible, including planning controls. This Authority will not consider whether a licence application is likely to be awarded planning permission or building regulations approval, in its consideration of it. It will, however, listen to and consider carefully any concerns about conditions which are not able to be met by licensees due to planning restrictions, should the situation arise.

When dealing with a premises licence application, the Authority will not take into account whether those buildings have to comply with the necessary planning or building consents (see section 2.2). Fire or health and safety risks will not be taken into account, as these matters are dealt with under other relevant legislation and must not form part of the consideration for the premises licence.

It should be noted that, unlike the Licensing Act 2003, the Gambling Act does not include as a specific licensing objective relating to the prevention of public nuisance. Any nuisance associated with gambling premises should be tackled under other relevant legislation.

Non-compliance with other statutory requirements may be taken into account in reaching a decision about whether to grant a licence, but only if relevant representations are received.

2.2 Relationship with Planning Policies

When determining an application, the Licensing Authority has a duty to take into consideration all relevant matters and not to take into consideration any irrelevant matters, i.e. those not related to gambling and the licensing objectives. One example of an irrelevant matter would be the likelihood of the applicant obtaining planning permission or building regulations approval for their proposal.

When dealing with a premises licence application, the Licensing Authority will not take into account whether those buildings have or comply with the necessary planning or building consents. Those matters should be dealt with under the relevant planning and building regulation powers. Section 210 of the 2005 Act prevents licensing authorities taking into account the likelihood of the proposal by the applicant obtaining planning or building consent when considering a premises licence application. Equally the grant of a gambling premises licence does not prejudice or prevent any action that may be appropriate under the law to planning or development.

An applicant can apply for a provisional statement in respect of premises that he or she expects to be constructed, expects to be altered or expects to acquire a right to occupy. Such an application is again a separate and distinct process to the granting of planning permission or building regulation approval.

2.3 National Strategies

The Licensing Authority will also seek to discharge its responsibilities identified by other Government Strategies, in so far as they impact on the objectives of the licensing function.

2.4 Local Strategies and Policies

Where appropriate, the Licensing Authority will consider applications with reference to other relevant local strategies and policies. In particular it will have regard to Doncaster Growing Together (DGT), available on the Council's website www.doncaster.gov.uk.

2.5 Integrating Strategies

The Licensing Authority recognises there are many stakeholders involved in the leisure industry and many are involved in the promotion of the licensing objectives. Where the Licensing Authority is aware of stakeholders' plans and strategies linked to matters related to the licensing objectives it will aim to consider them.

Whilst the Licensing Authority recognises the importance of the co-ordination and integration of this policy with other policies and strategies, applicants will not be required to demonstrate a requirement to fulfil criteria not in keeping with the licensing objectives of the Gambling Act 2005.

3. Decision Making

3.1 Licensing Committee

The Council appoints a licensing committee and licensing functions will often be delegated to a licensing sub-committee or, in appropriate cases to officers of the Council. Further details on the administration, exercise and delegation of functions can be found in section 3.2 of this policy.

When required, a Licensing Sub-Committee of not less than three Councillors will sit to hear applications where representations have been received from interested parties and/or responsible authorities.

Committee members will have regard to the Council Code of Conduct for Members. Where a Councillor, who is a member of the Licensing Committee or Sub-Committee, discloses a pecuniary interest in the application before them, in the interests of good governance, they will disqualify themselves from any involvement in the decision making process in respect of that application.

Where a Councillor who is a member of the Licensing Committee is making or has made representations regarding a licence on behalf of an interested party, in the interests of good governance, they will disqualify themselves from any involvement in the decision making process affecting the licence in question.

The Licensing Sub-Committee will also refer to the Licensing Committee any matter it is unable to deal with because of the number of its members who are unable to take part in the consideration or discussion of any matter or vote on any question with respect to it.

The Licensing Committee will refer to the Council any matter it is unable to deal with because of the number of its members who are unable to take part in the consideration or discussion of any matter or vote on any question with respect to it.

Subject to the prevailing scheme of delegation, the Council's licensing officers will deal with all other licensing applications where either no representation has been received, or where representations have been received and subsequently withdrawn.

Decisions as to whether representations are irrelevant, frivolous or vexatious will be made by Council officers, in consultation with the Chair of the Licensing Committee, who will make the decisions on whether representations or applications for licence reviews should be referred to the Licensing Committee or Sub-Committee. Where representations are rejected, the person making that representation will be given a written reason as to why that is the case. There is no right of appeal against a determination that representations are not admissible.

3.2 Administration, Exercise and Delegation of Functions

The Licensing Authority is involved in a wide range of licensing decisions and functions and has established a Licensing Committee to administer them.

The 2005 Act provides that the functions of a licensing authority (including its determinations) are to be carried out by its licensing committee (except those relating to the making of its Statement of Licensing Policy). The licensing committee may delegate these functions to sub-committees or in appropriate cases, to officers of the Licensing Authority. It is recognised that many of the decisions and functions will be purely administrative in nature and it is, therefore, Council policy that the delegation of functions will be determined in the interests of speed, efficiency and cost effectiveness.

In general, where, under the provisions of the 2005 Act, there are no relevant representations on an application for the grant of a premises licence, these matters will be dealt with by officers. This form of delegation is without prejudice to officers referring an application to a Sub-Committee or Committee if considered appropriate in the circumstances of any particular case.

Membership and the terms of reference for the Licensing Committee will be established at the Annual General Meeting of the Council.

The Licensing Committee will agree the appointment of a Licensing Sub-Committee and the delegation of functions annually at its inaugural meeting. The prevailing scheme of delegation will be attached to this Policy as Appendix B

Details of all committee meetings, agendas and minutes including the delegation of functions will be published on the Council's website.

3.3 Giving Reasons for Decisions

Every determination of a licensing decision by the Licensing Committee or a Licensing Sub-Committee shall be accompanied by clear and relevant reasons for the decision. The decision and the reasons for that decision will be sent to the applicant and those who have made relevant representations as soon as practicable and, in all cases, within the statutory time frames. A summary of the decision shall also be posted on the Council's website as soon as practicable after the decision has been confirmed.

3.4 Licensing Reviews

The Licensing Authority will carry out a review of a premises licence either of its own volition or following receipt of an application for review in accordance with the Act that is relevant to one or more of the licensing objectives. It is for the Licensing Authority to decide whether the review is to be carried out. This will be on the basis of whether the request for the review is relevant to the matters listed below;

- in accordance with any relevant code of practice issued by the Gambling Commission;
- in accordance with any relevant guidance issued by the Gambling Commission;
- reasonably consistent with the licensing objectives; and
- in accordance with the Authority's statement of licensing policy.

Due consideration will be given to all relevant representations unless they fit the following:

- a) The grounds are frivolous;
- b) The grounds are vexatious;
- c) The grounds are irrelevant;
- d) The grounds will not cause the Licensing Authority to revoke or suspend a licence or to remove, amend or attach conditions on the premises licence;
- e) The grounds are substantially the same as the grounds cited in a previous application relating to the same premises; or
- f) The grounds are substantially the same as representations made at the time the application for a premises licence was considered.

The Licensing Authority can also initiate a review of a particular premises licence, or a particular class of premises licence on the basis of any reason which it thinks appropriate.

In particular, the licensing authority may also initiate a review of a premises licence on the grounds that a premises licence holder has not provided facilities for gambling at the premises. This is to prevent applications for licences in a speculative manner without intending to use them.

4 Local Standards

4.1 Applications

An application for a premises licence can only be made by a person who either holds an operating licence authorising him to carry on the activity in respect of which a premises licence is sought, or has made an application for an operating licence which has not yet been determined. (Note: Race Tracks do not require an operating licence in order to apply for a premises licence.)

Applications for the grant, transfer or variation of a premises licence must be accompanied by an assessment that demonstrates how the applicant will promote all the licensing objectives in the form of a written operating schedule and a local risk assessment in accordance with the Social Responsibility code (LCCP). The applicant may ask the Licensing Authority for advice as to the scope of information to be provided. (See section 9)

The level of detail to be provided will be advised by the Licensing Officer and will be proportional to the scale and nature of the application made.

Definitions of “Responsible Authorities” and “Interested Parties” who are able to make representations under this Act can be found in sections 1.3, 1.8 & 1.9.

4.2 Assessment of Need

In accordance with Section 153 of the 2005 Act, when deciding whether or not to grant a licence, the Licensing Authority will not have regard to the expected demand for gambling premises that are the subject of the application.

4.3 Conditions

Conditions will be applied to licences that are proportionate and appropriate to the business, organisation or individual concerned. The Licensing Authority will draw upon the advice issued by the Gambling Commission and attach conditions relative to the given circumstances of each individual case.

Any conditions attached to licences will be proportionate and will be:

- Relevant to the need to make the proposed building suitable as a gambling facility;
- Directly related to the premises and the type of licence applied for;
- Fairly and reasonably related to the scale and type of premises; and
- Reasonable in all other respects.

The Licensing Authority expects applicants to offer their own suggestions as to ways in which the licensing objectives can be effectively met. In order to inform such suggestions, applicants will be expected to prepare risk assessments based on the location and range of clientele of the premises, and to take account of any local area profile produced by the Council. For further details see section 9.

Decisions upon individual conditions will be made on a case by case basis, although there will be a number of measures this Licensing Authority will consider utilising should there be a perceived need, such as the use of supervisors, appropriate signage for adult only areas etc. (See section 7)

The Council will also consider specific measures, which may be required for buildings, which are subject to multiple premises licences. Such measures may include the supervision of entrances; segregation of gambling from non-gambling areas frequented by children; and the supervision of gaming machines in non-adult gambling specific premises in order to pursue the licensing objectives. These matters are in accordance with the Gambling Commission's Guidance.

Conditions attached to Premises Licences will, so far as possible, reflect local crime prevention strategies. For example, closed circuit television (CCTV) may be appropriate in certain premises.

In order to avoid duplication with other statutory regimes, the Licensing Authority will not attach conditions to a licence unless they are considered necessary for the promotion of the licensing objectives. Conditions will generally be considered unnecessary if they are already adequately covered by other legislation.

It is noted that there are conditions, which the Council cannot attach to premises licences, which are:

- Any condition on the premises licence which makes it impossible to comply with an operating licence condition;
- Conditions relating to gaming machine categories, numbers, or method of operation;
- Conditions which provide that membership of a club or body be required (the Gambling Act 2005 specifically removes the membership requirement for casino and bingo clubs and this provision prevents it being reinstated); and
- Conditions in relation to stakes, fees, winning or prizes.

4.4 Enforcement

The Licensing Authority is committed to the principles and approach to enforcement set out in the Regulators' Code, and will be guided by the Gambling Commission's Guidance to Licensing Authorities and will endeavour to be:

- Proportionate: regulators should only intervene when necessary: remedies should be appropriate to the risk posed, and costs identified and minimised;
- Accountable: regulators must be able to justify decisions, and be subject to public scrutiny;
- Consistent: rules and standards must be joined up and implemented fairly;
- Transparent: regulators should be open, and keep regulations simple and user friendly; and
- Targeted: regulation should be focused on the problem, and minimise side effects.

As per the Gambling Commission's Guidance to Licensing Authorities, the Licensing Authority will endeavour to avoid duplication with other regulatory regimes as far as possible.

The Licensing Authority will adopt and implement a risk-based inspection programme, based on;

- The licensing objectives
- Relevant codes of practice
- Guidance issued by the Gambling Commission
- The principles set out in this statement of licensing policy

The main enforcement and compliance role for the Licensing Authority in terms of the Gambling Act 2005 is to ensure compliance with the premises licences and other permissions which it authorises. The Gambling Commission is the enforcement body for the operating and personal licences. It is also worth noting that concerns about manufacture, supply or repair of gaming machines are not dealt with by the Licensing Authority but should be notified to the Gambling Commission.

This Licensing Authority also keeps itself informed of developments as regards the work of the Better Regulation Executive in its consideration of the regulatory functions of local authorities.

The Licensing Authority intends to use appropriate enforcement to promote the licensing objectives. Once licensed, it is essential that premises are monitored to ensure that they are run in accordance with their operating schedules, in compliance with the specific requirements of the Act and in compliance with any licence conditions. It will also be important to monitor the Borough for unlicensed premises.

The Licensing Authority will seek to work actively with the Police in enforcing licensing legislation and facilitates programmed liaison with South Yorkshire Police and South Yorkshire's Fire and Rescue Service on enforcement issues to ensure the efficient deployment of resources.

4.5 Casinos

The Gambling Act states that a casino is an arrangement whereby people are given the opportunity to participate in one or more casino games, whereby casino games are defined as a game of chance, which is not equal gaming. This means that casino games offer the chance for multiple participants to take part in a game competing against the house at different odds to their fellow players.

Casinos are specifically limited, by national regulations, as to their number, size and geographical location. Doncaster Council, under the existing law, cannot issue a casino licence due to it not being one of specified locations.

Notwithstanding the above, the Licensing Authority has not passed a 'no casino' resolution under the Gambling Act 2005, but is aware that it has the power to do

so. Should the Licensing Authority decide in future to pass such a resolution, it will update this policy statement with details of that resolution. Any such decision will be taken by the Full Council.

4.6 Adult Gaming Centres

Adult Gaming Centres are a category of premises introduced by the Act. They are allowed to have limited numbers of Category B and any number of Category C & D gaming machines and are not allowed to admit under-18s.

The Licensing Authority will specifically have regard to the need to protect children and vulnerable persons from harm or being exploited by gambling and will expect the applicant to satisfy the Authority that there will be sufficient measures to, for example, ensure that under 18 year olds do not have access to the premises. (See section 7)

4.7 (Licensed) Family Entertainment Centres

Licensed Family Entertainment Centres are permitted to provide both Category C & D gaming machines and must ensure that under 18s have no access to Category C machines.

The Licensing Authority will specifically have regard to the need to protect children and vulnerable persons from harm or being exploited by gambling and will expect the applicant to satisfy the Authority, for example, that there will be sufficient measures to ensure that under 18 year olds do not have access to the adult only gaming machine areas. (See section 7)

4.8 Bingo Premises

The Act does not define Bingo, but previous legislation divided this category into Cash Bingo, played in commercial Bingo Halls and Prize Bingo, traditionally played in arcades or travelling funfairs. As Bingo premises can provide Category B, C & D Gaming machines, under 18s must not be allowed access to Category B & C machines, if provided.

The Licensing Authority will specifically have regard to the need to protect children and vulnerable persons from harm or being exploited by gambling and will expect the applicant to satisfy the Authority, for example, that there will be sufficient measures to ensure that under 18 year olds do not have access to any adult only gaming machine areas. (See section 7)

4.9 Betting Premises

Betting premises are premises such high street betting shops where various types of gambling are allowed to take place. The Council will specifically have regard to the need to protect children and vulnerable persons from harm or being exploited by gambling and will expect the applicant to satisfy the Authority that there will be

sufficient measures to, for example, ensure that under 18 year olds do not have access to the premises. (See section 7)

Betting machines - The Licensing Authority will, as per the Gambling Commission's Guidance, take into account the size of the premises, the number of counter positions available for person-to-person transactions, and the ability of staff to monitor the use of the machines by children and young persons (it is an offence for those under 18 to bet) or by vulnerable people, when considering the number/nature/circumstances of betting machines an operator wants to offer. (See section 7)

4.10 Tracks

Tracks are sites (including racecourses and dog tracks) where races or other sporting events take place. Betting is a major gambling activity on tracks, both in the form of pool betting (often known as the 'tote'), and also general betting, known as 'fixed-odds' betting.

These premises may be subject to one or more premises licence. The Licensing Authority will expect applicants to demonstrate suitable measures to ensure that persons under 18 do not have access to adult only gaming facilities and will take into account any guidance issued by the Gambling Commission in relation to these premises. (See section 7)

It is noted that children and young persons will be permitted to enter track areas where facilities for betting are provided on days when dog-racing and/or horse racing takes place, but that they are still prevented from entering areas where gaming machines (other than category D machines) are provided. (See section 7)

Gaming machines - Where the applicant holds a pool betting operating licence and is going to use the entitlement to four gaming machines, machines (other than category D machines) should be located in areas from which persons under 18 are excluded. (See section 7)

Betting machines - This Licensing Authority will, as per the Gambling Commission's Guidance, take into account the size of the premises and the ability of staff to monitor the use of the machines by children and young persons (it is an offence for those under 18 to bet) or by vulnerable people, when considering the number/nature/circumstances of betting machines an operator proposes to offer. (See section 7)

4.11 Travelling Fairs

Travelling fairs have traditionally been able to provide various types of low stake gambling without the need for a licence or permit, provided that certain conditions are met. Travelling fairs have the right to provide an unlimited number of category D gaming machines and / or equal chance prize gaming (without the need for a permit) as long as the gambling amounts to no more than an ancillary amusement at the fair.

The Licensing Authority, through its enforcement activities, will endeavour to ensure that any fair complies with the requirements of the regulations.

4.12 Prize Gaming Permits

The Gambling Act 2005 states that a licensing authority may 'prepare a statement of principles that they propose to apply in exercising their functions under this Schedule' which 'may, in particular, specify matters that the licensing authority proposes to consider in determining the suitability of the applicant for a permit'.

The Licensing Authority requires the applicant to (a) set out the types of gaming that they are intending to offer, (b) submit a plan of the building indicating the location of the gaming and (c) be able to demonstrate:

- That they understand the limits to stakes and prizes that are set out in Regulations;
- That the gaming offered is within the law;
- Clear policies that outline the steps to be taken to protect children from harm.

In making its decision on an application for this permit the Licensing Authority does not need to, but may, have regard to the licensing objectives but must have regard to any Gambling Commission guidance.

It should be noted that there are conditions in the Gambling Act 2005 by which the permit holder must comply, but that the Licensing Authority cannot attach conditions. The conditions in the Act are:

- the limits on participation fees, as set out in regulations, must be complied with;
- all chances to participate in the gaming must be allocated on the premises on which the gaming is taking place and on one day; the game must be played and completed on the day the chances are allocated; and the result of the game must be made public in the premises on the day that it is played;
- the prize for which the game is played must not exceed the amount set out in regulations (if a money prize), or the prescribed value (if non-monetary prize); and
- participation in the gaming must not entitle the player to take part in any other gambling.

4.13 Unlicensed Family Entertainment Centres (FEC)

Unlicensed Family Entertainment Centres will cater for families, including unaccompanied children and young persons. As they operate on a permit they will only be allowed to have Category D Gaming machines, which can be played by young people.

It should be noted that the applicant must show that the premises will be wholly or mainly used for making gaming machines available for use and would, therefore,

exclude any premises primarily used for any other purposes, e.g. canteens, fast food takeaways, garages and petrol filling stations, taxi offices or non-arcade premises.

The Licensing Authority will, in relation to applications for unlicensed family entertainment centres, take into account the following statement of principles when determining the suitability of the applicant:

The Licensing Authority will expect the applicant to submit a plan of the building and show that there are policies and procedures in place to protect children from harm. Harm in this context is not limited to harm from gambling but includes wider child protection considerations. The efficiency of such policies and procedures will each be considered on their merits, however, they may include appropriate measures / training for staff as regards suspected truant school children on the premises, measures / training covering how staff would deal with unsupervised very young children being on the premises, or children causing perceived problems on / around the premises. (See section 7)

This Licensing Authority will also expect, as per Gambling Commission Guidance, that applicants demonstrate a full understanding of the maximum stakes and prizes of the gambling that is permissible in unlicensed FECs; that the applicant has no relevant convictions (those that are set out in Schedule 7 of the Act); and that staff are trained to have a full understanding of the maximum stakes and prizes.

4.14 (Alcohol) Licensed Premises

Premises licensed to sell alcohol for consumption on the premises have an automatic right to have two machines of categories C and/or D. Any increase on these limits will require a permit. These applications will be considered on a case by case basis but generally there will be regard to the need to protect children and vulnerable persons from harm or being exploited. The applicant will be expected to ensure that under 18s do not have access to the adult only gaming machines. This could include being in sight of the bar or in sight of the staff who monitor that such machines are not used by those under 18. In relation to vulnerable persons the applicant could consider the provision of information for support services that offer advice. (See section 7)

4.15 Club Gaming and Club Machine Permits

Members Clubs are defined as having more than 25 members and being established for purposes other than gambling and Miners' Welfare Institutes are defined as associations established for recreational or social purposes.

Members Clubs and Miners' Welfare Institutes may apply for these. A Club Gaming Permit will enable premises to provide three machines of either categories B, C or D and equal chance and other forms of gaming, as set out in regulations. A club gaming machine permit if applied for will enable premises to provide three machines of categories B, C or D only.

4.16 Temporary Use Notices

Temporary Use Notices allow the use of premises for gambling where there is no premises licence but where a gambling operator wishes to use the premises temporarily for providing facilities for gambling. Premises that might be suitable for a Temporary Use Notice, according to the Gambling Commission, would include hotels, conference centres and sporting venues

These notices should not be used to permit regular gambling in a place that could be described as one set of premises. The Licensing Authority expects to object to notices where it appears that their effect would be to permit regular gambling in a place that could be described as one set of premises, as recommended in the Gambling Commission's Guidance to Licensing Authorities.

4.17 Occasional Use Notices

The Licensing Authority has very little discretion with regard to these notices aside from ensuring that the statutory limit of eight days in a calendar year is not exceeded. The Licensing Authority will though consider the definition of 'track' and whether the applicant is permitted to avail him/herself of the notice.

4.18 Small Society Lotteries

The Council will adopt a risk based approach towards its enforcement responsibilities for small society lotteries. The Council considers that the following list, although not exclusive, could affect the risk status of the operator:

- submission of late returns (returns must be submitted no later than three months after the date on which the lottery draw was held)
- submission of incomplete or incorrect returns
- breaches of the limits for small society lotteries

Non-commercial gaming is permitted if it takes place at a non-commercial event, either as an incidental or principal activity at the event. Events are non-commercial if no part of the proceeds is for private profit or gain. The proceeds of such events may benefit one or more individuals if the activity is organised:

- by, or on behalf of, a charity or for charitable purposes
- to enable participation in, or support of, sporting, athletic or cultural activities.

5. Preventing gambling from being a source of crime or disorder, being associated with crime or disorder or being used to support crime

The Licensing Authority places a considerable importance on the prevention of crime and disorder, and will do all it reasonably can to prevent crime and disorder in the Borough. A high standard of control is therefore expected to be exercised over licensed premises.

The Licensing Authority will, when determining applications, consider whether the grant of a Premises Licence will result in an increase in crime and disorder.

Applicants are encouraged to discuss the crime prevention procedures in their premises with the Council's Licensing Officer and South Yorkshire Police before making a formal application.

In considering licence applications, the Licensing Authority will particularly take into account the following:-

- The design and layout of the premises;
- The training given to staff in crime prevention measures appropriate to those premises;
- Physical security features installed in the premises. This may include matters such as the position of cash registers or the standard of CCTV that is installed;
- Where premises are subject to age restrictions, the procedures in place to conduct age verification checks;
- The likelihood of any violence, public order or policing problem if the licence is granted.

The Licensing Authority is aware of the distinction between disorder and nuisance and will consider factors, for example whether police assistance was required and how threatening the behaviour was to those who could see it, so as to make that distinction.

6. Ensuring that gambling is conducted in a fair and open way

The Licensing Authority has noted the Gambling Commission states that it generally does not expect licensing authorities to become concerned with ensuring that gambling is conducted in a fair and open way as this will be a matter for either the management of the gambling business (and therefore relevant to the Operating Licence), or will be in relation to the suitability and actions of an individual (and therefore relevant to the Personal Licence). Both of these options fall under the control of the Gambling Commission.

However, the Licensing Authority will familiarise itself with operator licence conditions and will communicate any concerns to the Gambling Commission about misleading advertising or any absence of required game rules or other matters as set out in the Commission's Code of Practice.

The Licensing Authority is also aware of the differences between track premises licences and most other premises licences. In Essence, tracks admit third-party operators to provide betting facilities, whereas other premises licence holders e.g. betting shops, bingo clubs etc. provide gambling facilities themselves and are subject to the conditions of the operating licence as well as the premises licences.

7. Protecting children and other vulnerable persons from being harmed or exploited by gambling

7.1 Access to Licensed Premises

With limited exceptions, the access of children and young persons under 18 to those gambling premises, which are adult only environments, will not be permitted.

The Licensing Authority will seek to limit the advertising for premises so that gambling products are not aimed at children or advertised in such a way that makes them particularly attractive to children.

The Licensing Authority will consult with the Doncaster Safeguarding Children Board and with other relevant bodies, on any application that indicates there may be concerns over access for children or vulnerable persons.

The Licensing Authority will judge the merits of each separate application before deciding whether to impose conditions to protect children on particular categories of premises. This may include such requirements as:-

- Supervision of entrances;
- Segregation of gambling areas from areas frequented by children;
- Supervision of gaming machines in non-adult gambling specific premises.

The Licensing Authority will work closely with the Police to ensure the appropriate enforcement of the law.

7.2 Vulnerable Persons

The Licensing Authority does not seek to prohibit particular groups of adults from gambling in the same way that it seeks to prohibit children, but it will assume for regulatory purposes, that “vulnerable persons” include:

1. People who gamble more than they want to;
2. People who gamble beyond their means;
3. People who may not be able to make an informed or balanced decision about gambling due to impaired capacity resulting from mental health or disability problems, alcohol or drugs.

The Licensing Authority is aware of the Local Government Association and Public Health England publication ‘Tackling gambling related harm – A whole council approach’ published July 2018 and the research which found evidence to support suggestions that the following groups are more vulnerable:

- children, adolescents and young adults (including students)
- people with mental health issues, including those experiencing substance abuse issues (problem gambling is often ‘co-morbid’ with these substance addictions)

- individuals from certain minority ethnic groups, such as Asian/Asian British, Black/Black British and Chinese/other ethnicity
- the unemployed
- the homeless
- those with low intellectual functioning
- problem gamblers seeking treatment
- people with financially constrained circumstances
- those living in deprived areas.

The Licensing Authority will consider this licensing objective on a case by case basis having regard to any guidance issued by the Gambling Commission. Whilst the Licensing Authority acknowledges that it may be difficult for gambling premises staff to identify vulnerable persons, (especially in the case of persons who may have a mental illness) in the first instance the Licensing Authority would expect staff members to try and maintain an awareness of how much (e.g. how long) customers are gambling. If it is perceived that any particular persons may be gambling excessively or are showing other obvious signs of being unwell then further investigation should follow to try and identify if the person may fall within the category of vulnerable.

7.3 Measures for Protecting Children and Vulnerable Persons from being harmed or exploited by gambling

This Licensing Authority will also expect the licence applicant to offer their own suggestions as to ways in which the licensing objectives can be met effectively.

Applicants may consider measures to meet the licensing objective for protecting and supporting children and other vulnerable persons such as:

- Operators should demonstrate their understanding of best practice issued by organisations that represent the interests of vulnerable people.
- Proof of age schemes.
- CCTV.
- Supervision of entrances/machine areas.
- Physical separation of areas.
- Location of entry to premises: Windows, entrances and advertisements to be positioned or designed not to entice passers-by.
- Specific opening hours.
- Self-exclusion schemes.
- Notices/signage:
 - stickers or notices on gaming machines to identify the stakes/prizes
 - Fixed Odds Betting Terminals should clearly display the odds
- Provision of information leaflets/helpline numbers for organisations such as GamCare.
- ATMs and cash terminals located separately from gaming machines and displaying GamCare Helpline information.

- Training for staff which develops their ability to maintain a sense of awareness of how much customers are gambling, as part of measures to detect persons who may be vulnerable.
- Training for staff for the purpose of identifying and providing support to vulnerable persons
- Measures/training for staff on how to deal with children on the premises, for example suspected truancy from school.

This list is not mandatory, nor exhaustive, and is merely indicative of example measures.

The Licensing Authority may consider any of the above or similar measures as licence conditions should these not be adequately addressed by any mandatory conditions, default conditions or suggestions proposed by the applicant.

Any conditions attached to licences will be proportionate and follow the principles set out in Section 4.3

This Authority will also ensure that where category C or above machines are on offer in premises to which children are admitted:

- all such machines are located in an area of the premises which is separated from the remainder of the premises by a physical barrier which is effective to prevent access other than through a designated entrance;
- only adults are admitted to the area where these machines are located;
- access to the area where the machines are located is supervised;
- the area where these machines are located is arranged so that it can be observed by the staff or the licence holder; and
- at the entrance to and inside any such areas there are prominently displayed notices indicating that access to the area is prohibited to persons under 18.

This Licensing Authority is aware that tracks may be subject to one or more than one premises licence, provided each licence relates to a specified area of the track. As per the Gambling Commission's Guidance, this Licensing Authority will consider the impact upon the third licensing objective and the need to ensure that entrances to each type of premises are distinct and that children are excluded from gambling areas where they are not permitted to enter.

The Licensing Authority will seek to ensure that operators are following conditions laid down by the Gambling Commission to provide information on how to gamble responsibly and how to access information about problem gambling. Information should be made available in accessible form e.g. large print.

7.4 Door Supervisors

The Gambling Commission advises in its Guidance to Licensing Authorities that if a licensing authority is concerned that a premises may attract disorder or be subject to attempts at unauthorised access (for example by children and young

persons) then it may require that the entrances to the premises are controlled by a door supervisor, and is entitled to impose a premises licence condition to this effect.

Where it is decided that supervision of entrances/machines is appropriate for particular cases, a consideration of whether these need to be SIA licensed or not will be necessary. It will not be automatically assumed that they need to be licensed, as the statutory requirements for different types of premises vary.

Draft Policy

8. Complaints against Licensed Premises

The Licensing Authority will investigate complaints against licensed premises in relation to matters relating to the licensing objectives for which it has responsibility. In the first instance, complainants are encouraged to raise the complaint directly with the licence holder or business concerned to seek a local resolution.

Where an interested party has made either a valid representation about licensed premises or a valid application for a licence to be reviewed, the Licensing Authority may initially mediate to address and clarify the issues of concern.

This process will not override the right of any interested party to ask that the Licensing Committee consider their valid representation or application.

Due consideration will be given to all relevant representations unless they fit the exceptions detailed in section 3.4 of this policy.

9. The Local Risk Profile and Risk Assessments by Operators –Licensing Conditions and Codes of Practice (LCCP)

The Gambling Commission publishes the general licence conditions and codes of practise which apply to licensed gambling operators in Licensing Conditions and Codes of Practice (LCCP) which is revised from time to time. The code strengthened the social responsibility code (SR) requirements. Details regarding the LCCP and SR code can be accessed via the Gambling Commission website at www.gamblingcommission.gov.uk.

The code requires operators:

- To supervise customers effectively on gambling premises and identify customers who are at risk of gambling related harm.
- To have in place schemes to allow customers to self-exclude themselves from all operators of a similar type in the area where they live and work.
- To have a range of measures with regard to marketing to ensure social responsibility that are transparent and not misleading.
- To produce a risk assessment on individual premises, and have policies and procedures and control measures in place to mitigate local risks to the licensing objectives.

9.1 Risk Assessments

Such risk assessments are required from new applicants, and from existing premises licence holders seeking to vary a licence. The LCCP strongly encourages all operators of Casino's, Adult Gaming Centres, Bingo Premises, Family Entertainment Centres, Betting shops and remote betting intermediaries to assess local risks to the licensing objectives, and to have policies, procedures and control measures in place to mitigate those risks.

Operators are expected by the SR code to make the risk assessment available to licensing authorities when an application is submitted either for a new premises licence or variation of a premises licence, or otherwise on request, and this will form part of the council's inspection regime and may be requested when officers are investigating complaints.

Any failure to provide a competent risk assessment will be taken into account by the Council in determining the application, and such inferences will be made about potential harm to the licensing objectives as appear appropriate.

The Council considers that these local risk assessments are a key component of the overall assessment and management of the local risks. The code requires the Council to set out matters they expect the operator to take account of in the risk assessment in its statement of policy and the Council expects the Local Area Risk Profile and the following matters to be considered by operators when making their risk assessment:

- Information held by the licensee regarding self-exclusions and incidences of underage gambling;
- Gaming trends such as increased levels of gambling activity which, for example, correspond with pay days or benefits payments;
- Arrangement for localised exchange of information regarding self-exclusions and gaming trends;
- Urban setting such as proximity to schools, commercial environment, factors affecting footfall;
- Range of facilities in proximity to the licensed premises such as other gambling outlets, banks, post offices, refreshment and entertainment type facilities;
- Known problems in the area such as problems arising from street drinkers, youths participating in anti-social behaviour, drug dealing activities, etc.;
- The ethnicity, age, economic makeup of the local community.

The risk assessment should cover the risks and character of the local area, the gambling operation and the design of the premises.

9.2 The Local Area

The Council expects the following matters to be considered by operators when making their risk assessment.

Matters relating to children and young persons, including:

- The footfall in the local area, for example, does it predominately comprise residents, workers or visitors, is it a family orientated area, popular with children and young people;
- Significant presence of young children;
- Institutions, places or areas where the presence of children and young persons should be expected such as schools, youth clubs, parks, playgrounds and entertainment venues such as bowling alleys, cinemas etc.;
- Any premises where children congregate including bus stops, cafés, shops, and any other place where children are attracted;
- Areas that are prone to issues of youths participating in anti-social behaviour, including such activities as graffiti/tagging, underage drinking, etc.;
- Recorded incidents of attempted underage gambling;
- Transport links and parking facilities;
- Community centres;
- High crime area;
- Other gambling premises in the vicinity.

Matters relating to vulnerable adults, including:

- Information held by the licensee regarding self-exclusions and incidences of underage gambling;
- Gaming trends that may mirror days for financial payments such as pay days or benefit payments;
- Arrangement for localised exchange of information regarding self-exclusions and gaming trends;
- Proximity of premises which may be frequented by vulnerable people such as hospitals, mental health providers, residential care homes, medical facilities, doctor's surgeries, council housing offices, addiction clinics or help centres, places where alcohol or drug dependant people may congregate, etc.;
- Homeless or rough sleeper shelters, hostels and support services;
- Transport links and parking facilities;
- Community centres;
- High crime area;
- High unemployment area;
- Pawn broker/pay day loan businesses in the vicinity;
- Other gambling premises in the vicinity.

Other issues that may be considered could include:

- Matters of faith, including all religious or faith denominations including proximity to churches, mosques, temples or any other place of worship.

9.3 The Gambling Operation

In assessing the risk factors associated with a gambling operation the assessor should take into account the local risks which are commonly accepted by broader stakeholders and how that gambling operation may affect that risk.

The assessor may wish to consider:

- How the gambling operation will relate to how the operator conducts its business;
- What gambling products it provides in the premises;
- The facilities to enable gambling within the premises;
- The staffing levels within the premises;
- The level and requirement for staff training;
- Whether loyalty or account cards are used or not;
- The policies and procedures it has in place in relation to regulatory requirements of the Act or to comply with the LCCP;
- The security and crime prevention arrangements it has in place;
- How it advertises locally and on the premises;
- The marketing material within the premises;
- The display and provision of information, etc.

9.4 The Design of Premises

The design and layout of the premises is a key consideration as this could have a significant impact on the risk to the licensing objectives. In assessing the risk factors associated with the premises design and layout reference is needed to the local area risks factors already identified to ensure the design doesn't add to that risk. The design, both internal and external should be considered and specific risk factors identified and noted. For example:

- The premises may have a number of support pillars which the assessor identifies as obstructing the view of the gaming machines from the cashier counter.
- The assessor may identify that the design of the entrance to the premises is not sufficiently covered by CCTV to enable the identification of offenders.
- Premises which are located within an area which has a high number of children and young people present throughout the day may identify that their standard external design means that children and young people can see into the premises and see gambling taking place.
- If the premises have a large amount of glass frontage in an area prone to criminal damage, the assessor may consider the risk of damage to the standard toughened glass to be high.

These would be identified risk factors that would need to be documented.

This list is not exhaustive and other factors not in this list that are identified may also be taken into consideration.

9.5 Local Area Risk Profile

The Gambling Commission guidance advises that licensing authorities provide a risk profile of their borough. This will assist operators undertaking the risk assessments of their premises, and will also be taken into account when considering applications for new and variations to licences and reviews of licences.

The Licensing Authority will endeavour to ensure an up to date Local Area Risk Profile for the Doncaster Borough is published and readily available.

Whilst not forming part of this policy, the Local Area Risk Profile for the Doncaster Borough should aim to include data and maps which show the distribution of gambling premises and sensitive locations and vulnerable communities. For example:

- Educational establishments;
- Relevant leisure facilities;
- Medical facilities, care homes, and temporary accommodation etc.;
- Places of worship;

- Hot spot areas combining the educational establishments/leisure facilities/medical facilities
- Areas of deprivation;
- Areas of unemployment;
- Areas where residents claim working age benefits;
- Areas of poor mental health;
- Violence hot spots;
- Drug and alcohol hot spots.

If an application for a new licence or variation is submitted that is within 400 metres of a sensitive building or vulnerable community, operators are encouraged to provide details of the measures to be implemented that would overcome any risks relating to one or more of the licensing objectives, namely:

- Protecting children and other vulnerable persons from being harmed or exploited by gambling.
- being a source of crime or disorder, being associated with crime or disorder or being used to support crime;
- Ensuring that gambling is conducted in a fair and open way.

10. Further information

Further information about the Gambling Act 2005, this Statement of Licensing Policy or the application process can be obtained from:-

Business Safety & Licensing
Doncaster Council
Civic Office
Waterdale
Doncaster
DN1 3BU

Tel: 01302 737590
E-mail: licensing@doncaster.gov.uk
Website: www.doncaster.gov.uk/licensing

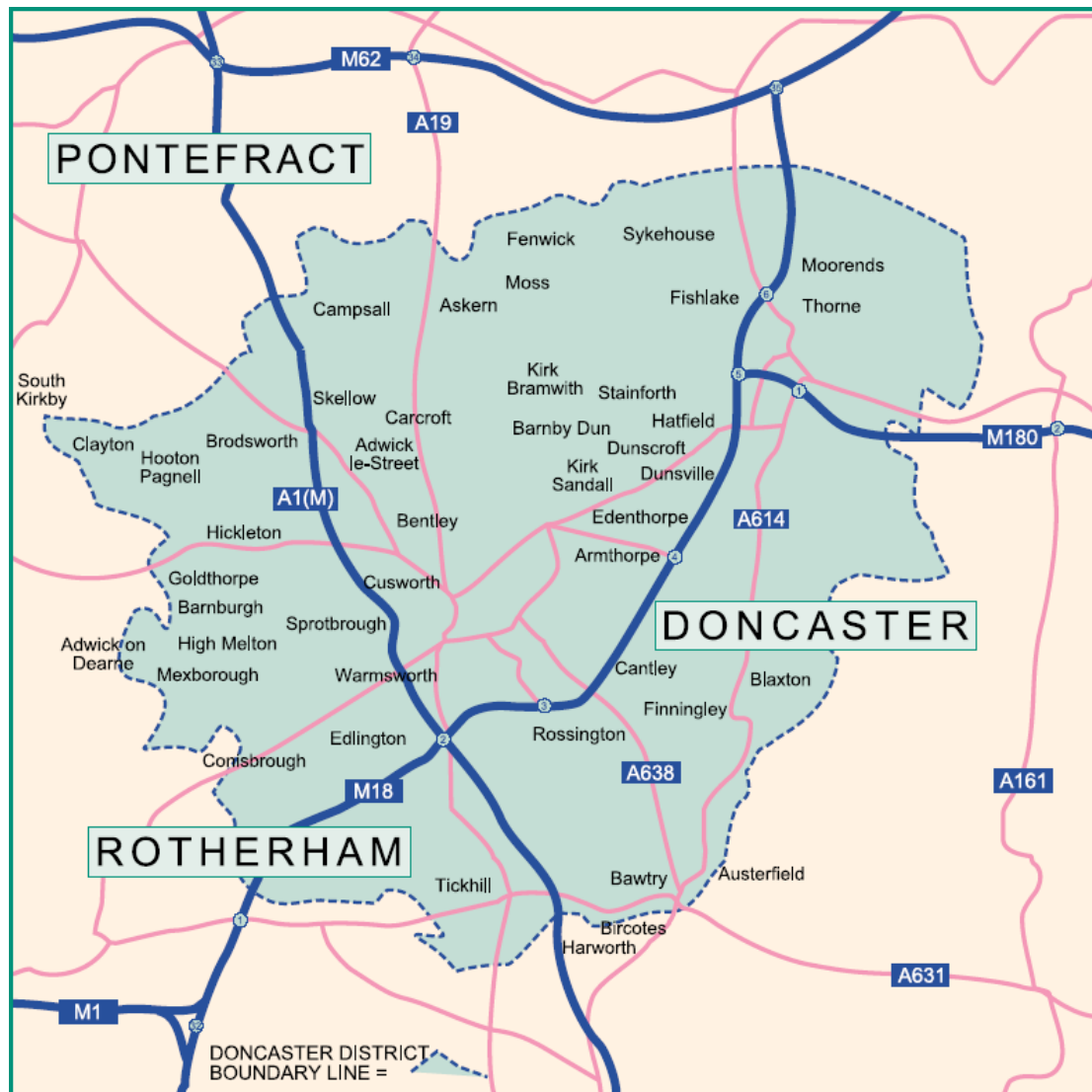
Information is also available from:-

Gambling Commission
Victoria Square House
Victoria Square
Birmingham
B2 4BP

Tel: 0121 230 6666
Email: info@gamblingcommission.gov.uk
Website: www.gamblingcommission.gov.uk

APPENDIX A

The area of South Yorkshire administered by Doncaster Council



APPENDIX B

Delegation of Functions - Gambling Act 2005
Determined by the Licensing Committee on 14th June 2018

Matters to be dealt with	Sub-Committee	Officers
Application for premises licences	Where representations have been received and not withdrawn	Where no representations received/ representations have been withdrawn
Application for a variation to a licence	Where representations have been received and not withdrawn	Where no representations received/ representations have been withdrawn
Application for a transfer of a licence	Where representations have been received from the Commission	Where no representations received from the Commission
Application for a provisional statement	Where representations have been received and not withdrawn	Where no representations received/ representations have been withdrawn
Review of a premises licence	All cases	
Application for club gaming /club machine permits	Where representations have been received and not withdrawn	Where no representations received/ representations have been withdrawn
Cancellation of club gaming/ club machine permits	All cases	
Applications for other permits		All cases
Cancellation of licensed premises gaming machine permits		All cases
Consideration of temporary use notice		All cases
Decision to give a counter notice to a temporary use notice	All cases	



Doncaster Council

Report

Date: 22nd November 2018

To the Chair and Members of the Council

NEIGHBOURHOOD PLANNING – Adoption ‘Making’ of the Armthorpe Neighbourhood Development Plan

Relevant Cabinet Member(s)	Wards Affected	Key Decision
Mayor Ros Jones and Councillor Chris McGuinness	Armthorpe	No

EXECUTIVE SUMMARY

1. Neighbourhood Planning was introduced by the Localism Act (2011). It gave Town/Parish Councils and communities the power to write their own plans and take more control of planning for their areas.
2. Armthorpe Parish Council have produced a Neighbourhood Plan for their parish area and have subsequently undergone a successful examination and referendum. A copy of the Plan can be accessed via the link in the background papers
3. In accordance with Section 38A of the Planning and Compulsory Purchase Act 2004 (as amended) the Council is required to ‘make’ (adopt it as part of the Development Plan) a Neighbourhood Plan following a successful referendum. The recently amended Neighbourhood Planning Regulations also now require Local Authorities to ‘make’ (adopt) a Neighbourhood Plan within 8 weeks of the date of the referendum.
4. The Development Plan for the borough is a Full Council function so the adoption of the Neighbourhood Plans as part of the Development Plan must be considered by Full Council.

EXEMPT REPORT

5. Not exempt.

RECOMMENDATIONS

6. It is recommended that members of The Council:
 - Formally adopt Armthorpe Neighbourhood Plan as part of the statutory development plan for the borough.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

7. Neighbourhood Plans are a key component of the Government's Localism agenda and allow local communities to influence and take more control of decisions around planning in their areas. Producing a Neighbourhood Plan has advantages over other kinds of plans because it enables communities to take a lead in their own neighbourhoods in producing part of the statutory development plan for the area. Where there is a Parish/ Town Council that is the qualifying body for producing a Neighbourhood Plan. The Parish/ Town Council may choose to put together a steering or working group of community representatives to assist with the process. Plans must be consulted on with the community before being independently examined. Ultimately the decision to endorse the plan is via referendum of the community within the plan's area.

BACKGROUND

8. The Localism Act (2011) allows for local communities to prepare plans and strategies for development in their area called Neighbourhood Plans. The Plans must go through a number of stages as set out in the Neighbourhood Planning Regulations 2012 (as amended) before they can be adopted (called made in the legislation) and Doncaster Council has a statutory duty to advise and assist during the preparation of a Plan, as well as fulfil certain requirements along the way in order to comply with the Regulations. There are currently 11 Neighbourhood Plans, 3 adopted (Tickhill and Burghwallis November 2016 and Edlington July 2018) with Armthorpe now having reached the final stage of the process, adoption (being 'made'), and 7 in preparation or under consultation.
9. Once adopted a Neighbourhood Plan forms part of the statutory development plan and sits alongside the adopted Doncaster Core Strategy (adopted May) 2012 Unitary Development Plan (adopted July 1998) and the emerging Local Plan. Any planning applications submitted in the Armthorpe Parish must be determined in accordance with both the Core Strategy and the appropriate Neighbourhood Plan.
10. There are a number of legally prescribed stages that need to be undertaken in preparing a Neighbourhood Plan:
 - designation of the area (in this case Armthorpe had the designated area as their parish boundary);
 - publication of the draft Plan;
 - submission of the Plan to the Local Planning Authority;
 - examination by an independent examiner; and
 - referendum

Where a Neighbourhood Plan is subject to a successful referendum (where

more than half of those voting have voted in favour of the plan), and the Local Planning Authority is satisfied that EU and human rights obligations have been met, it is a requirement to 'make' the Plan and adopt it as part of the Development Plan. The referendum results for Armthorpe's Neighbourhood Plan are set out below, which was successful at referendum.

11. **Armthorpe:** The question asked in the referendum was, "Do you want Doncaster Metropolitan Borough Council to use the Neighbourhood plan for Armthorpe to help it decide planning applications in the Neighbourhood area?"

The number of votes cast in favour of a 'Yes' – 1191

The number of votes cast in favour of a 'No' – 339

Votes cast – 1535

Rejected ballot papers – 5

Electorate – 10,857

Turnout – 14.14%

OPTIONS CONSIDERED

12. It is considered that there is only one realistic option available, which is option A:

Option A (recommended):

- Adopt Armthorpe Neighbourhood Plan as part of the statutory development plan for the borough.

Option B (not recommended):

- Do not adopt Armthorpe Neighbourhood Plan.

REASONS FOR RECOMMENDED OPTION

13. In accordance with Section 38A of the Planning and Compulsory Purchase Act 2004 (as amended) the Council is required to 'make' a Neighbourhood Plans following a successful referendum and providing the Local Planning Authority (LPA) is satisfied that EU and human rights obligations (the basic conditions) have been met.
14. The Neighbourhood Plan was successful at referendum and in the opinion of the LPA it has met the basic conditions, so in accordance with the Act the Neighbourhood Plan should now be adopted as part of the Development Plan for Doncaster.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

15. Neighbourhood Plans have been identified as potentially impacting on the Council's following key outcomes:

	Outcomes	Implications
	Doncaster Working: Our vision is for more people to be able to pursue their ambitions through work that gives them and Doncaster a brighter and prosperous future;	Neighbourhood Plans provide the opportunity to work with Town/Parish councils and local communities to help them influence and take more

	<ul style="list-style-type: none"> • Better access to good fulfilling work • Doncaster businesses are supported to flourish • Inward Investment 	ownership of local decisions around Planning and development.
	<p>Doncaster Living: Our vision is for Doncaster's people to live in a borough that is vibrant and full of opportunity, where people enjoy spending time;</p> <ul style="list-style-type: none"> • The town centres are the beating heart of Doncaster • More people can live in a good quality, affordable home • Healthy and Vibrant Communities through Physical Activity and Sport • Everyone takes responsibility for keeping Doncaster Clean • Building on our cultural, artistic and sporting heritage 	Gives Town/Parish Councils and local residents another means to influence the development of where they live.
	<p>Doncaster Learning: Our vision is for learning that prepares all children, young people and adults for a life that is fulfilling;</p> <ul style="list-style-type: none"> • Every child has life-changing learning experiences within and beyond school • Many more great teachers work in Doncaster Schools that are good or better • Learning in Doncaster prepares young people for the world of work 	None
	<p>Doncaster Caring: Our vision is for a borough that cares together for its most vulnerable residents;</p> <ul style="list-style-type: none"> • Children have the best start in life • Vulnerable families and individuals have support from someone they trust • Older people can live well and independently in their own homes 	Neighbourhood Plans can focus on the individual characteristics of their local area.
	<p>Connected Council:</p> <ul style="list-style-type: none"> • A modern, efficient and flexible workforce • Modern, accessible customer interactions • Operating within our resources and 	Neighbourhood Plans will enable Town and Parish Councils to connect to their own community assets to enhance, protect and better connect with them locally.

	<p>delivering value for money</p> <ul style="list-style-type: none"> • A co-ordinated, whole person, whole life focus on the needs and aspirations of residents • Building community resilience and self-reliance by connecting community assets and strengths • Working with our partners and residents to provide effective leadership and governance 	
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RISKS AND ASSUMPTIONS

16. The Local Planning Authority (LPA) has a duty to support Parish/Town Councils in the development of Neighbourhood Plans and to oversee the process (including the referendum) making sure the Plans meet the required legal tests and EU obligations (called the basic conditions). In the opinion of the LPA Armthorpe Neighbourhood Plan have met the basic conditions and have been successful at referendum, as such the Council will be in breach of its statutory duty under the Town and County Planning Act 1990 if the Plans are not adopted. As the legislation concerning the recommendation is quite explicit there is no way of mitigating this risk.

LEGAL IMPLICATIONS: [Officer: SRF Date: 01/10/18]

17. As detailed within the report, the Council is required to 'make' a Neighbourhood Plan following a successful referendum provided that the Local Planning Authority is satisfied that EU and human rights obligations (the basic conditions) have been met. The Council is satisfied that the latter have been met. Following the "making" of the plan the Council has to comply with publicity requirements. The Plan is open to challenge by Judicial Review and anyone aggrieved by the Plan would need to make an application to the High Court within 6 weeks of the decision making date.

FINANCIAL IMPLICATIONS [Officer: DR Date 27/09/18]

18. There are no direct financial implications associated with the formal adoption of Armthorpe Neighbourhood Plan.
19. It should be noted that if the Community Infrastructure Levy is introduced in Doncaster then communities with neighbourhood plans in place will benefit from 25% of the revenues arising from developments in their area, rather than being available to the wider infrastructure requirements of Doncaster Council's whole area. Currently the law is clear that S106 monies received by Doncaster Council must be spent on infrastructure requirements that have arisen directly as a result of a new development taking place.

HUMAN RESOURCES IMPLICATIONS [Officer: CR Date: 03/10/18]

20. There are no direct HR Implications in relation to this report and the proposal to introduce the Armthorpe Neighbourhood Development Plan. .

TECHNOLOGY IMPLICATIONS [Officer: PW Date: 28/09/2018]

21. There are no anticipated technology implications associated with this decision.

HEALTH IMPLICATIONS [Officer: CT Date: 03/10/2018]

22. Neighbourhoods are places where people live, work, and play and have a sense of belonging. The design of a neighbourhood can contribute to the health and well-being of the people living there. Several aspects of neighbourhood design (walkability and mixed land use) can also maximise opportunities for social engagement and active travel; the design of the neighbourhood can influence physical activity levels, travel patterns, social connectivity, mental and physical health and wellbeing outcomes.
23. It is positive to see that Armthorpe Neighbourhood Plan has given consideration to the impact of future growth and development on the health and wellbeing of its residents. Each section of the Plan has been underpinned by policy to ensure future development recognises the importance of the different aspects of the environment on health.
24. Public Health supports the recommendation to adopt the Neighbourhood Plan.

EQUALITY IMPLICATIONS [Officer: TH Date: 03/10/2018]

25. Planning applications for new developments in Armthorpe Parish will be determined in accordance with the policies in the appropriate Neighbourhood Plan that have been developed in consultation with the local community. The plan has subsequently been examined by an independent examiner and modified in accordance with their recommendations to ensure that they meet all the required legal tests.

CONSULTATION

26. All Neighbourhood Plans are subject to consultation at various stages of their preparation. For example, the boundary is consulted on at a very early stage; the draft plan is subject to formal consultation for a minimum of 6 weeks before being submitted to Doncaster Council. The LPA are then required to carry out its own consultation on the plan before it can be submitted to examination stage. Allowing ample opportunity for input and influence from any interested stakeholder as well as statutory consultees to make comment on. The responsibility for consultation lies with the Town Council, the LPA recommend that Ward members, MP's and other stakeholders are consulted during the development of the Neighbourhood Plan.
27. The Neighbourhood Plan is examined by an independent Examiner and must be accompanied by a Consultation Statement demonstrating that the legal requirements of consultation have been met. Ultimately the Neighbourhood Plan is voted for by the local community at a referendum hence the importance that the community are engaged with the plan from an early stage

BACKGROUND PAPERS

28. The following links provide further background information in respect to the Armthorpe Neighbourhood Plan, the Neighbourhood Planning Regulations and the National Planning Practice Guidance.

Armthorpe Neighbourhood Development Plan (MODIFIED)

<http://www.doncaster.gov.uk/services/the-council-democracy/armthorpe-neighbourhood-planning-referendum>

Neighbourhood Planning (General) Regulations 2012

<http://www.legislation.gov.uk/ukxi/2012/637/contents/made>

Neighbourhood Planning (General) (Amendment) Regulations 2015

<http://www.legislation.gov.uk/ukxi/2015/20/contents/made>

The Neighbourhood Planning (General) and Development Management Procedure (Amendment) Regulations 2016

http://www.legislation.gov.uk/ukxi/2016/873/pdfs/ukxi_20160873_en.pdf

National Planning Practice Guidance: Neighbourhood Plans

<http://planningguidance.communities.gov.uk/blog/guidance/neighbourhood-planning/>

National Planning Policy Framework (2012)

<https://www.gov.uk/guidance/national-planning-policy-framework>

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Doncaster Council

Report

Date: 22nd November, 2018

To the Chair and Members of the
COUNCIL

LOCAL GOVERNMENT AND HOUSING ACT 1989 - 6 MONTH REVIEW OF THE ALLOCATION OF SEATS ON COMMITTEES AND SUB- COMMITTEES

EXECUTIVE SUMMARY

1. The purpose of this report is to advise Council on the mid-year review of the proportional allocation of seats on Committees and Sub-Committees appointed by Council as a consequence of changes to the Political composition of the Authority.
2. Members are asked to note that this report sets out the position on the proportional allocation of seats on the basis of the number of Elected Members in each Political Group. This report does not account for any further changes in the composition of Political Groups that may occur prior to this meeting of Council.

RECOMMENDATIONS

3. It is recommended that Council:-
 - (1) note that there has been no change in the overall proportional implications with regard to the proportional allocation of seats on Committees and Sub-Committees appointed by Council since the Annual Meeting on 18th May, 2018;
 - (2) appoint Councillor John Gilliver as a Labour Group representative to replace Councillor Andrea Robinson to serve on the Standing Advisory Council for Religious Education (SACRE);

- (3) appoint Councillor Tosh McDonald as a Labour Group representative to replace Councillor Susan Durant to serve on the Communities and Environment Overview and Scrutiny Panel; and
- (4) determines the appointment of a new Chair of the Planning Committee.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

4. The Council is committed to maintaining the highest standards of governance. By appointing to Committees in line with recommendations within this report, the Council satisfies its legal requirements for appointments to Committees.

BACKGROUND

5. At the Annual Meeting of Council held on 18th May, 2018, it was reaffirmed that a mid-year review of the allocation of seats on Committees and Sub-Committees having regard to political balance in accordance with the provisions of the Local Government and Housing Act 1989, be undertaken if there were any changes to the composition of Political Groups.
6. Since the Annual Meeting in May, 2018, a bye-election was held on 14th June, 2018 following a casual vacancy that had arisen in the Town Ward, which resulted in Councillor Tosh McDonald being elected to the vacant seat.
7. Subsequently, the political composition of the Council is as follows:-

Political Group	Members
Labour	44
Conservatives	7
Mexborough First	3
Independent Members	2

8. As a consequence, the political balance and entitlement to seats as at 22nd November, 2018, compared to the Annual Council Meeting, is as follows:-

	<u>Political balance as at 18th May, 2018</u>	<u>Current political balance as at 22nd November, 2018</u>
Labour	47 seats i.e. 43/55	47 seats i.e. 44/56
Conservatives	8 seats i.e. 7/55	8 seats i.e. 7/56
Mexborough First	3 seats i.e. 3/55	3 seats i.e. 3/56
Independent Members (not affiliated to any Political Group registered with the Council)	2 seats i.e. 2/55	2 seats i.e. 2/56
Total number of seats for proportional allocation	<u>60</u>	<u>60</u>

9. It can be seen that the overall proportional implications with regard to the proportional allocation of seats on Committees and Sub-Committees appointed by Council, remain unchanged. Therefore, no re-calculation of proportionality is required.
10. However, as part of this review, the Labour Group has taken the opportunity to revise its existing allocated appointments on its Committees, Sub-Committees and Outside Bodies and is proposing the following changes:-
 - Councillor John Gilliver replace Councillor Andrea Robinson on the Standing Advisory Council for Religious Education; and
 - Councillor Tosh McDonald replace Councillor Susan Durant on the Communities and Environment Overview and Scrutiny Panel.

Planning Committee

11. As Members are aware, the appointment of Chairs and Vice-Chairs to Committees and Sub-Committees of the Council were made at the Council's Annual Meeting on 18th May, 2018. Subsequently, Councillor Eva Hughes has advised of her resignation from the position of Chair of the Planning Committee.
12. Therefore, as a consequence of Councillor Eva Hughes' resignation, Council is requested to determine the appointment of a replacement Chair of the Committee for the remaining period of the current 2018/19 Municipal Year.

LEGAL IMPLICATIONS [Officer Initials SF Date 25.10.18]

13. Sections 15, 16 and 17 of the Local Government and Housing Act 1989, set out the duties of the Local Authority and the allocation of seats to Political Groups on Committees to ensure political balance.
14. The cumulative effect of these duties is to require “proportionality” across the formal activities of the Authority, representing the overall political composition of the Authority so that there can, for example, be no one party Committees so far as they are constituted as formal Committees or Sub-Committees of the Council.
15. Section 15 provides for the Council to review the representation of different Political Groups on Committees and Sub-Committees when:-
 - (a) the Authority holds an Annual Meeting; and
 - (b) as soon as practicable after the Members of the Authority divide into different Political Groups.
16. The duty to make a determination as to political representation on Committees arises as soon as practicable after a review, according to the overriding principles that:-
 - (a) all the seats on a Committee are not allocated to the same Political Group;
 - (b) the majority of the seats on a Committee go to the Political Group which has a majority on the Full Council;
 - (c) subject to the above two principles, that the number of seats on the Committees of the Authority allocated to each Political Group bears the same proportion to the total of all the seats on the Committees of that Authority as is borne by the number of Members of that group to the Membership of the Authority; and
 - (d) subject to (a) - (c) above, that the number of the seats on the Committee which are allocated to each Political Group bears the same proportion to the number of all the seats on that Committee as is borne by the number of Members of that group to the Membership of the Authority.
17. Section 16 provides that once the Council has carried out its review and determined the allocation of seats further to the principles by which it is bound listed above, the Council has a duty to exercise its powers to make appointments to Committees as to give effect to such wishes about who is to be appointed to the seats on that Committee which are allocated to a particular Political Group as are expressed by that Political Group.

18. Section 16(2A) requires that where appointments fail to be made to seats on a Committee to which Section 15 applies otherwise than in accordance with a determination under that Section, it shall be the duty of the Council to exercise its power to make appointments so as to secure that the persons appointed to those seats are not Members of any Political Group.
19. Exceptions to these requirements of political balance may be made where arrangements are approved by the Council without any Member of the Council or a Committee voting against them.

OPTIONS CONSIDERED

20. There is a duty to comply with the requirements of Sections 15, 16 and 17 of the Local Government and Housing Act 1989, in the allocation of seats to Political Groups to ensure political balance. Alternative arrangements can be put in place with the unanimous agreement of Council.

REASONS FOR RECOMMENDED OPTION

21. As there has been no change in the overall proportional implications with regard to the proportional allocation of seats on Committees and Sub-Committees appointed by Council, no other options are considered appropriate.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

22. Ensuring the membership of the Council's Committee's is in place to effectively discharge its responsibilities will ensure that the Council is able to contribute to the delivery of all of the Council's Key Outcomes. In particular, these arrangements will assist the Council in working with our partners to provide strong leadership and governance.

RISKS AND ASSUMPTIONS

23. There are no risks identified or assumptions relevant to this report.

FINANCIAL IMPLICATIONS [Officer Initials AT Date 12.11.18]

24. There are no specific financial implications associated with this report.

HUMAN RESOURCES IMPLICATIONS [Officer Initials RH Date 25.10.18]

25. There are no HR implications associated with the contents of this report.

TECHNOLOGY IMPLICATIONS [Officer Initials PW Date 26.10.18]

26. There are no specific technology implications in relation to this report. Governance and Members Services will be responsible for updating the changes in the modern.gov system, when agreed.

HEALTH IMPLICATIONS [Officer Initials RS Date 30.10.18]

27. There are no direct health implications from this report. However, the individual Committees all contribute to improving the health and wellbeing of Doncaster people and reducing health inequalities. Committee members can seek further advice from the Director of Public Health if required.

EQUALITY IMPLICATIONS [Officer Initials DMT Date 22.10.18]

28. There are no specific equality implications arising from this report.

CONSULTATION

29. Group Leaders have been informed that, as there has been no change in the overall proportional allocation of seats on Committees and Sub-Committees, no recalculation of proportionality is required.

BACKGROUND PAPERS:

Report to Council - 18th May, 2018 - Local Government & Housing Act 1989 - Review of Allocation of Seats on Committees & Sub-Committees.

REPORT AUTHOR

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Jo Miller
Chief Executive



SHEFFIELD CITY REGION COMBINED AUTHORITY

THE AMP TECHNOLOGY CENTRE, WAVERLEY, ROTHERHAM, S60 5WG

MINUTES OF THE MEETING HELD ON 10 SEPTEMBER 2018

PRESENT:

Mayor Dan Jarvis MBE, Sheffield City Region (Chair)
Councillor Chris Read, Rotherham MBC (Vice Chair)

Councillor Graham Baxter MBE, North East Derbyshire DC
Councillor Simon Greaves, Bassetlaw DC
Councillor Sir Steve Houghton CBE, Barnsley MBC
Mayor Ros Jones CBE, Doncaster MBC
Sir Nigel Knowles, SCR LEP Chair

Fiona Boden, SCR Exec Team
Steve Davenport, SCR / SYPTE
Steve Edwards, SYPTE
Councillor Chris Furness, Peak Park NPA
Andrew Gates, SCR Exec Team
Jeni Harvey, SCR Exec Team
Sharon Kemp, Rotherham MBC
Mark Lynam, SCR Exec Team
Martin McCarthy, Deputy Monitoring Officer
Dave Smith, SCR Exec Team
Neil Taylor, Bassetlaw DC
Diana Terris, Clerk / Barnsley MBC
Mike Thomas, SCC / SCR Exec Team
Craig Tyler, Joint Authorities Governance Unit
Eugene Walker, S.73 Officer
Paul Wilson, Derbyshire Dales
Krysia Wooffinden, SCR Exec Team

Apologies for absence were received from Councillor J Dore, Councillor T Gilby, Councillor L Rose OBE, Councillor A Syrett, R Adams, H Bowen, A Frostdick, J Mothersole, J Miller and D Swaine

1 SCRMCA 18/044 APOLOGIES

Apologies were noted as above.

2 SCRMCA 18/045 ANNOUNCEMENTS

The Mayor informed the Authority of the launch of the new South Yorkshire active travel campaign, and commenting on why this is of importance, urged the Leaders to provide support to the campaign

The Mayor also noted the launch of the Working Win pilot.

Members were advised of intentions to move the CA meeting schedule from six weekly, to bi-monthly. It was noted the full findings of the Mayor's governance review were due to be presented to the next CA meeting in October. The Mayor thanked Leaders for their input into the review which seeks to make the CA a better decision making body.

The Mayor welcomed the announcements regarding the new SCR LEP Board members.

The Mayor informed the CA he is preparing a response to the All-Party Parliamentary Group investigating post-Brexit funding and will use this as an opportunity to reiterate why the SCR needs the 'best deal possible' from the new Prosperity Fund.

3 SCRMCA 18/046 URGENT ITEMS

No urgent items were requested.

4 SCRMCA 18/047 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 SCRMCA 18/048 VOTING RIGHTS FOR NON-CONSTITUENT MEMBERS

It was agreed that voting rights would not be conferred on the non-Constituent districts for item 14 (Acceptance of the Enterprise Advisor Network Grant from the Careers and Enterprise Company) noting this matter only affects the Constituent districts.

It was agreed there were no further agenda items for which voting rights could not be conferred on the non-Constituent districts.

6 SCRMCA 18/049 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

7 SCRMCA 18/050 REPORTS FROM AND QUESTIONS BY MEMBERS

None received.

8 SCRMCA 18/051 RECEIPT OF PETITIONS

None received.

9 SCRMCA 18/052 PUBLIC QUESTIONS

None received.

10 SCRMCA 18/053 MINUTES OF THE MEETING HELD ON 30TH JULY

It was noted the previous minutes incorrectly recorded Cllr Chris Furness as being representative of Derbyshire Dales District Council. It was noted this should have referenced the Peak District National Park Authority.

RESOLVED, that the minutes of the meeting of the SCR Combined Authority held on 30th July are agreed to be an accurate record.

11 SCRMCA 18/054 SCR MASS TRANSPORT STRATEGY

It was noted the title of this item should read 'SCR Mass Transit Strategy'.

The report provided an update on the development of a strategic mass transit network for Sheffield City Region, which would provide intra-regional connectivity to enable growth and provide access to opportunities.

In addition, the Mayor reminded Members of the intention to have the revised SCR Transport Strategy produced before the end of the year.

It was noted the report provides an update on the outcome of the SCR Integrated Public Transport Network study (SCRIPT), as a means of identifying a corridor-based strategic transit network for the mass movement of people within the region. This network identifies the key movement corridors in support of growth and access to opportunities, and provides a case for future transport investment in route specific solutions, including potential tram expansion, bus rapid transit and tram/train (subject to a successful trial).

Members were asked to note that the mass transit project does not at this stage refer to specific modes of travel, but rather a bespoke network capable of the mass movement of people – be it by tram, bus rapid transit or tram/train.

It was noted the next stages of work will seek to identify costed options for schemes capable of delivering the mass transit vision. These, including options for the renewal of the existing Supertram network, will be presented at future CA meetings and timed to meet any obligations to report proposals to the Department for Transport.

Mayor Jones welcomed the mass transit concept but asserted the cost of Supertram renewal must be met through grants and fares, and not passed on to the local authorities.

Cllr Read welcomed the report's recognition of the need to also address air quality issues through the mass transit study, noting the effect negative air quality has on local residents.

RESOLVED, that the Combined Authority:

1. Notes the progress to date, through the SCRIPT study, to develop and identify a SCR-wide Strategic Mass Transit network for enhanced intra-regional connectivity, and the potential role of tram/train as a complimentary system to support and enable strategic transport initiatives such as HS2 and Northern Powerhouse Rail.
2. Endorses the development of the SCR Mass Transit network as part of the medium term financial strategy but reserves decisions on scheme approvals until the full financial implications of schemes are known.
3. Notes the additional work required to develop the funding and financial model for renewal of the existing Sheffield tram asset, including ongoing development costs and a local capital contribution, and notes Members' comments regarding the need for funding to be covered by grants and fares.
4. Notes the September commencement of a required period of public consultation on the Sheffield tram renewal options, as a mandatory part of developing the outline business case to the DfT.

12 SCRMCA 18/055 AUDIT COMMITTEE TERMS OF REFERENCE

A report was received advising Members of the requirement to amend the SCR Constitution to reflect best practice in approving the annual accounts, and clarify this is the responsibility of the SCRCA itself rather than the SCR Audit and Standards Committee.

It was requested that the full wording of the amendment be provided.

RESOLVED, that the Combined Authority approves the proposed amendment to the Mayoral Combined Authority Constitution to clarify that it is the function of the Mayoral Combined Authority to approve its statement of accounts.

13 SCRMCA 18/056 REVENUE AND CAPITAL BUDGET MONITORING

A report was received to provide the Q1 position for the revenue and capital programmes of the Sheffield City Region (SCR) Mayoral Combined Authority (MCA) for the financial year 2018/19.

RESOLVED, that the Combined Authority:

1. Notes the forecast underspend of c. £246k on the MCA/LEP Budget

2. Notes the forecast underspend of c. £28k on the MCA/LEP Revenue Programmes budget
3. Notes the forecast for the SY Transport Revenue Budget to come in on budget
4. Notes the increase in the South Yorkshire Transport Capital Programme from £44.747m to £53.053m, consequent of a roll forward of grant from 2017/18
5. Notes the budgetary variations (detailed at section 2.7 of the accompanying report) which are deemed required as a consequence of programme slippage.

14 SCRMCA 18/057 ACCEPTANCE OF THE ENTERPRISE ADVISOR NETWORK GRANT FROM CAREERS AND ENTERPRISE COMPANY

A report was received outlining the proposed Enterprise Adviser Network (EAN) programme and seeking approval for delegated authority to the Section 73 Officer to accept the grant offered by the Careers and Enterprise Company (CEC) to the SCR LEP to resource this work for a further two years.

The Mayor welcomed the report's confirmation of the offer of the grant and suggested initiatives such as these are important steps to the SCR realising its skills and business growth ambitions.

It was noted that for delivery in 2018/19 the CEC have offered a grant of £180k. This is the amalgamation of two previous grants that covered the existing EAN across South Yorkshire and additional funds allocated to Doncaster as an Opportunity Area for an additional fully funded Enterprise Co-ordinator.

It was noted that is accepted, the grant will cover one full time Enterprise Co-ordinator for the Doncaster Opportunity Area (OA) Enterprise Co-ordinator (£50k), a 50% contribution to 5 Enterprise Co-ordinators working in partnership with the four Local authorities (in addition to the Doncaster OA post), pro-rata based on the number of schools in each Local Authority (£125k), and an uplift to one of the Enterprise Co-ordinators to be designated a Senior Enterprise Co-ordinator (£5k).

RESOLVED, that the Combined Authority:

1. Endorsed the proposed programme as presented.
2. On behalf of the LEP, delegates authority to the S73 Officer in conjunction with the Head of Paid Services to accept £180,000 grant from the CEC for delivery of the Enterprise Adviser Network across the 4 south Yorkshire Local Authorities for the academic year 2018/19.

15 SCRMCA 18/058 ACCEPTANCE OF THE SKILLS BANK GRANT

A report was received seeking approval to accept a grant from the Education and Skills Funding Agency for the SCR Executive elements of the Skills Bank Phase 2 delivery programme.

Members were reminded that Skills Bank forms part of a 6-year Growth deal for £21.6 m between the Government and SCR LEP running from 2015-2021. The funding has been split into two phases with Skills Bank Phase 1 completing in March 2018 and Skills Bank Phase 2 in 2018-2021. The Skills Bank service is directly managed on our behalf by the Education and Skills Funding Agency through a Managing Agent , with an amount of resource allocated to the SCR Executive to fulfil its functions re the Skills Bank.

The Mayor welcomed confirmation of the grant offer and noted the successes achieved during the Skills Bank phase 1 period. However, it was noted there are a number of risks associated with the initiative that officers need to remain mindful of.

Assurances were provided that, subject to acceptance, the programme's activities would continue to be monitored closely by all parties to ensure the expected deliverables are achieved.

As Chair of the Skills Executive Board, Cllr Read expressed his thanks to the officers involved with progressing this matter.

RESOLVED, that the Combined Authority approves the acceptance of the grant and delegates authority to the S73 Officer in conjunction with the Head of Paid Services to accept the grant of £2,182,700 from the Education and Skills Funding Agency for Skills Bank Phase 2, subject to their acceptance of the terms of the agreement when this is received.

16 SCRMCA 18/059 DELEGATED AUTHORITY REPORT

A report was received to provide an update on CA approved delegations acted on in the last period.

RESOLVED, that the contents of the report are noted.

17 SCRMCA 18/060 RESOLUTION RECORD – BUSINESS GROWTH EXECUTIVE BOARD (17TH JULY)

RESOLVED, that the decisions and recommendations contained within the report are duly endorsed.

CHAIR

**SHEFFIELD CITY REGION LOCAL ENTERPRISE PARTNERSHIP BOARD
NOTES OF MEETING HELD ON 17 SEPTEMBER 2018**

Board Members: Sir Nigel Knowles (Chair), Bill Adams, Laura Bennett, Councillor Michael Gordon, Alexa Greaves, Councillor Sir Steve Houghton CBE, Mayor Dan Jarvis MBE, Mayor Ros Jones CBE, Neil MacDonald, Julia Muir, Lucy Nickson, Ged Shields and Richard Stubbs

In attendance: Substitute Members: Cllr Tony Morley

Co-Opted Members: Simon Carr, Professor Sir Chris Husbands and Chris Scholey

Officers: Ruth Adams, Fiona Boden, Anita Dell, Andrew Gates, Matt Gladstone, Justin Homer, Yasmin Knight, Helen Lazarus, Mel Dei Rossi, Dave Smith, Craig Tyler, Dr Sarah Want, Lyndsey Whitaker and Paul Wilson

Guests – item 6: Robert Hough, Kate Stow, Gareth Finch (Peel)

Apologies: Nigel Brewster, Councillor Julie Dore, Professor Sir Keith Burnett, Councillor Tricia Gilby, Councillor Simon Greaves, Peter Kennan, Tanwer Khan, Owen Michaelson, Councillor Chris Read, Councillor Lewis Rose OBE, Councillor Ann Syrett and Alison Kinna

Item	Subject	Action
1	<p>Welcome and Apologies</p> <p>Members' apologies were noted as above.</p> <p>The new Board members were welcomed to the meeting.</p> <p>Sir Nigel informed colleagues of his decision to not seek reappointment to the LEP Board Chair when his current tenure expires in December 2018.</p> <p>Thanking his Vice Chair, the district Leaders, his fellow private sector Board members and the officers for their support over the last 3 years, Sir Nigel proposed that the SCR has made great ground during his time</p>	

	<p>in office but suggested there was still much to be done.</p> <p>Sir Nigel urged the Sheffield City Region to continue to speak up for itself, and confirmed he would continue to promote and advocate in favour of this 'undiscovered jewel' from his London base. This includes acting as Mayor Jarvis' Special Advisor on Trade and Investment..</p> <p>Mayor Jarvis requested his thanks to Sir Nigel be placed on record for all he has done in his capacity as LEP Board Chair and for leaving the SCR LEP in a much better place than when he started in the role, citing the invaluable advice he has provided and his incredibly valuable skill set. Mayor Jarvis stated that he is looking forward to continuing to work with Sir Nigel in his crucial new role as mayoral advisor on International Trade and Investment.</p> <p>Sir Steve echoed suggestions that the LEP is in a much better place than when Sir Nigel took the Chair and proposed he can be very pleased and proud of what he has achieved. Sir Steve said Sir Nigel had worked with great honesty, dignity and integrity and that he was very pleased with how Sir Nigel had handled the Chair's role and supported the LEP partners. Sir Steve welcomed the prospect maintaining Sir Nigel's relationship with the SCR LEP in new ways going forward.</p>	
2	<p>Declarations of Interest</p> <p>No declarations noted and no changes to Registers of interest were reported.</p>	
3	<p>Notes of Last Meeting</p> <p>The minutes of the previous meeting held on 6th August were agreed to be an accurate record.</p>	
4	<p>Government LEP Review</p> <p>A report was received to inform the Board that following the publication of the government's Local Enterprise Partnership Review, the SCR is required to respond by the 28th of September on its questions of geography.</p> <p>It was noted that following the discussion at the last LEP Board, a draft response has been developed for submission (presented at Annex A) and further steer is therefore requested as to whether the draft response effectively captures members' opinions that there should be no change to the LEP's current geography.</p> <p>It was confirmed members' opinions were unanimous in supporting the maintenance of the current overlapping approach to geography and noted the SCR is not alone among city regions in taking this position.</p>	

	<p>Sir Steve requested the response state upfront, with greater emphasis that it should be up to each district to determine what it wants to do. It was also requested the response state that any geographical arrangements must be seen as interim, for Barnsley and Doncaster councils, whilst questions relating to the wider-Yorkshire geography are explored. These requests were seconded by Mayor Jones.</p> <p>It was agreed the SCR LEP Board members would have the opportunity to see the final intended response prior to its submission. Action: Dave.</p> <p>RESOLVED, that the LEP Board:</p> <ol style="list-style-type: none"> 1. Agrees to propose no change to its current geography to Government. 2. Agrees that the final draft should be shared with LEP Board members prior to its submission 3. Agrees to delegate to the Managing Director, in consultation with the LEP Chair, the submission of the response to government on geography by the 28th September. 	DS
5	<p>Economic Plan Refresh</p> <p>The Board was presented with a report setting out a proposal for updating the SCR's evidence base and developing a robust strategy for future economic growth in the City Region.</p> <p>It was suggested the opportunity to undertake this work at this time stems from; existing work to update the economic plan which was paused in 2017 due to Government policy, the availability of new information and data collated by SCR and partners, the SCR not being part of the latest 'wave' of LEP areas being invited to develop a Local Industrial Strategy, and to take account of the manifesto commitments made by the Mayor.</p> <p>It was suggested it is critical to success that policy is founded upon robust, up-to-date and independent evidence. The report therefore proposed initially updating the evidence base to subsequently refresh the Strategic Economic Plan (SEP) and also develop a Local Industrial Strategy (LIS). Undertaking this work will position SCR to build upon its successes.</p> <p>Members discussed the potential effects of Brexit on the various themes covered by the evidence base. It was confirmed a more detailed 'Brexit focus' paper will be presented to a future LEP Board meeting.</p> <p>Members discussed how a robust evidence base would benefit other discussions with government and enable the SCR to present a consistent, solid narrative with respect to its ambitions.</p>	

	<p>It was acknowledged the evidence base should not be overly predicated on GVA uplift potential, noting this indicator is not necessarily a means of identifying the gross number of people benefiting from LEP policies and interventions.</p> <p>The Board discussed the future opportunities afforded by digitalisation, across all sectors, and how the SCR and its residents might be positioned to make the most of these opportunities, particularly through the SCR's Business Growth and Skills programmes.</p> <p>RESOLVED, that the LEP Board:</p> <ol style="list-style-type: none"> 1. Agrees to re-commence the development of an inclusive economic plan and industrial strategy for the City Region, including filling gaps in the evidence base, to ensure that this is founded upon robust and up-to-date information. 2. Agrees to appoint a named LEP Board member to lead and champion the completion of the plan. 	
6	<p>Doncaster Sheffield Airport Update</p> <p>Colleagues from Peel Holdings, owners of Doncaster Sheffield Airport (DSA), attended to present to the LEP Board their vision for accelerating the growth of the airport.</p> <p>The presentation provided statistics and information to explain the current status of the airport, noting where relationships with the LEP and other local organisations are crucial to helping the airport realise its airside and landside ambition and potential.</p> <p>Consideration was given to the potential catalytic effect of the airport, on housing, employment and tourism.</p> <p>The Board discussed how the SCR LEP and Combined Authority might further play a part in the airport's growth. It was suggested this could include expediting investment decisions via time-efficient means, should it be identified that there is a justifiable business case reason to do so.</p> <p>It was noted all airports are seeking clarity on the potential effects of Brexit on their operations.</p> <p>It was suggested the airport's current approach to branding was confusing. In response, it was acknowledged it probably still wasn't right and noted there is a continuing shift in emphasis away from 'Robin Hood' and towards 'Doncaster Sheffield Airport (DSA)' It was also acknowledged more also needs to be done to improve airport signage.</p> <p>Current access to the airport, and aspirations for new or improved transport links were considered.</p>	

	<p>It was noted that DSA had applied to SCR seeking funding towards the expansion project and this may be ready for a funding decision at the October meeting of the Mayoral Combined Authority. LEP Board were asked if it was possible to consider the project ahead of the formal October meeting. It was confirmed that if recommended this would be a Key decision and as such will need to be considered at the meeting.</p>	
7	<p>Strength in Places Bid</p> <p>The Board was presented with a background to, and information regarding, the Strength in Places bid being led by the 2 SCR universities and the University of Lancaster (supported by a wider consortium).</p> <p>It was noted the Strength in Places fund is a government initiative seeking to help rebalance research based investment across the country and help to achieve a 2.4% of GDP target investment in research and development.</p> <p>It was noted our submission aims to harness higher education's research and innovation strengths to scale up the fast growing innovation districts in the Sheffield City Region and Lancashire LEP areas. It was noted the bid's EoI was submitted in July 2018 and an announcement is expected during October to confirm whether the bid will be invited to progress a full scoping plan.</p> <p>The Board was asked to note this is a competitive process and that a significant number of bids have been submitted.</p> <p>It was confirmed there is no funding ask of the LEP relating to this proposal. Rather, it is requested that where possible, LEP Board members seek to advocate for the bid on the national stage. It was also requested that links be drawn between this work and the different aspects of LEP policy.</p>	
8	<p>LGF Programme Review</p> <p>A report was received to update on the outcome of the LGF Programme review and to provide a breakdown of current proposed spend by category. It was noted this review is based on a recent independent appraisal of all projects with an LGF funding ask of £1m and above which have programme entry status but haven't actually started physical works.</p> <p>It was noted that were a project fails to meet its agreed key milestones (detailed in appendix a), it will be considered 'off track' and funding will no longer be ring-fenced, therefore progression will be subject to funding availability at the point of approval alongside other pipeline projects. If a project misses a "final date" milestone the project will be recommended for de-commitment of LGF funding allocations (in part or in whole).</p>	

	<p>It was suggested that to help maximise potential spend, extra-ordinary meetings of the CA should be called if required to progress investment decisions if these are time critical.</p> <p>RESOLVED, that the LEP Board</p> <ol style="list-style-type: none"> 1. Approves outcome of the LGF Programme Audit including the key milestones projects are required to meet in order to retain funding allocations (either ringfenced or committed) from the current LGF allocations. 2. Delegates to the Head of Paid Service and Section 73 Officer the approval to un-ringfence funding if projects are considered off track, noting that the recommendation to decommit funding (in whole or in part) will be submitted to the LEP for further consideration. 	
9	<p>DELTA Dashboard</p> <p>The Board was presented with the contents of the Quarter 1 2018/19 DELTA Dashboard monitoring form, and approval was sought to submit the return to the Ministry of Housing, Communities and Local Government (MHCLG) prior to the 19th October 2018 deadline.</p> <p>RESOLVED, that the Board approves the formal submission of the DELTA Dashboard to MHCLG.</p>	
10	<p>Managing Director's Update</p> <p>Received for information and noting.</p>	
11	<p>Resolution Records - BGEB (July 2018)</p> <p>Received for information and noting.</p>	
12	<p>Any Other Business</p> <p>No further matters noted.</p>	

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

17 SEPTEMBER 2018

PRESENT: Councillor C Lamb (Chair)
Councillor A Atkin (Vice-Chair)
Councillors: R Taylor, C Ross, T Hussain, S Ayris,
M Clements, T Damms, P Haith, C Hogarth, C Ransome and
J Satur

CFO J Courtney, QFSM, ACFO A Johnson, S Booth and
L Murray (South Yorkshire Fire & Rescue Service)

D Terris, A Brown, M McCarthy, M McCoolle, D Cutting and
I Rooth (Barnsley MBC)

M Buttery (Office of the South Yorkshire Police and Crime
Commissioner)

Apologies for absence were received from Dr A Billings,
N Copley, A Frosdick, L Noble and DCFO M Blunden

1 APOLOGIES

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

None.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 REPORTS BY MEMBERS

Members provided a summary of the visits and meetings attended since the last Authority meeting held on 23 July 2018. Visits had been made to a number of premises which supported and housed individuals with autism, mental health and physical disabilities, which had received sprinkler installation following SSCR

funding. Members had also visited Rotherham Fire Station's open day, the Bradway Fun Day at which a crew from Low Edges Fire Station had been in attendance, the Control Room and the Communications Department at Fire Headquarters.

All Members would be provided with a copy of SYFR's Workforce Diversity Profile, which had been provided to a Member at a recent Equality and Inclusion Improvement Board meeting.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC, OR COMMUNICATIONS SUBMITTED BY THE CHAIR OR THE CLERK AND TO PASS SUCH RESOLUTIONS THEREON AS THE STANDING ORDERS PERMIT AND AS MAY BE DEEMED EXPEDIENT.

None.

9 MINUTES OF THE AUTHORITY MEETING HELD ON 23 JULY 2018

Members requested that consideration be given to the Facilities Management's tender documentation specifying that contractors would pay the foundation living wage to their employees.

Members requested that a report be submitted to the Authority, to provide the details of the full financial implications in relation to the detriment claims relating to Close Proximity Crewing (CPC) as a matter of urgency upon conclusion of the hearing, which was scheduled to be held during the last week of September and the first two weeks of October 2018.

It was agreed that the Performance and Scrutiny Board would consider, as part of its work programme, SYFR's staffing review, following the reorganisation undertaken and the review of the Facilities Management contract.

In relation to the outcome of the Facilities Management tender exercise, the evaluation process had concluded that a contract would be awarded to a nominated preferred bidder for Lot 1 for hard FM. Lots 2 and 3 in relation to soft FM and integrated FM had been cancelled; no new contractors had been appointed to the soft FM. It was proposed to continue to utilise the current incumbent suppliers for cleaning services, waste management, pest control and grounds maintenance. Invitations would now be sought for the separate lots for each of the activities which fell beneath the soft FM. J.F. Tomlinson, from Beeston, Nottingham had been nominated as the preferred supplier; a 10 day standstill period, due diligence and a 4 week mobilisation would now be undertaken. No tenders had been received from South Yorkshire based firms.

RESOLVED – That Members:-

- i) Agreed that the minutes of the meeting held on 23 July 2018 be signed by the Chair as a correct record.
- ii) Noted that a report be submitted to the Authority, to provide the details of the full financial implications in relation to the detriment claims relating to Close Proximity Crewing (CPC) as a matter of urgency upon conclusion of the hearing.
- iii) Agreed that the Performance and Scrutiny Board would consider, as part of its work programme, SYFR's staffing review.

10 PROGRESS REPORT ON ESTATES AND FACILITIES SERVICE IMPROVEMENTS

A report of the Chief Fire Officer and Chief Executive was submitted detailing progress on improving the Estates and Facilities Service (formerly Property Services) within South Yorkshire Fire and Rescue (SYFR). An unqualified Value For Money opinion had been received for the Procurement service from SYFR's external auditors. The Authority would be provided with updates on Estates and Facilities only from this point forward.

Members noted that separate structure reviews for SYFR and SYP were currently being undertaken, together with the Estates strategy for SYP and an Asset Management Plan for SYFR, with a view to eventually being brought into one structure. The terms of reference and scope had been drafted to enable future consideration, and would shortly be presented to the Fire and Police Collaboration Delivery Board. Members would be provided with a copy of the existing structure chart, together with the draft structure chart which was under development.

Engagement had been made with the Chartered Institute of Public Finance and Accountancy (CIPFA), who had a best practice model which would be used to deliver the Asset Management Plan, policy strategy and action plan in liaison with the Estates and Facilities team. The current estimated cost for the work undertaken by CIPFA was £12,000, which was envisaged to be completed by the end of the year.

Members suggested that in the future, consideration should be given to securing planning permission for the sites of former fire stations, prior to sale, which had the potential to increase the capital revenue.

The Head of Joint Estates (SYFR and SYP) was a member of the Joint Assets Board at Sheffield City Region (SCR), which received early information on funding opportunities. She was liaising with SCR regarding the One Public Estate Seven Programme, which may focus upon collaboration opportunities; the prospectus was expected later in the month. Members would be provided with feedback as the matter progressed.

RESOLVED – That Members:-

- i) Noted the contents of the report.
- ii) Endorsed the ongoing, positive progress and improvements made so far in Estates and Facilities as part of the Service's improvement journey towards becoming an effective and efficient support service of SYFR.

11 POLICE AND FIRE COLLABORATION BOARD UPDATE

A report of the Chief Fire Officer and Chief Executive provided Members with an update on the progress being made on current areas of collaboration with South Yorkshire Police (SYP), a view on the continuing fire – fire collaboration and background information on the Policing and Crime Act 2017. The report formed a standing agenda item on all Authority meetings.

On 23 July 2018 the Section 1 Legal Agreement had been formally signed by SYP and SYFR.

The Ambulance Service was in a process of constant change, which had proved difficult for wider blue light collaboration. Matters were progressing with the installation of defibrillators at some SYFR stations; work was ongoing to ascertain which fire stations would be utilised, together with training and maintenance of the equipment.

Members noted the draft infographic of 'Our Collaborative Journey' to date. M Buttery would provide Members with an updated version of the infographic.

RESOLVED – That Members noted the contents of the report.

12 REVISED FIRE AND RESCUE NATIONAL FRAMEWORK FOR ENGLAND - ASSESSMENT OF SOUTH YORKSHIRE FIRE AND RESCUE'S COMPLIANCE

A report of the Chief Fire Officer and Chief Executive/Clerk to the Fire and Rescue Authority was submitted providing gap analysis against the revised Fire and Rescue National Framework for England, which had shown that SYFR was compliant with all of the requirements set out within the revised National Framework.

RESOLVED – That Members:-

- i) Endorsed the contents of the report.
- ii) Agreed that there were no areas for improvement to be referred onto the Performance and Scrutiny Board.

13 LOCALISM ACT 2011 - ARRANGEMENTS FOR DEALING WITH ETHICAL STANDARDS COMPLAINTS: APPOINTMENT OF INDEPENDENT PERSONS

A report of the Clerk and Treasurer sought Authority confirmation of the recent appointment of two Independent Persons to assist the Monitoring Officer in dealing with Ethical Standards complaints as required by the relevant provisions of the Localism Act 2011.

In April 2018, a recruitment process had commenced to appoint two Independent Persons, and the shortlisted candidates had been interviewed on 17 July 2018. The appointed individuals would serve on the Authority for a four year term, and receive an annual allowance of £737.00 paid monthly, to be split equally between the Authority, Barnsley MBC and Sheffield CC.

RESOLVED – That Members confirmed the appointment of Ms J Cairns and Mr D Waxman as Independent Persons for the purposes of the relevant provisions of the Localism Act 2011 for the remainder of the municipal year, subject to reappointment on an annual basis at the Annual Meeting of the Fire and Rescue Authority; such reappointment not to extend beyond May 2022.

14 CONFERENCE REPRESENTATION - LOCAL GOVERNMENT ASSOCIATION (LGA) ANNUAL FIRE CONFERENCE AND EXHIBITION 2019 ON 12 - 13 MARCH 2019

A report of the Clerk to the Fire and Rescue Authority sought expressions of interest from Members to attend the LGA Annual Fire Conference and Exhibition 2019, on Tuesday 12 – Wednesday 13 March 2019, at the Hilton Brighton Metropole Hotel, Brighton.

Members were requested to inform the Deputy Clerk of their expressions of interest to attend the event.

RESOLVED – That Members approved representation at the LGA Annual Fire Conference and Exhibition 2019.

15 AUDIT AND GOVERNANCE COMMITTEE ANNUAL REPORT 2017/18

The Audit and Governance Committee Annual Report for 2017/18 was submitted for consideration.

Members noted that, in support of good governance, the Audit and Governance Committee produced an Annual Report for the Authority which outlined the role of the Audit and Governance Committee, the responsibilities undertaken by its Members and the programme of work.

Councillor Lamb expressed his thanks to Councillor Haith for her sterling work as Chair of the Committee, together with the other Members on the Committee.

RESOLVED – That Members:-

- i) Considered the Annual Report of its Audit and Governance Committee.
- ii) Agreed to publish it on the Authority's website.

16 DRAFT MINUTES OF THE AUDIT AND GOVERNANCE COMMITTEE HELD ON 23 JULY 2018

Members were informed that a meeting of the SSUK Shareholders (the Authority) was to take place following this meeting. The minutes of the Shareholder Board meeting would be presented to the Authority meeting on 15 October 2018 for Members consideration.

RESOLVED – That Members:-

- i) Noted the draft minutes of the Audit and Governance Committee held on 23 July 2018.
- ii) Noted that the minutes of the meeting of the SSUK Shareholders Board would be presented to the Authority meeting in October 2018 for Members consideration.

17 DRAFT MINUTES OF THE LOCAL PENSION BOARD HELD ON 29 JUNE 2018

RESOLVED – That Members noted the draft minutes of the Local Pension Board held on 29 June 2018.

18 MINUTES OF THE YORKSHIRE AND HUMBER EMPLOYERS' ASSOCIATION HELD ON 5 JULY 2018

RESOLVED – That Members noted the minutes of the Yorkshire and Humber Employers' Association held on 5 July 2018.

CHAIR

SOUTH YORKSHIRE PENSIONS AUTHORITY

4 OCTOBER 2018

PRESENT:

Councillor M Stowe (Vice-Chair)
Councillors: A Bainbridge, A Hurst, A Sangar, I Saunders,
R Wraith and K Wyatt

Trade Unions: D Patterson (UNITE) and G Warwick (GMB)

Officers: J Bailey (Head of Pensions Administration), N Copley (Treasurer), A Frosdick (Monitoring Officer), G Graham (Fund Director), M McCarthy (Deputy Clerk) and G Richards (Senior Democratic Services Officer)

J Thompson (Chair, SY Local Pension Board)

Apologies for absence were received from Councillor S Ellis, Councillor S Cox, Councillor S Durant, Councillor J Mounsey, Councillor A Teal and N Doolan-Hamer

1 APOLOGIES

M Stowe, Vice-Chair of the Authority, informed Members that the Chair had been delayed by a flight cancellation and therefore he would be chairing the meeting.

Apologies were noted as above.

2 ANNOUNCEMENTS

G Graham informed Members that the Annual Fund meeting would be held on Thursday 18 October 2018 at the Carlton Park Hotel, Rotherham at 5.30pm. All were welcome to attend.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.

RESOLVED: That item 22, 'Senior Management Arrangements' would be considered in the absence of the public and press.

5 DECLARATIONS OF INTEREST.

None.

6 MINUTES OF THE ANNUAL AUTHORITY MEETING HELD ON 7 JUNE 2018

M McCarthy informed the Authority that there were two outstanding matters to resolve from the Annual meeting.

It was confirmed that Cllr A Sangar would be the s41 substitute for Sheffield CC.

It was proposed that Cllr R Wraith would be appointed to the Investment Board and Cllr A Teal be appointed to the Corporate Planning and Governance Board. This was carried by a majority vote; Cllr A Sangar voted against.

RESOLVED:

- i) That Cllr A Sangar be appointed as the s41 substitute member for Sheffield CC.
- ii) That Cllr R Wraith be appointed to the Investment Board.
- iii) That Cllr A Teal be appointed to the Corporate Planning and Governance Board.
- iv) That the minutes of the Annual Meeting held on 7 June 2018 be agreed and signed by the Chair as a correct record.

7 MINUTES OF THE ORDINARY AUTHORITY MEETING HELD ON 7 JUNE 2018

RESOLVED: That the minutes of the Ordinary meeting held on 7 June 2018 be agreed and signed by the Chair as a correct record.

8 MINUTES OF THE CORPORATE PLANNING AND GOVERNANCE BOARD HELD ON 14 JUNE 2018

RESOLVED: That the minutes of the Corporate Planning and Governance Board held on 14 June 2018 be noted.

9 MINUTES OF THE CORPORATE PLANNING & GOVERNANCE BOARD HELD ON 19 JULY 2018

RESOLVED: That the minutes of the meeting of the Corporate Planning and Governance Board held on 19 July 2018 be noted.

10 MINUTES OF THE INVESTMENT BOARD HELD ON 21 JUNE 2018

Cllr Sangar queried when the agriculture portfolio would be reviewed. G Graham replied that this would be done alongside the Investment Strategy Review and be presented to the Authority and the end of 2019/beginning of 2020.

If it was decided to hold the portfolio it would have to be decided the best way to manage and structure the portfolio. If it was decided not to hold the portfolio the best way to dispose of the assets would have to be decided in conjunction with advisors.

RESOLVED: That the minutes of the meeting of the Investment Board held on 21 June 2018 be noted.

11 MINUTES OF THE LOCAL PENSIONS BOARD HELD ON 7 JUNE 2018

RESOLVED: That the minutes of the meeting of the Local Pension Board held on 7 June 2018 be noted.

12 WORK PROGRAMME

The Authority considered its Work Programme. Members were reminded that their contributions of additional items for the Work Programme would be welcomed.

RESOLVED: That the Work Programme be noted.

13 SECTION 41 FEEDBACK FROM DISTRICT COUNCILS

Members from Barnsley and Rotherham noted an increase in questions from constituents. Members were reminded that G Graham and J Bailey were happy to provide responses if so required.

14 PERFORMANCE SNAPSHOT REPORT 2018/19: Q1

The Authority considered the Performance Snapshot Report for 2018/19 Quarter 1.

Members noted the improved performance of the Administration team.

It was also noted that the staff turnover figures were artificial; 6 staff members had left but had TUPE transferred to Border to Coast.

The Fundamentals training percentage was lower than normal due to new Members not yet having completed the training; the training would be held over the coming months.

RESOLVED: That the report be noted.

15 SOUTH YORKSHIRE LOCAL PENSION BOARD ANNUAL REPORT 2017/18

The Chair welcomed Jill Thompson, Chair of the Local Pension Board, to the meeting to present the Board's Annual Report.

J Thompson highlighted the Board's work throughout the year, including assisting in the development of a Reporting Breaches of the Law procedure.

Attendance had been good throughout the year with 6 members attending every meeting, although it had been difficult to get the district councils to either appoint or attend on a regular basis.

Training events had been well attended including the recent Seminar and several Board members would be attending the Fundamentals training in the coming months.

J Thompson thanked G Boyington and members for their commitment to the Board.

In answer to a question from a Member, M McCarthy explained that, as major employers, the district councils had been offered two places on the Board on a two-

year rotation. From the outset attendance had been poor and this year one Authority had failed to appoint. Discussions were ongoing amongst officers to try and resolve the situation.

The Chair thanked J Thompson for attending to present the report.

RESOLVED: That the report be noted.

16 CP&GB AUDIT COMMITTEE FUNCTIONS ANNUAL REPORT 2017/18

The Authority considered the Corporate Planning and Governance Board's Audit Committee Function Annual Report.

The report covered the Board's:

- Roles and responsibilities.
- Membership.
- Meetings and attendance; and
- Achievements and outcomes.

The report was intended to provide reassurance in support of good governance.

RESOLVED: That the report be noted.

17 GOVERNANCE ARRANGEMENTS

A report was submitted which set out various immediate and longer term changes to the Authority's governance arrangements.

Members were reminded that the Chair, Cllr S Ellis, had been appointed as a Non-Executive Director of the Border to Coast Board.

Whilst a good result in terms of composition of BCPP's Board, the appointment raised conflicts of interest issues for the Authority. Also, an individual elected as a NED of BCPP was specifically excluded from membership of the BCPP Joint Committee.

Longer term, the Authority's current governance arrangements were designed for a very different organisation to the one that pooling would create.

It was proposed to disestablish the Investment Board and the Corporate Planning and Governance Board and deal with all business, with the exception of audit, through the full Authority.

An Audit Committee, comprised of the s41 members and one Councillor not from the majority party, would be constituted and would meet three times per year to deal with all internal and external audit matters.

It was also proposed to constitute a Staffing, Appointments and Appeals Committee to be chaired by the Chair of the Authority and with a remit to deal with staffing matters to make specific officer and other appointments (such as the appointment of Independent Advisors), and handle appeals which required to be heard by members).

The proposed arrangements would reduce the number of meetings by nearly 40%. The freeing up of time would provide the opportunity to run more informal sessions for members for either learning and development or policy development.

Another issue to be resolved was how to address shareholder matters and decision making in relation to routine shareholder resolutions relating to Border to Coast which fell outside the Authority meeting cycle. The two options proposed were:

- a) The Fund Director (or other appropriate officer) would advise the Chair on the detailed subject of the resolution and recommends how the Authority should vote; or
- b) As option (a), but with additional consultation, either with the Vice-Chair or the s41 members.

Another item absent from the Authority's governance arrangements was an "urgent business procedure". It was proposed that in the event of a decision being required to be taken urgently, they be taken by the relevant statutory officer (Clerk, Fund Director, Monitoring Officer or Treasurer) in consultation with the Chair and Vice-Chair and then reported at the next meeting of the Authority.

The Authority discussed the proposals in detail and, whilst recognising there was further work to be done on the finer details, generally accepted the proposals.

RESOLVED:

- a) To approve the changes to the arrangements for the chairing of the Authority's Boards for the remainder of the municipal year as set out in paragraph 3.3 of the report.
- b) That the Vice-Chair of the Authority will represent the Authority on the Border to Coast Joint Committee and act as the Authority's shareholder in the operating company until the end of the municipal year.
- c) That Cllr Ian Saunders would act as substitute to the Vice-Chair in the event he was unable to attend a meeting of the Joint Committee.
- d) To approve the disestablishment of the Investment Board and the Corporate Planning and Governance Board with effect from the beginning of the next municipal year, with their functions being passed to the full Authority.
- e) To approve the establishment of an Audit Committee to meet 3 times per year constituted as described in paragraph 3.10(b) of the report.
- f) To approve the establishment of a Staffing, Appointments and Appeals Committee with the role and membership as described in paragraph 3.10(c) of the report.
- g) That routine shareholder decisions in relation to Border to Coast which fall outside the Authority meeting cycle may be taken by the Fund Director in consultation either with the Vice-Chair or the s41 members.

- h) That officers bring forward an amended constitution for adoption at the Authority's next Annual Meeting.
- i) To approve the institution of an Urgent Business Procedure as set out in paragraph 3.17 of the report.

18 CONTRACT STANDING ORDERS

A report was submitted to seek approval of updated Contract Standing Orders.

Members were informed that the Authority's Contract Standing Orders were last reviewed in 2016. Recent procurement exercises had identified some deficiencies in the Contract Standing Orders, in particular the fact that they did not accommodate recent regulations requiring the use of electronic tendering.

The revised Contract Standing Orders fully incorporated e-procurement as the standard means by which the Authority would operate, and in addition the Authority had signed up to Yortender, the regional procurement portal to facilitate that.

Further work was being done with Barnsley MBC's procurement team to finalise a complete contract register which would be published on the Authority's website.

RESOLVED: That the Authority approve the revised Contract Standing Orders, as set out at Appendix A to the report, for immediate inclusion in the Authority's constitution.

19 GENDER PAY GAP

The Authority considered report which provided details of the organisation's gender pay gap.

Members noted that in terms of action to be taken to address the pay gap, steps would be considered as part of the HR and Organisational Development Strategy which was to be developed as part of the corporate planning process.

RESOLVED: That the report be noted.

20 GOVERNMENT ACTUARY'S DEPARTMENT SECTION 13 VALUATION

A report was submitted to make members aware of the result of the Government Actuary's 2016 Section 13 Valuation of the Local Government Pension Scheme and highlight implications for the Authority.

GAD look at LGPS as a whole and the individual funds using four themes.

Compliance: GAD concluded that the aims of s13 had been met in the local valuations. They commented that more consistency in presentation and the definitions used in valuations had been achieved.

Consistency: GAD made a recommendation for the fund actuaries in terms of the presentation of disclosures within the valuation reports. They made a recommendation that the Scheme Advisory Board look to achieve greater consistency in assumptions unless specifically justified by local factors.

Solvency: With regard to solvency, GAD noted an overall improvement in funding levels but noted issues with a number of individual funds which are furthest away from full funding or are potentially at risk in a stress situation. South Yorkshire was one of the four funds flagged as amber in relation to an asset shock test. GAD had determined that they would flag funds where an asset shock would result in a contribution increase for statutory employers of 3% or more of core spending power. Members were reminded that SYPA had put in place its equity protection strategy in, consultation with the statutory employers, to protect the fund against the sort of shock that GAD was testing in this case. Officers had made this point to GAD who acknowledged this in their report in positive terms.

Long-term cost efficiency: GAD noted the overall improvement in funding levels, but highlighted some funds which had extended their deficit recovery periods and recommended that funds reviewed their funding strategy statements to ensure that the treatment of surpluses/deficits were fair to both current and future taxpayers.

RESOLVED: That the report be noted.

21 POOLING UPDATE

The Fund Director gave members an update on activities within the Border to Coast Pooling Partnership (BCPP).

- Shareholder resolutions had been received to approve the appointment of Cllrs Sue Ellis and John Weighell as non-executive directors of BCPP.
- The last of the three equity transitions, the emerging markets portfolio, was currently taking place. It was noted that the cost of the previous transfers had been well within limits and the emerging markets was expected to be similar.
- The next meeting of the Joint Committee would be in November. Key items on the agenda included:
 - Practical measures for securing scheme member representation on the Joint Committee .
 - Annual review of the Responsible Investment policy and voting guidelines. This would be brought back for approval from the individual funds.
 - Officers had begun discussing the BCPP budget and business plan for the coming year. This would require a shareholder resolution early next year
 - BCPP continued to recruit to fill the gaps in their structure which was mainly at the moment junior investment roles.
 - The first performance report from BCPP was expected to be presented to the next meeting of the Investment Board. It was expected that BCPP's CIO would attend to present the report.

22 SENIOR MANAGEMENT ARRANGEMENTS

A report was considered which sought to secure the Authority's approval for changes in the senior management arrangements.

RESOLVED: That the Authority approve:

- a) The flexible retirement of the current Head of Finance on the basis set out in the report.
- b) The establishment of a fixed term role (to 31.12.20) at 0.4 FTE of Head of Transition.
- c) The redeployment of the current Head of Finance into the above mentioned role.
- d) The re-designation of the Head of Finance role as Head of Finance and Corporate Services from 31.01.19, and approve arrangements for recruitment into that role.
- e) The proposed changes to reporting lines and other restructuring proposals affecting the Finance Team as set out in the report.

CHAIR

SOUTH YORKSHIRE PENSIONS AUTHORITY

LOCAL PENSION BOARD

4 OCTOBER 2018

PRESENT: J Thompson (Employer, Action Housing) (Chair)

G Berrett (Employer, SYP), N Gregory (Academy Representative), S Ross (Scheme Member) and G Warwick (GMB)

Officers: J Bailey (Head of Pensions Administration),
G Graham (Fund Director), M McCarthy (Deputy Clerk) and
G Richards (Senior Democratic Services Officer)

N Wilson (The Pensions Regulator)

Apologies for absence were received from N Doolan-Hamer
and K Morgan

1 WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting, including Neil Wilson from The Pensions Regulator.

Members were informed that Nicola Simpson had resigned from the Board, the Chair thanked her for her contribution to the Board's work.

Apologies were noted as above.

2 DECLARATIONS OF INTEREST

None.

3 ANNOUNCEMENTS

M McCarthy informed the Board that the Authority's chair, Cllr Sue Ellis, had been appointed to the BCPP Board as a Non-Executive Director. This was positive news as it ensured that LGPS views would be represented on the Board.

Members were informed that the Annual Fund meeting would be held on 18 October 2018 at 5.30pm at the Carlton Park Hotel in Rotherham, all members were encouraged to attend.

The Employers Forum would be held on 29 November 2018 at the Holiday Inn, Dodworth.

4 MINUTES OF THE MEETING HELD ON 7 JUNE 2018

The Whistleblowing Policy would be brought to the Board's meeting in January. Members were informed that the document could be viewed on the Authority's website.

With regard to cyber-crime insurance, A Hunt had confirmed that the Authority did not have any such policy. The insurance was cost prohibitive and had a number of policy conditions that made the insurance somewhat limited.

G Graham informed the Board that there would be an insurance policy review within the next few months where this would be looked at again.

J Bailey reassured the Board that the network had been externally tested, including penetration tests. Subject to confidentiality, the results could be shared with the Board.

N Wilson from The Pensions Regulator commented that from the Regulators' perspective, the Board did not need public indemnity insurance as it was not a decision making body.

RESOLVED: The minutes of the Board held on 7 June 2018 were agreed as a correct record.

5 PRESENTATION FROM THE PENSIONS REGULATOR

Neil Wilson from The Pensions Regulator (TPR) gave the Board a presentation. The presentation included:

- The role and responsibilities of TPR and Local Pension Boards.
- TPR's expectations.
- Governance and internal controls.
- The importance of good data
- Communication.
- Reporting a breach; and
- The need for cyber resilience.

N Wilson informed the Board that they could book further more detailed sessions from TPR through the website.

The Chair thanked N Wilson for an interesting and informative presentation.

6 WORK PROGRAMME

The Board considered its Work Programme.

G Graham commented that if the Board accepted the revised Terms of Reference, which was later on the agenda, the Work Programme would be populated further.

The aim was to avoid replication from Authority and Board meetings and to look at key thematic areas.

With regard to Internal and External audit issues the Board's role was to check that management had responded properly to any recommendations. Likewise, it was not within the Board's remit to review the Risk Register, the Board needed to be satisfied that the Authority had a Risk Register and that it was fit for purpose.

RESOLVED: The Board noted the Work programme, acknowledging that it would be developed further in the coming months.

7 LOCAL PENSION BOARD BUDGET

Members were presented with the Board's expenditure to quarter ending 26 September 2018.

RESOLVED: That the budgetary position be noted.

8 GOVERNANCE - CONSTITUTION & TERMS OF REFERENCE

The Board considered a report which made recommendations for revised Terms of Reference and formalised the Board's decision at its last meeting to reduce the Membership of the Board to ten.

Members were reminded that Section 5 of the Public Service Pensions Act 2013 defined the functions of a Pension Board as:

- (1) Scheme regulations for a scheme under Section 1 must provide for the establishment of a board with responsibility for assisting the scheme manager (or each scheme manager) in relation to the following matters.
- (2) Those matters are –
 - (a) securing compliance with the scheme regulations and other legislation relating to the governance and administration of the scheme and any statutory pension scheme that is connected with it;
 - (b) securing compliance with requirements imposed in relation to the scheme and any connected scheme by the Pensions Regulator;
 - (c) such other matters as the scheme regulations may specify.

The Pensions Regulator strongly expressed the view that the focus of the work of Local Pension Boards within the LGPS should be on issues such as performance of the administration function, data quality and compliance with Code of Practice 14, and not on investment issues and wider organisational matters.

The revised Terms of Reference, set out in Appendix A to the report, had been developed by officers in consultation with the Chair and Vice-Chair of the Board with these factors in mind.

G Graham informed the Board that the regulations under which the Local Pension Boards were established emphasised the potential conflict of interest which existed between being a member of the Administering Authority/Pension Committee and the Local Pension Board. In South Yorkshire two trades union representatives sat

on both the Authority and the Local Pension Board. This was not good practice and officers would discuss with the Trade Unions how to resolve the issue.

RESOLVED: That the Board:

- a) Recommend to the Pensions Authority the revised Terms of Reference for the Local Pension Board as set out in the Appendix to the report.
- b) Recommend to the Pensions Authority the revised membership arrangements for the Local Pension Board as set out in the report.

9 ANNUAL BENEFIT STATEMENTS - REVIEW OF THE 2018 PROCESS

A report was submitted to update members on the progress of the exercise to issue Annual Benefit Statements to active and deferred members.

Members were reminded that under the provisions of the Public Service Pensions Act 2013 each LGPS fund was required to issue an estimated Annual Benefit Statement (ABS) to every active and deferred member by 31 August of each year.

This target had not been met for the last three years due to various factors including late year-end submissions from some employers, system issues and general workload pressures.

In 2017 SYPA reported to the Pensions Regulator in May of that year, well ahead of the August deadline, that it did not expect to meet the target date. One of the main reasons cited was the workload pressures caused by preparation for the move to monthly data collection, intended to provide a long-term solution to the ABS production process. Subsequent correspondence followed and no further remedial action was taken by the Regulator.

In 2018, SYPA strengthened the level of engagement with employers in respect of the submission of year-end returns and made changes to the Administration Strategy which enabled SYPA to make a penalty charge for late year-end submissions.

Although 100% compliance was not achieved by the deadline of 11 May 2018 for receipt of year-end returns, a year-end return of 100% was received by 31 August.

The net result was that statements were issued to 44,176 members and all employers were represented amongst this number. This equated to at least 98.6% of the members recorded as being active as at 31 March 2018.

With regard to the production of ABS's for deferred members which was not reliant on the submission of year-end returns, SYPA successfully issued 100% of the ABS's to deferred members before the 31 August deadline.

The shift to monthly data collection would mean that the production of the ABS's in 2019 could commence as soon as the March monthly data had been received.

This should mean that SYPA could phase the production of the ABS's over an extended period and meet the statutory deadline.

As part of the 2018 ABS exercise, members were advised that all statements from 2109 onwards would only be available online, unless a member specifically requested a paper copy.

In response to a question from a Board member, J Bailey confirmed that no complaints had been received regarding the late receipt of ABS's.

The Board and officers discussed whether the breach had been material and should be reported to the Regulator.

The Board recommended that the breach should be reported as it would show an improvement in the process.

RESOLVED – That the Board noted the progress made with the 2018 exercise and the noted the plans in place for 2019.

10 ADMINISTRATION AND EMPLOYER PERFORMANCE

J Bailey presented a report to update members on administration issues for the period 1 April 2018 to 30 June 2018.

Members were informed that, following discussions with the Chair and Vice-Chair, it had been agreed that a report would be provided on a quarterly basis on the performance of the administration team as well as the level of engagement and compliance from employers. This would allow the Board to comment on any areas where further information or explanation may be required.

The performance level during the period of 87% compared favourably with the casework performance for the 2017/18 year overall of 82%.

The report contained a table which showed the casework areas broken down by subject type according to SYPA's Customer Charter.

It was felt that some of the targets were unrealistic. J Bailey informed the Board that the statutory target for a transfer out was three months, but currently SYPA's target for this category was five days.

The administration team would consult with a selection of scheme members to assess whether the target days set out in the Customer Charter were relevant and whether members would prefer focus on other areas. The results of this would be shared with the Board.

With regard to the backlog of aggregation cases that had been on hold awaiting software development, a dedicated project team had been set up from 1 October 2018 specifically to work on the backlog of aggregation cases now that the automated software was in place. Progress on resolving these cases would be included as part of the quarterly update.

The report contained a table which reflected the performance of the four District Councils and remaining employers in respect of retirement notifications.

With regard to monthly data collection (MDC), the Board were informed that employers were required to submit monthly returns by the 19th of the month. The table included in the report showed that in April and May there were 42 and 43 outstanding MDCs respectively. Of these, 40 were contributable to employers who used Capita payroll services.

The poor performance of Capita in respect of MDC and other ongoing areas of administration had been escalated to Capita senior management. The MDC files for employers using Capita had now been brought up to date.

RESOLVED: That the report be noted.

11 COMPLAINTS, COMPLIMENTS AND BREACH REPORTING

The Board considered a report which gave an update on reported breaches and provided details of the complaints reporting for Quarter 1.

Members were reminded that SYPA's Reporting Breaches Procedure set out that all breaches, whether material or not, should be recorded and presented to the Local Pension Board on a quarterly basis.

The Board noted that five breaches had occurred since the last Local Pension Board meeting, all of which were data related. Three of the breaches were caused by individual errors in the administration team and two were caused by errors made by employers or their payroll providers.

The nature of the breaches was set out in an Appendix to the report, and all had initially been flagged as not material; the Board were invited to review these if they did not consider the ratings or actions taken to be sufficient.

The Board requested an extra column be added to the table to show whether the breach had been reported to the Data Protection Officer.

With regard to formal complaints, there had been four within the period. All had been responded to within the three day target response time.

REOLVED – That the report be noted.

12 GUARANTEED MINIMUM PENSIONS RECONCILIATION

A report was submitted to update members on the progress of the exercise to reconcile GMP records between SYPA and HM Revenue and Customs.

The report detailed the reconciliation process, progress to date, the impact on scheme members and next steps. It was noted that that outcome of the reconciliation process would not be known until the spring of 2019.

RESOLVED- That the report be noted.

13 MEMBER LEARNING & DEVELOPMENT

It was noted that several Board members would be attending the Fundamentals training; a limited number of places had been offered to Board members on the BCPP Annual Conference in Leeds.

There would be more focus to ensure that training offered met the Board's requirements, members were asked to inform officers if they felt there were gaps in their knowledge.

With regard to GDPR training for employees, this was ongoing and being supported by Barnsley MBC. There was a possibility it could be offered to Board members in the future.

A Risk Workshop would also be arranged for Board members in the future.

14 ANY OTHER BUSINESS

The Board were informed that BCPP's Joint Committee had at its last meeting agreed in principle to allow non-voting scheme member representation on the Joint Committee.

At their next meeting in November the Committee would be considering proposals for how many scheme members would be invited to join the Joint Committee and how they would be selected. There was a possibility they would be selected from Local Pension Board members.

CHAIR

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SOUTH YORKSHIRE POLICE AND CRIME PANEL

IN MEETING ROOM 14, TOWN HALL, CHURCH STREET, BARNSELEY, S70 2TA

3 SEPTEMBER 2018

PRESENT: Councillor A Khayum (Sheffield City Council) (Chair)

Councillor S Sansome (Rotherham MBC) (Vice-Chair)

Councillors: R Frost (Barnsley MBC), D Nevett (Doncaster MBC), B Johnson (Sheffield City Council), J Otten (Sheffield City Council) and S Wilkinson (Doncaster MBC)

Independent Co-opted Members: Mr A Carter and Mr S Chu

Dr A Billings (South Yorkshire Police and Crime Commissioner), M Buttery (OPCC), M Clements (OPCC), S Mawson (OPCC) and K Wright (OPCC)

Officers: D Cutting, M McCarthy, L Noble and A Shirt (Barnsley MBC)

Guest in attendance: P Hollingsworth (Barnsley MBC – Item 8)

Apologies for absence were received from Councillor B Cutts (Rotherham MBC), Councillor M Dyson (Barnsley MBC) and Councillor M O'Rourke (Sheffield CC)

1 **APOLOGIES FOR ABSENCE**

Apologies for absence were noted as above.

2 **ANNOUNCEMENTS**

None.

3 **URGENT ITEMS**

None.

4 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**

None.

5 **DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA**

None.

6 PUBLIC QUESTIONS:-

6A TO THE POLICE AND CRIME COMMISSIONER

There were no public questions to the Police and Crime Commissioner.

6B TO THE POLICE AND CRIME PANEL

There were no public questions to the Police and Crime Panel.

7 MINUTES OF THE MEETING HELD ON 2 JULY 2018

Councillor Sansome referred to the discussion at the last meeting with regard to the 'Abuse of Position' letter dated 2nd October 2017 on the HMICFRS website.

He asked the Commissioner, what actions / plan was in place to prevent similar situations happening in future. Furthermore, he asked how the Commissioner was being visible in holding the Force to account on this issue.

The Commissioner replied that he did press the Chief Constable at the Public Accountability Board on this issue, which Councillor Sansome had attended and also at other meetings with the Force. Additionally, these issues would be picked-up by the HMICFRS on their next visit to South Yorkshire.

Councillor Sansome explained that he was seeking reassurance from the Commissioner that the contents of the letter from HMICFRS were now a past issue. He added that the people of South Yorkshire needed trust and confidence in South Yorkshire Police and reassurance that issues relating to counter corruption would not be reoccurring.

The Commissioner replied that the Chief Constable was seeking to increase staff in the area of counter-corruption. Additionally, the Chief Constable was the national police lead for this area of business. The Commissioner was satisfied with the response of the Chief Constable to the HMICFRS's letter.

M Buttery reported that, in relation to the counter corruption inspection, the evidence had not been available to satisfy the Inspector against a particular criteria. It was confirmed that this issue had been picked up by the Force.

Furthermore, since the letter was written, the Commissioner had asked that an Officer from the OPCC was now in attendance at Force meetings where discussions regarding Force inspections were being held to understand the methodology that the Inspectors were going to use, the information requested from the Force in advance of inspection and any risk areas for the Force where evidence was not available in order to satisfy the Inspectorate.

A Carter thanked the Commissioner for making arrangements for Members of the Panel to visit Atlas Court; the visit had been very beneficial for those Members in attendance.

The Commissioner thanked Councillors Khayum, Sansome, Otten and Mr Carter for attending the visit to Atlas Court. If any other Members of the Panel wished to visit Atlas Court, arrangements could be made via the Commissioner's Office.

A Carter expressed an interest in observing a YOYO session. It was agreed that L Noble would make arrangements via the Commissioner's Office for Panel Members to observe a YOYO session.

Councillor Sansome referred to an article published in the Rotherham Advertiser on 10th July 2018, which stated that "*South Yorkshire Police's Top Cops during Jay Report period were being probed by Police Watchdog*".

Whilst noting that the investigation would not involve any serving officers within South Yorkshire Police, Councillor Sansome asked how the Commissioner would be involved in supporting the IOPC in their investigation and ensuring transparency where appropriate.

The Commissioner replied that with regard to this investigation his responsibility was towards the Chief Constable by holding him to account. In relation to former officers it was for the IOPC to make its investigations first.

RESOLVED –

- i) That the minutes of the Police and Crime Panel held on 2 July 2018 be agreed and signed by the Chair as a correct record.
- ii) That L Noble would make arrangements via the Commissioner's Office for Panel Members to observe a YOYO session at a location suitable to them.

8 COMMISSIONING BUDGET REPORT - FEEDBACK FROM DISTRICTS

Councillor Khayum welcomed Phil Hollingsworth, Service Director, Safer, Stronger Healthier Communities, Barnsley MBC to the meeting. He thanked P Hollingsworth for stepping in for the Chair of Barnsley's CSP, Wendy Lowder.

Members were made aware that, unfortunately today's Panel meeting clashed with a CONTEST meeting and therefore, there were no CSP representatives from the other Districts available to attend today's meeting. The lines of enquiry set out in the briefing for the meeting would be circulated to the Chairs of the Rotherham, Doncaster and Sheffield CSPs.

To give context to the agenda item, Councillor Khayum reminded Members that a Commissioning report was submitted to the Panel in July, where Members had agreed that they would look to strengthen links with the District CSPs as set out in the 2012 guidance.

It was felt that it would be timely to invite CSP representatives to give their views on the relationship with the Commissioner's Office, the hot topics in their areas and how the Panel could help and support their work.

Councillor Khayum invited P Hollingsworth to address the meeting and inform the Panel about the work being carried out by the Safer Barnsley Partnership (SBP).

P Hollingsworth provided the Panel with a summary of the SBP's role, strategic priorities contained within the SBP Annual Plan 2018/19 and details of its relationship with the Commissioner's Office.

The SBP Annual Plan was refreshed annually and was currently open for consultation. The 2018/19 SBP Annual Plan was aligned with the priorities outlined in the Commissioner's Police and Crime Plan (2017 – 2021). The SBP's three strategic priorities for 2018/19 were: Protecting Vulnerable People, Preventing Crime, Tackling Anti-Social Behaviour and Promoting Community Tolerance and Respect.

Thematic Delivery Groups were in place for each of the strategic priorities, chaired by a local Councillor or a Police Officer. The Groups report back to the Performance and Delivery Group who in return report to the SBP.

Representatives from the Commissioner's Office regularly attend meetings of the SBP along with Councillors from Barnsley MBC. Councillor Dyson is the PCP's representative on the SBP.

In relation to the Commissioning Budget, the SBP had close contact with the OPCC and fed directly into the process annually with notification of its priorities. The budget allocated by the OPCC was monitored on a 6 monthly basis.

The SBP also feeds into the Countywide Community Safety Forum, which involves Community Safety Chairs from across the four districts and the OPCC. This Forum is chaired by the PCC and looks at priorities across South Yorkshire and how the CSPs can work together with the OPCC. Additionally, the Commissioner attends and supports key SBP events and initiatives held in Barnsley.

Councillor Sansome commented that he had attended a Countywide Community Safety Forum, where it had been announced by colleagues from Doncaster that they had been able to fund a Mental Health Officer. He asked if other CSPs were able to access this service. Additionally, he asked how much this service would cost if each CSP had to fund an officer from within their own district budget.

P Hollingsworth replied that he was unsure of the exact costs and was unaware of the specifics of the post in Doncaster. However, from a Barnsley perspective, the SBP had strengthened links with its Mental Health Services in relation to the SBP's Safer Neighbourhood Service; this partnership arrangement was working very well.

S Chu highlighted that 1-2% of the Commissioner's budget was used for commissioning services, other than the Police. He asked how the Commissioner made decisions on those commissioning services he sourced from the Police and those he sourced outside of the Police.

The Commissioner commented that the process was mainly historical; reviews were carried out yearly to review and understand how the commissioning budget

had been used. CSP funding was directly given to each CSP, and it was for them to decide how best to use the funds.

Following a question from S Chu regarding the promotion of prevention / social impact initiatives, the Commissioner informed the Panel that the Government had recently launched an Early Intervention Youth Fund (£22m over two years) which he had encouraged the district CSPs to work together on a joint bid. He was pleased to report that Doncaster, Barnsley and Rotherham CSPs would be formulating a joint bid via his Office.

The Commissioner stated that it would be a positive move in strengthening links between the Panel and CSPs if Members of the Police and Crime Panel were Members of their own district CSP. This would allow Members to understand the work taking place within their own district and relate those to the Panel's work in supporting and scrutinising the PCC.

RESOLVED – That Police and Crime Panel Members:-

- i) Thanked P Hollingsworth for his update.
- ii) Noted that L Noble would circulate the 'Key Lines of Enquiry' from the briefing to Sheffield, Doncaster and Rotherham CSP leads for response.

9 IMPACT OF NEIGHBOURHOOD POLICING ON SOUTH YORKSHIRE - OUTCOMES

A briefing paper was received to update Members on the impact of local uniformed Neighbourhood Policing.

Members noted that there had been a steady increase in the number of officers and staff working within neighbourhoods (up from 275 in April 2017 to 396 in June 2018).

The feedback received from the public and the positive impacts achieved within each district were presented within the paper for Members' information.

Councillor Wilkinson commented that she had noted from the Force's Budget Monitoring Report that a vacancy factor had been set to reflect that 1.5fte PCSO's were leaving the Force each month. She had also noted that there would be no further PCSO recruits during the year. Councillor Wilkinson asked if this would have an impact on the Neighbourhood Policing model, given that PCSO's were often the Officers most involved in neighbourhood policing.

The Commissioner replied that the Chief Constable was currently conducting a review of the powers, role and location of PCSO's. There would be a further discussion with the PCC prior to the Chief Constable concluding his review.

Councillor Sansome asked if the Chief Constable's review of PCSO's would be presented at future Panel meeting.

The Commissioner commented that details of the review would be presented at a number of forums, prior to being presented at a future Panel meeting.

S Chu stated that he welcomed the paper. He asked if any analysis would be carried out by the Force on a ward by ward basis to understand crime rates before and after the implementation of the new Neighbourhood Policing model.

The Commissioner commented that analysis work was vital to understand the situation before and after. Results would be presented in due course.

Councillor Sansome asked how the Commissioner would hold the Chief Constable / District Commanders to account when a district was failing and not meeting their targets.

The Commissioner commented that he would be holding the Chief Constable to account in this area at his PAB meeting, in private discussions with the Chief Constable and by requesting reports to be presented.

The OPCC also attended meetings of the Strategic Demand Group and Strategic Change Board where requests for distribution of district resources were considered; he asked questions at these meetings as part of holding the Force to account.

Councillor Nevett asked how the Force ensured that all communities were covered and not left vulnerable when the Force are re-routed elsewhere within the neighbourhood model and that a service remains in each area all the time.

The Commissioner replied that if there was a spike in demand, every District Commander understands their district and therefore, they would have to prioritise resources.

RESOLVED – That Police and Crime Panel Members noted the report.

10 BUDGET MONITORING REPORT 2018/19 - PERIOD ENDING 30TH JUNE 2018 (QUARTER 1)

A report of the Chief Finance and Commissioning Officer was submitted setting out the latest financial forecasts against revenue and capital budgets at the end of the first quarter of 2018/19. The report covered the costs of the Office of the Police and Crime Commissioner (OPCC), budgets managed by the OPCC and the budget managed by the Chief Constable (CC) of South Yorkshire Police Force (SYP).

Members noted that the overall revenue budget required a contribution of £7.347m from reserves in order to balance. The latest forecast position required £1.483m of reserves to balance, an improvement of £5.864m.

The Chief Constable's budget forecast a £4.018m underspend before the cost of legacy issues. The key reason for the forecast underspend related to the Crime Review and delays in recruitment of officers and staff.

Approval had been granted at the July PAB meeting to utilise £1m of the Force's underspend to create a £1m contingency towards potential costs of policing fracking sites.

The budget for 2018/19 included savings plans of £6.06m. SYP were forecasting to be on target to achieve this.

Legacy issues were currently forecast to underspend by £1.829m because costs will fall in the next financial years.

The PCC and OPCC budget was forecast to underspend by £0.017m.

The capital programme forecast expenditure was £15.97m after £1.16m of slippage. As at 31 March 2018, the overall level of revenue reserves available was £39.0m. This included general reserves of £13.4m and earmarked reserves of £25.6m.

S Chu asked what oversight the Commissioner had on the Force's Capital Programme.

The Commissioner commented that he was now the Chair of a revived Estates Board where the Force's Capital Programme was discussed and considered in detail.

RESOLVED – That Members of the Police and Crime Panel noted the financial outturns for 2018/19 for revenue and capital budgets.

11 BUDGET MONITORING REPORT: 2018/19: OUTTURN REVIEW - ADDENDUM

A report of the Chief Finance and Commissioning Officer was submitted to provide information on the updated financial position for 2017/18 as at 31 March 2018.

Members noted that the 2017/18 Budget Monitoring Report: Outturn Review report was presented at the Public Accountability Board meeting on 28 June 2018 (a copy of the report was circulated at the meeting for Members' information).

The final outturn position was an overall underspend of £6m with the overall level of revenue reserves of £38.9m.

Members were made aware that, following KPMG's annual audit of both the Chief Constable's and the PCC's draft Statement of Accounts, KPMG had requested that further provisions be made in the PCC's 2017/18 Statement of Accounts in relation to potential Child Sexual Exploitation (CSE) costs and Hillsborough Disaster related costs.

Provisions of £0.5m had now been included in the Accounts for potential future costs of CSE claims and £1m for Hillsborough Disaster related costs.

The effect of these changes had resulted in the overall outturn surplus reducing to £4.4m and the overall revenue reserves reducing to £37.3m.

RESOLVED – That Members of the Police and Crime Panel noted the report.

12 MONITORING DELIVERY OF THE POLICE AND CRIME PLAN - QUARTERLY REPORT (APRIL - JUNE 2018)

A report of the Police and Crime Commissioner was presented to provide Members of the Police and Crime Panel with the Police and Crime Commissioner's first Quarterly Report for the period April to June 2018. The report provided an overview of the progress against the Police and Crime Plan outcomes produced from the developing Police and Crime Commissioner's Police and Partners Performance Framework.

Members were informed at this stage, there were gaps in the data sets and information available to monitor contribution to, and achievement of, the outcomes in the Police and Crime Plan. It was noted that the OPCC were working closely with SYP colleagues and partners to continue the development of the data for use in the report.

Councillor Otten commented that he welcomed the Commissioner's independent report into South Yorkshire Police's handling of the Sheffield tree protests and the ten recommendations arising. He asked what progress had been made in implementing the recommendations. And secondly, did the decision need to be revised following the IOPC's decision to uphold complaints against the use of Trade Union legislation to arrest tree protestors in Sheffield, as reported in the Sheffield Star on 31 August 2018.

The Commissioner replied that the Force had received the report and had responded in writing to the Chair of the Independent Panel to inform them that they welcomed the report. The Force had also taken on board the recommendations contained within the report.

Moving forward, the Commissioner stated that he hoped for discussions between the contractor, Sheffield City Council and its residents would be progressed to allow the maintenance programme to go forward, so that fewer police officers would be in attendance when trees were felled.

S Chu asked what attempts were being undertaken in South Yorkshire to reduce violent crime, given that there was an increasing trend in violent crime across England.

The Commissioner commented that South Yorkshire was slightly above the national trend in violent crime. He confirmed that regular discussions with the Chief Constable were taking place with regard to this issue and in relation to knife crime, the Force had a better understanding of why this was occurring.

Councillor Frost queried if the new call handling service for the 101 system would be introduced in September. Additionally, could the Commissioner provide comment on what action the Force was taking to reduce inappropriate calls to both the 999 and 101 numbers.

The Commissioner replied that the Force was still to set a 'live' implementation date for the new call handling service. In relation to inappropriate calls, the Force were currently in the process of gathering a compendium of inappropriate requests which had been received. Discussions would take place with the Force to establish how they could educate the public in not making unnecessary calls.

Councillor Sansome suggested that a press release be issued by the Commissioner to highlight the inappropriate use of both 101 and 999 numbers.

The Commissioner acknowledged this suggestion. He added that the press had a big role in helping to address this issue.

Councillor Wilkinson commented that the number of individuals using the drug 'Spice' in Town Centres was becoming an increasing problem. She asked if the Panel could make a recommendation and write to the Home Secretary to ask for the re-classification of this drug to a higher category.

The Commissioner suggested that Councillor Wilkson could take-up this suggestion with her fellow colleagues at Doncaster MBC, due to there being a specific problem in Doncaster Town Centre.

In addition, the Commissioner stated that he would also take-up this suggestion with the Chief Constable, to understand if the re-classification of the drug would help, or whether there would be any consequences of doing so.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the contents of the report and commented on any matters arising.
- ii) Noted that the Commissioner would discuss Councillor Wilkinson's suggestion with the Chief Constable in relation to the Panel making a recommendation to write to the Home Secretary regarding the re-classification of the drug 'Spice'.

13 POLICE AND FIRE COLLABORATION UPDATE

A report was presented to inform Panel Members of the provisions of the Policing and Crime Act 2017, and the current position regarding collaboration between the emergency services in South Yorkshire, particularly the collaboration between South Yorkshire Police and South Yorkshire Fire and Rescue Service.

Members noted that the Policing and Crime Act 2017 ('the Act') placed a high level duty to collaborate on all three emergency services, to improve efficiency or effectiveness. The Act also enabled Police and Crime Commissioners (PCCs) to have greater involvement in Fire and Rescue governance.

Four options for consideration by PCCs under the Act were set out within the report for Members' information.

M Buttery reported that she was currently preparing a scoping document, outlining the advantages and disadvantages for South Yorkshire for each of the options provided for under the Act.

It was noted that South Yorkshire already had '*the Representation Model*', and that the focus would be the other Options. The Commissioner had asked for an objective assessment of options, without a conclusion being reached.

This work would be quality assured by an independent person. Although there was no legal requirement for consultation at this stage, the Commissioner intended to invite the Fire and Rescue Authority (or Chair only at this stage), the two services (SYFRS and SYP), the four local authorities, the Combined Authority, the trade unions/staff representatives and other key stakeholders (which included the Police & Crime Panel), to engage in the work, in order to incorporate wider views in the scoping document.

The Commissioner would then consider the options, and have further discussions.

Councillor Sansome commented that, in terms of the Panel holding the Commissioner to account, he felt that if the Commissioner took on the Fire and Rescue Service, the increase in the requirement to scrutinise two Services, the reduced powers of the Panel as opposed to the Authority would result in a lower level of scrutiny and, therefore, accountability to the public of South Yorkshire.

The Commissioner acknowledged Councillor Sansome's concern.

Councillor Wilkinson commented that if there was to be joint Police and Fire meetings, it would be difficult for the Commissioner to govern and scrutinise both bodies within the time available.

The Commissioner stated that business would have to be conducted differently if this option was progressed. He confirmed again that no conclusion had been reached.

In addition, the Commissioner reported that, on 12 January 2017 he had established a Police and Fire Collaboration Board to provide strategic oversight for collaborative activity between the two services. Examples of the achievements made were set out in the report for Members' information.

RESOLVED – That Members of the Police and Crime Panel noted the content of the report.

14 RULES OF PROCEDURE - SUGGESTED REVISIONS

A report of the Solicitor / Panel's Legal Adviser was submitted to remind Members that the Rules of Procedure are kept under review and were last updated (and approved by the Panel) on 4th June 2018.

The report recommended one amendment to the Rules of Procedure:

1. A change of wording to Section 11 (11.1) in respect of questions from Members of the Panel to the Commissioner.

This change followed discussions at the previous Panel meeting and advice from the Host Authority's Monitoring Officer.

Councillor Otten commented that Section 11.2 (c) of the Panel's Rules of Procedure, as written, restricted the discussion of any case, which, he felt the Panel should be able to scrutinise the Commissioner on. He therefore, proposed an amendment to Section 11.2 (c) as follows: 'must not relate to individual cases, except where this has wider policy or governance implications'.

D Cutting stated that the Panel was free to adopt this proposal, however he would carry out checks to ensure that there were no legislative prohibitions in doing so.

Members agreed that the Chair and Vice-Chair would consider Councillor's Otten proposal outside of today's meeting with a decision being made at the December meeting to adopt or otherwise.

M Buttery stated that the Rules of Procedure were silent regarding how long the Commissioner had to respond to Members' questions prior to a Panel meeting. Members were requested to submit their questions earlier, rather than later to enable the OPCC to respond prior to a Panel meeting.

Councillor Khayum acknowledged M Buttery's request.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the report.
- ii) Agreed that the suggested amendment would be considered by the Chair and Vice-Chair outside the meeting.
- iii) That D Cutting would liaise with Councillor Otten on the wording for Section 11.2 (c).
- iv) Noted that D Cutting would carry out checks in relation to Councillor Otten's proposal in respect of paragraph 11.2 (c) to ensure that there were no legislative prohibitions for the Panel in adopting the proposal.
- v) That a decision would be made at the December Panel meeting to adopt or otherwise.

15 PCC DECISIONS

A report of the Police and Crime Commissioner was presented to provide Members of the Panel with information on the decisions taken by the Commissioner since the last meeting.

Councillor Sansome asked for confirmation as to the amount of funding which had been received from the Police Transformation Fund. He also asked if further details regarding the Fund could be provided to Panel Members.

M Buttery agreed to provide the information outside of today's meeting.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the contents of the report and commented on any matters arising.
- ii) Noted that the OPCC would provide Members with further information in relation to the Police Transformation Fund.

16 LGA POLICE & CRIME PANELS WORKSHOP 11TH JULY 2018

A report was presented to provide Members with a summary of the LGA Police and Crime Panels Workshop held on 11 July 2018 in London. The Workshop was attended by the Chair, Councillor Abdul Khayum, Vice-Chair, Councillor Stuart Sansome, Independent Member, Alan Carter and the Panel's Support Officer, Linda Noble.

The report highlighted key issues of work to be explored further in respect of South Yorkshire Police and Crime Panel.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the update.
- ii) Noted the areas to be explored further in respect of South Yorkshire Police and Crime Panel.

17 WORK PROGRAMME (INCLUDING PAB DATES / ROTA)

Members considered the 2018/19 Work Programme and were reminded that they could submit issues for the Work Programme that fall within the Panel's statutory role in supporting and / or holding the Commissioner to account.

All issues would be given full consideration by the Chair, Vice-Chair and Commissioner at the pre-agenda planning meetings.

Additionally, Members were asked to volunteer to attend meetings of the Commissioner's Public Accountability Board (PAB) to increase their operational knowledge.

S Chu confirmed that he would be attending the PAB scheduled for 27 September 2018.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the 2018/19 Work Programme.

18 DATE AND TIME OF THE NEXT MEETING

RESOLVED – That the next meeting of the Panel will be held on Monday 3 December 2018, at 1:00 pm in Meeting Room 14, Town Hall, Church Street, Barnsley.



TEAM DONCASTER STRATEGIC PARTNERSHIP

17th July 2018

Present: Mayor Ros Jones (Chair), Cllr Rachael Blake, Kathryn Brentnall (representing Doncaster College), Mark Douglas (representing Doncaster Children's Services Trust), Dan Fell, Leanne Hornsby (representing Damian Allen), Cllr Nuala Fennelly, Jo Miller (items 1-4), Shaun Morley, Jackie Pederson, Marie Purdue (representing Doncaster and Bassetlaw Teaching Hospitals NHS Foundation Trust) and Paul Tanney

Also in attendance: Lee Tillman and Louise Parker. Christian Foster (for item 'Inclusive Growth Plan')

Doncaster Growing Together (DGT) Update

Partners received a presentation providing an update on DGT programmes and a snapshot of progress.

i. Doncaster University Technical College (UTC) Update

From September 2020 Doncaster UTC will open to students, aged 14 to 19. It will fill a skills and capabilities gap particularly in Science, Technology, Engineering and Maths (STEM) orientated sectors; support improved careers information, advice and guidance (CIAG) for STEM industries; and connect business growth with young people. Team Doncaster partners were invited to work with the UTC to develop employer-led projects to be delivered as part of the curriculum; and raise awareness of the UTC by sharing information and promoting student recruitment and recruitment events.

ii. Inclusive Growth

Inclusive growth offers a social return by helping more people participate meaningfully in our economy. This requires: businesses to prosper and create quality job opportunities; residents with the aspirations, skills, health and social capabilities to earn higher wages, progress in work and participate in civic society; tackling unemployment and supporting creativity and enterprise; enhancing and connecting our strengths and assets to improve Doncaster as a place to live, work, visit and invest; and the public sector playing its full part in the productive and targeted use of resources to support growth, build resilient communities and create social value. Consultation on the draft Inclusive Growth Plan will commence in September/October 2018.

iii. Programme Benefits and 'Outcome Aspirations' – Doncaster Growing Together (DGT) Programmes

There are two key contributory elements in the Doncaster Outcomes Framework. Firstly our organisational performance measures that allow an organisation to determine the performance of their business as usual functions; and then those that allows a DGT Programme Board to determine the performance of its transformational activity. Both of which contribute to Outcome Indicators that tell us about the quality of life for Doncaster residents. Benefit identification will be finalised as soon as possible; and 'aspiration target' proposals will be completed over the coming weeks.

iv. Team Doncaster Community Engagement

Partners supported the proposal to have a collective Team Doncaster plan of action for transforming community engagement across the borough. Next steps will include exploring co-dependencies and ensuring consistency of message between community engagement and inclusive growth; Moments to Shine; Community Led Support; and integrated area working; and bringing together key people to work this up into a partnership approach.

v. Team Doncaster Assets

Partners supported a co-ordinated approach to assets to support neighbourhood delivery; share resources and reduce costs; maximise the use of community buildings/assets; and increase community asset transfer.

Team Doncaster Annual Partnership Summit

The event, planned for November 2018, will provide an opportunity for: reflection, review and celebration of achievements; further direction on what we are planning to do over the next year; partners to get involved in a range of activities; and partners to start to consider what our Borough Strategy means in localities.

A Mining Statue for Doncaster More information on the campaign for a new Mining Statue for Doncaster can be found here: https://www.spacehive.com/mining_doncaster

Rugby League World Cup 20/21 – Bid. For more information on our application to the Rugby Football League to host 3 games and a nation during the RL World Cup 2020/21 go to the Visit Doncaster account and #backthebid.

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TEAM DONCASTER STRATEGIC PARTNERSHIP

28th August 2018

Present: Mayor Ros Jones (Chair), Damian Allen, Cllr Rachael Blake (for items 3b-9), Dan Fell, Cllr Nuala Fennelly, Paul Moffat, Richard Parker, Jackie Pederson, Paul Tanney, Dan Thorpe (representing South Yorkshire Police), Sharon Thorpe and Anne Tyrrell

Also in attendance: Paul Stewart (Doncaster CCG). Lee Tillman and Allan Wiltshire. Jon Gleek (for item 'State of the Borough and DGT Impact Report')

1. **Doncaster Growing Together (DGT) Update**

Partners received a presentation providing an update on DGT programmes and a snapshot of progress. Learning Theme: Thanks were extended to all involved in delivering improvements around our KS2 results: it was proposed that this message should be circulated to staff, parents, carers and pupils. Additionally it was noted that the Sub Regional Improvement Group, led by the Regional Schools Commissioner's Office, had identified absenteeism as a priority.

Draft Inclusive Economic Growth Strategy. This was now subject to further consultation and engagement.

Anti-Poverty Strategy Group – Partner Commitment Sign-Off. All signatures have been added to the partner commitment document. A 6 monthly update on commitments will be requested in due course.

University Technical College. A site appraisal and approval by the DfE; confirmation of funding for the UTC from the Secretary of State; together with Cabinet approval on 31st July 2018 to ensure the land to enable the construction of a UTC will be provided.

i. **Complex Lives Alliance/Town Centre – Joint Town Centre Action Plan**

Partners considered how a spike in homelessness nationally, and other factors such as changes to social support, has impacted on the town, with more people becoming vulnerable. The latest copy of a robust joint town centre action plan is targeting concerns such as begging, rough sleeping, and substance abuse (including the use of the drug Spice). Areas considered included a campaign for an alternative giving scheme; designing out crime and tackling anti-social behaviour whilst encouraging visitors to the town centre; and the co-design of a town centre events programme with businesses. Consideration was given to how all partners can contribute to this important effort to bring about improvements, together with the delivery and reform implications involved in this complex issue, including fragmented delivery arrangements, housing and welfare reform policy, public service budget pressures and changing patterns of drug and substance misuse.

ii. **Team Doncaster Assets**

Currently partners are reviewing their approach to assets, though at different stages and levels; some partnership activity needs to be more fully aligned to wider plans to achieve economies and efficiencies to work better together; the Strategic Estates Group (mainly health focused) is in place; plans are underway to pilot joining up activity; and Integrated Area Based Working is being developed highlighting the importance of Vol/Com sector as a key partner. Whilst the Council's Assets Team will lead the work, because of the level of knowledge and skills needed to take this forward, it will be owned by the partnership. A mechanism to direct the work and oversight to operate in will also be developed.

iii. **Team Doncaster Community Engagement**

Four community engagement principles have been identified to provide the focus for a Team Doncaster approach to Community Engagement: We will listen and understand; We will be inclusive and act with purpose; Doncaster people will inform policy and we will keep people informed; and We will make the most of what already exists in communities and where possible increase community capacity. **Next steps include:** Refining the draft Community Engagement Strategy based upon feedback received; and developing detailed plans for 6 key community engagement strands: *Citizen Voice*: Consultation and co-production tools/enablers; *Volunteering*: Realising the potential of volunteering; *VCF Support*: Package of support for and increasing representation of Voluntary, Community and Faith Sector; *Training and Development*: Training in Community Engagement and Asset Based Community Development; *Driving Social Value*; and *Assets*: Using our Assets creatively to support our ambition.

2. Update on Devolution

It was confirmed that 18 of the 20 Yorkshire authorities supported a Yorkshire Deal. Governance arrangements would be the focus of the One Yorkshire Leaders Meeting scheduled for 20th September 2018. Consideration was also given to the centralisation of services; emerging government proposals; bureaucracy; and Local Economic Partnerships (LEPs).

3. State of the Borough and DGT Impact Report One Year On

An updated State of the Borough (SOTB) assessment for 2018 has been produced. It aligns with the Doncaster Growing Together (DGT) themes of Living, Working, Learning and Caring; comprises indicators taken from the DGT outcomes framework; demographic/population indicators; and a small number of case studies of real life impact. It is a high level rather than a lengthy analytical document. The SOTB assessment was presented alongside an Impact Report based on progress made in delivering the first year of the 'Doncaster Growing Together' (DGT) Plan. This provides examples of our achievements and our future planned activity.

Whilst the SOTB document looks at progress in improving quality of life outcomes and key challenges that remain, the DGT Impact Report has a focus on the solutions to these challenges.

There is also an intention to focus upon a smaller number of outcome measures over the forthcoming year to be identified at roundtable partnership conversations on our priority challenging outcomes.

4. Team Doncaster Annual Partnership Summit - Proposal

Preparations for the forthcoming Team Doncaster Annual Partnership Summit include ensuring the four Doncaster Growing Together themes (Caring, Learning, Living and Working) are reflected in the topics for discussion. As part of the preparations for this event, each theme lead will engage with appropriate VCF forum(s) to host joint-discussion/interactive sessions. These will be:

1. How can we achieve Inclusive Economic Growth in the borough?
2. How can we ensure Doncaster's cultural offer is widely available?
3. How can we ensure Doncaster's HE/FE opportunities are opened up to everyone?
4. How can we work better together to continue to develop integrated area working to support our communities and vulnerable people?

Mining Statue for Doncaster

Partners were reminded of the campaign for a new Mining Statue for Doncaster has launched recently. It is being run through our Spacehive partnered Doncaster Movement, and it is a crowd funding campaign aiming to raise £130,000 over the next four months. More information can be found here:

https://www.spacehive.com/mining_doncaster